

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

C/CAG BOARD MEETING and SAN MATEO COUNTY AIRPORT LAND USE COMMISSION NOTICE

MINUTES

Meeting No. 379
December 12, 2024

HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE

This meeting of the C/CAG Board of Directors was held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public was able to participate in the meeting remotely via the Zoom platform and in person.

1.0 CALL TO ORDER/ ROLL CALL

Chair Adam Rak called the meeting to order at 6:30p.m. Roll call was taken.

AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449	REMOTE Publicly Accessible Teleconference Location:
Atherton	Elizabeth Lewis			
Belmont		Absent		
Brisbane		Absent		
Burlingame	Andrea Pappajohn			
Colma	Carrie Slaughter			
Daly City	Juslyn Manalo			
East Palo Alto	Martha Barrangan			
Foster City	Stacy Jimenez			
Half Moon Bay	Debbie Ruddock			
Hillsborough	Christine Krolik			
Menlo Park	Cecilia Taylor			
Millbrae	Anders Fung			
Pacifica		Absent		
Portola Valley	Craig Taylor			
Redwood City	Diane Howard			
San Bruno	Michael Salazar			
San Carlos	Adam Rak			
San Mateo		Absent		
South San Francisco	Eddie Flores			
Woodside		Absent		
San Mateo County		Absent		

C/CAG EX-OFFICIO (NON-VOTING) MEMBERS				
AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449	REMOTE Publicly Accessible Teleconference Location:
SMCTA		Absent		
SMCDT		Absent		

C/CAG Staff Present (In-Person):	Members of the Public (Remote):
Sean Charpentier – Executive Director	Rachael Bennett – MIG
Melissa Andrikopoulos – Legal Counsel	Mollie Carter – Sustainable San Mateo County
Mima Crume – Clerk of the Board	Issa Ibrahim
Eva Gaye	Cade Cannedy
Jeff Lacap	Kalimah Salahuddin
Kaki Cheung	Pam D. Jones
Kim Springer	
Kim Wever	Members of the Public (In-Person):
	Mike Swire
C/CAG Staff Present (Remote):	Len Materman
Audrey Shiramizu	Josh Abrams
Van Ocampo	Kristin ???

Other members of the public were in attendance remotely via the Zoom platform or in person.

2.0 PRESENTATIONS / ANNOUNCEMENTS

- 2.1 Certificate of Appreciation to Davina Hurt for her years of dedicated service to C/CAG.
- 2.2 Certificate of Appreciation to Lisa Gauthier for her years of dedicated service to C/CAG.
- 2.3 Certificate of Appreciation to Karen Cunningham for her years of dedicated service to C/CAG.
- 2.4 Certificate of Appreciation to Maria Doerr for her years of dedicated service to C/CAG.
- 2.5 Certificate of Appreciation to Warren Slocum for his years of dedicated service to C/CAG.

Chair Rak presented certificates in recognition of outgoing board members who have retired or stepped down. Although none were in attendance, their contributions were honored.

The honorees included:

Davina Hurt, former C/CAG Chair
 Lisa Gaucher, now serving on the Board of Supervisors
 Karen Cunningham from Brisbane
 Maria Dorr from Menlo Park
 Supervisor Warren Slocum

Their dedicated service and contributions to the community were greatly appreciated.

2.6 Presentation from Community Planning Collaborative on the 21 Elements effort.

The board received a presentation on the "21 Elements" effort by the Community Planning Collaborative. This initiative supports housing policies in San Mateo County through collaboration among all cities, providing assistance without mandates.

Key Accomplishments:

- Established an ADU Resource Center.
- Updated a Grand Nexus Study for affordable housing policies.
- Supported Transit-Oriented Communities (TOC) compliance.
- Launched shared housing staff programs and updated the 21 Elements website.

Ongoing Work:

Current efforts include anti-displacement studies, creating a multilingual housing glossary, training on affordable housing development, and resources for land redevelopment and fair housing.

