

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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Meeting Minutes of the

Resource Management and Climate Protection Committee (RMCP)

155 Bovet Rd – Ground Floor Conference Room, San Mateo

Date: Wednesday, July 16, 2025 Time: 3:00 p.m.

Committee Members in Attendance:

Donna Colson – Burlingame (Chair)
Tom Francis – BAWSCA (Vice Chair)
Sue Beckmeyer – Pacifica
Helen Wolter - Town of Portola Valley
Betsy Nash – Menlo Park
Ortensia Lopez – El Concilio (AB 2449)
Christina Donovan – Sares Regis Group
Sarah Hubbard – Sustainable San Mateo County

Committee Members not in Attendance

Kaia Aiken – City of Redwood City
Ray Mueller – County of San Mateo
Bob Nyugen - Millbrae
Bill Chiang - PG&E
Alex Fernandez – Filoli

Additional Attendees and Speakers

Sean Charpentier – C/CAG
Dan Sternkopf – C/CAG
Sophia Palacio – C/CAG
Avana Andrade – County Sustainability Department
Carrie Dallman-Saheb – County Sustainability Department
Katinka Lennemann – County Sustainability Department
Alhad D – County Sustainability Department
Christina Ayar – BAWSCA

Note: All presentations for this meeting have been posted on the C/CAG RMCP Committee website:
<https://ccag.ca.gov/committees/resource-management-and-climate-protection-committee/>

Meeting was called to order at 3:07 P.M.

1. Roll Call and introductions.

Committee staff completed Roll Call and eight members were in attendance. Quorum was achieved.

2. Public Comments on items not on the agenda.

There were no public comments.

3. Receive a presentation on San Mateo County Energy Watch (SMCEW) efforts for the electrification of existing Small Residential Buildings in San Mateo County.

Susan Wright, Program Manager at the County Sustainability Department (SUST), provided an overview of the RICAPS program and the various initiatives of the monthly countywide Working Group's efforts, including policy drivers for Climate Action Plans. Avan Andrade, Alhad D, and Carrie Dallman-Saheb continued with an overview of their Electrification Communications Campaign, Real Estate Engagement, and Permit Simplification Pilot.

Members of the Committee commented or discussed the following, related to this item: reasoning for targeting real estate and how realtors reflect community balance, defining the pilot as an implementation focus, fee differentials dependent upon jurisdiction, a Phase 2 rollout with implementation success, and strategic audience targeting for upper/middle class since cost improvement cannot be guaranteed.

4. Receive a presentation on the San Mateo County Energy Watch (SMCEW) program and recommend C/CAG Board of Directors approval of:

Change Order 2 to existing Agreement with Pacific Gas and Electric Company (PG&E) for the SMCEW program adding \$1,330,250 for a new not to exceed total of \$4,115,250; and Amendment No. 3 to the existing agreement between C/CAG and the County of San Mateo for staffing and managing the SMCEW program, adding \$1,210,250 for a new not to exceed total of \$3,855,850.

Susan Wright, Program Manager with the County Sustainability Office, provided a presentation on the San Mateo County Energy Watch (SMCEW) program and contract extension. The presentation talked about SMCEW history, sectors, and programmatic outcomes. The presentation also discussed contracting, program cycles, budgeting, and the contract timeline. The program is funded by joint partners that include the California Public Utilities Commission, Peninsula Clean Energy, C/CAG, and San Mateo County. The program has a local government partnership between C/CAG and the Pacific Gas and Electric Company (PG&E), administered by the San Mateo County Sustainability Department. The program is designed to advance energy efficiency and emissions reductions actions countywide. There was an update to the Commercial Kitchen Cost Study within the program, with 4 site visits completed and staff are seeking 4 more restaurants and 2 institutional kitchens. Recent RICAPS Climate Collaborative accomplishments include Capital Improvement Plan scans, GHG Inventories development for all cities within the county, new building measure quantification tools created, collaborative application leadership to secure grant funding, and the launch of 3 implementation groups. There have also been several policy and communications support successes, including the launch of the countywide electrification communication campaign. The timeline plans to authorize 2 contracts at the C/CAG Board meeting with PG&E and the County, with the PG&E contract signing at the end of August 2025.

Members of the Committee commented on or discussed the following, related to this item: restaurant types and details during collaborations including the 60-90 minute study with a \$200 stipend, Filoli's study participation with their new restaurant's all-electric kitchen construction,

Item 3

C/CAG's recommendation to the Board, and flyer distribution with details on cost efficiency and effectiveness.

The Committee recommended the Board of Directors approval to change Order 2 to the existing agreement with Pacific Gas and Electric Company (PG&E) and adding Amendment 