Funding and Impact:

Funded by REAP grants, C/CAG, Measure K, and city contributions, 21 Elements depends on consistent funding for long-term success. The initiative has been widely praised for its effectiveness, with the presentation concluding in gratitude for the board's support.

Board Member Krolik inquired about larger affordable housing units and legislative credit for exceeding RHNA numbers. It was noted that some units remain unoccupied due to pricing and no current legislation allows RHNA credit rollover.

Board Member Pappajohn asked about affordable ADU programs. The program aims to support low-income homeowners and encourage collaborative city efforts to develop affordable ADUs.

Board Member Lewis expressed concerns about construction quality for affordable ADUs. It was emphasized that the program would include standards to ensure high-quality designs.

Board Member Howard highlighted Redwood City's success with pre-approved ADU blueprints, which led to tripling applications.

Board Member Flores advocated for addressing commercial and cultural displacement in addition to residential policies. The Collaborative's current focus remains on residential displacement.

No public comments were made.

2.7 Presentation by Peninsula Clean Energy on community programs.

C/CAG staff, Kim Springer provided an introduction to PCE staff, Kirsten Andrews Schwind, Associate Director of Community Relations and Equity, provided a presentation on Peninsula Clean Energy (PCE) and new programs it will be rolling out in 2025. These included a whole- or partial-home retrofit and concierge service, significant rebates for electric vehicles and ebikes, and member-jurisdiction grants. The PCE presentation is provided on the C/CAG website for this meeting. Committee members asked questions related to the presentation, including co-funding by cities into PCE incentives, panel upgrades and PG&E delays, and other resources.

No public comments were made.

3.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff, or public request specific items to be removed for separate action.

- 3.1 Approval of minutes of regular business meeting No. 378 dated November 14, 2024.
APPROVED
- 3.2 Receive a copy of the executed Amendment No. 1 to the funding agreement with DKG Consultants for financial service support, extending the period of performance through December 31, 2025, at no additional costs.
APPROVED
- 3.3 Review and approval of the Finance Committee's recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of September 30, 2024.
APPROVED
- 3.4 Review and accept the C/CAG Financial Statements (Audit) for Fiscal Year Ended June 30, 2024.
APPROVED
- 3.5 Review and accept the C/CAG State Transportation Improvement Program (STIP) Planning, Programming & Monitoring Program (PPM) Final Project Expenditure Audit Report from July 1, 2023, through June 30, 2024.
APPROVED
- 3.6 Review and accept the Measure M Fund Financial Statements (Audit) for the Year Ended June 30, 2024.
APPROVED
- 3.7 Review and accept the Transportation Fund for Clean Air (TFCA) Program Manager Fund Projects Financial Audit for Project Period Ended June 30, 2023.
APPROVED
- 3.8 Review and approval of Resolution 24-80 approving the C/CAG Travel Policy.
APPROVED
- 3.9 Review and approval of release of the Joint Call for Projects for the C/CAG and San Mateo County Transportation Authority Shuttle Program for Fiscal Year 25/26 & Fiscal Year 26/27, including an allocation of \$1,097,722 of Congestion Relief Program funds.
APPROVED
- 3.10 Review and approval of Resolution 24-81 authorizing the C/CAG Executive Director and/or C/CAG Chair to execute future agreements and all necessary documents between

C/CAG and the Federal Highway Administration (FHWA) related to the Fiscal Year (FY) 2024 Safe Streets and Roads for All (SS4A) grant funding. APPROVED

- 3.11 Review and approval of Resolution 24-82 authorizing the C/CAG Chair to execute Amendment No. 4 to the funding agreement with City of South San Francisco, increasing the agreement by \$10,000 to provide the local match for developing the incident response plan for the South San Francisco Smart Corridor Expansion project. APPROVED

3.13 Committee Appointments.

- 3.13.1 Review and approval of the appointment Gina Papan for one year and the appointment of Eddie Flores, Vice Mayor, City of South San Francisco to the Legislative Committee. APPROVED

- 3.13.2 Review and approval of the appointment of Burlingame Councilmember-elect Desiree Thayer to the Bicycle and Pedestrian Advisory Committee. APPROVED

The board approved the amended agenda and consent calendar after staff removed Item 3.12 to present an updated resolution and budget based on new project information. The item was moved to the top of the regular agenda.

MOTION: Board Member Ruddock SECOND: Board Member Salazar
Vote: Approved unanimously.

4.0 **REGULAR AGENDA**

- 3.12 Review and approval of Resolution 24-83 amending existing programming actions for the US-101 Managed Lanes Project North of I-380 in the State Transportation Improvement Program (STIP) for San Mateo County. APPROVED

Staff outlined the STIP funding structure and programming schedule.
Amendments include:

Moving \$1.7 million for the right-of-way phase from FY 2026 to FY 2027.
Reprogramming \$25.8 million for construction from FY 2028 to FY 2029.
Allocating \$5.477 million from construction to the design phase in FY 2027 to preserve funding.

Board Member Krolik: Expressed concerns about prioritizing road widening over public transit and asked if funds could be redirected to transit. Staff clarified that no decisions have been made for the project, and the environmental process will explore various alternatives, with public review expected next year.

Board Member Manalo: Inquired about the status of the \$5.4 million design phase funding and its alignment with project schedules. Staff confirmed the funds remain within the county balance and can be programmed at a later date.

No public comments made.

Board Member Lewis MOVED to approve the amended recommendations. Board Member Jimenez SECONDED. **MOTION CARRIED 15-0-0**

- 4.1 Consider candidates and make an appointment for the governing board member representing the Southern Region for the San Mateo County Flood and Sea Level Rise Resiliency District (OneShoreline) and adopt Resolution 24-84, which records the respective appointment. APPROVED

The board considered candidates and made an appointment for the southern region governing board member seat on the San Mateo County Flood and Sea Level Rise Resiliency District (One Shoreline). Resolution 24-84 was adopted to record the respective appointment.

Two applicants, Vice Mayor Kaya Eakin (Redwood City) and Council Member Cecilia Taylor (Menlo Park), presented their qualifications to the board. Public comment was received in support of both candidates, with multiple speakers advocating for Council Member Taylor, citing her extensive experience in environmental justice and advocacy for vulnerable communities.

Reid Bogert, CCAG staff, announced the election results for the One Shoreline Southern Region seat.

- Results by jurisdiction:
 - Cecilia Taylor: Atherton, Daly City, East Palo Alto, Menlo Park, Portola Valley, San Bruno, South San Francisco (7 votes).
 - Kaya Eakin: Burlingame, Colma, Foster City, Half Moon Bay, Hillsborough, Millbrae, Redwood City, San Carlos (8 votes).
- Outcome: Kaya Eakin received the most votes (8) and was approved for the seat through Resolution 24-84.

Board Member Ruddock MOVED to approve Kaya Eakin to the One Shoreline Southern seat. Board Member Jimenez SECONDED. **MOTION CARRIED 15-0-0**

- 4.2 Appoint C/CAG Chair Adam Rak on an interim basis to serve on the San Mateo County Express Lane Joint Powers Authority (SMCEL-JPA). APPROVED

The board appointed CCAG Chair Adam Rack on an interim basis to serve on the San Mateo County Express Lane Joint Powers Authority (JPA). This decision was made due to a lack of applications for the position and the need for CCAG representation at an upcoming JPA meeting.

Chair Rack noted that the position remains open for other board members to apply for a permanent appointment in the future.

There were no public comments made.

Board Member Krolki MOVED approval of item 4.2. Board Member Manalo SECONDED. **MOTION CARRIED 15-0-0**

- 4.3 Review and approval of the C/CAG Board meeting 2025 Calendar. APPROVED

The board approved the 2025 meeting calendar, designating August for the summer hiatus. The July 10th meeting will remain as scheduled.

No public comments were made.

Board Member Salazar MOVED to approve the calendar, as amended. Board Member Ruddock SECONDED. **MOTION CARRIED 15-0-0**

- 4.4 Review and approval of Resolution 24-85 accepting the C/CAG VMT/GHG Model Mitigation Program and Final Report. APPROVED

C/CAG staff, Kim Springer and project Consultant, Matt Goyne from Fehr & Peers, provided a presentation on the C/CAG VMT/GHG Model Mitigation Program project. Springer provided an overview of the Project and Goyne provided details on comments received, which were incorporated into the final documents for the Project. The Project was funded through a planning grant from Caltrans.

Public comment from Mike Swire highlighted the need to address VMT and GHG emissions during project planning.

Board Member Salazar MOVED approval of item 4.4. Board Member Manalo SECONDED. **MOTION CARRIED 15-0-0**

- 4.5 Presentation by Ken Brown Strategic Consulting on federal funding efforts for C/CAG programs. INFORMATION

C/CAG staff, Kim Springer, introduced C/CAG's federal legislative consultant, Ken Brown of Ken Brown Strategic Consulting, who provided a presentation on circumstances in Washington, D.C. and C/CAG funding successes and priorities for the coming year. In general, in Washington, there is a great deal of uncertainty. Sean Charpentier provided a list of priorities for discretionary grant for the year and shared that there is a need to work with coastside communities on earmark priorities.

- 4.6 Review legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.) NO ACTION TAKEN

Executive Director, Sean Charpentier, provided an overview of topics covered in the Legislative Committee meeting held earlier in the evening. His overview mentioned, election results, state budget, limitations to number of bills legislators may submit, and update on the Regional Transportation Measure, polling for the measure, the need for transparency in terms of funding already going to BART from San Mateo County, bridge toll changes, revisions to legislative policies, and scheduling a legislative visit to Sacramento. Chair Rak and Member Fung also provided comments.

No public comments were made.

5.0 COMMITTEE REPORTS

5.1 Chairperson's Report

None.

5.2 Board Members Report/Communication

None.

6.0 EXECUTIVE DIRECTOR'S REPORT

Executive Director Sean Charpentier provided updates on key projects and initiatives:

1. Construction for the 92/101 interchange improvements will begin early next year, with bids received below the engineer's estimate.
2. \$3.8 million was preserved for the Bay Road project through collaboration with Redwood City, San Mateo County, and Daly City. MTC approved transferring the project to Redwood City, and Daly City's housing element certification removed associated risks.
3. A rain barrel distribution event in Hillsboro successfully provided 160 barrels, with a second event scheduled for San Carlos.

Sean thanked the board and staff for their efforts throughout the year and noted that a January meeting may not be necessary, pending confirmation. He also mentioned the potential relocation of meetings to the new SamTrans headquarters in Millbrae within 12–18 months, with alternative venues under consideration.

7.0 COMMUNICATIONS - Information Only

7.1 Written Communication – 2 Letters

8.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Pursuant to Government Code Section 54954.3, members of the public who wish to speak on matters not on the agenda will be given an opportunity to address the Board. Members of the public will have two minutes each to address the Board, unless a different time limit is established by the Chair. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments.

Mike Swire, chair of the C/CAG Bike and Pedestrian Advisory Committee, provided public comment advocating for improved transportation safety in San Mateo County. He highlighted the recent tragic loss of Andrea Valleabueno and the need for expedited safety measures, particularly at the Holly and US 101 crossing in San Carlos. Mr. Swire urged C/CAG to consider rapid funding for quick-build safety projects to address immediate dangers and prevent future tragedies.

9.0 ADJOURNMENT – 8:34 p.m.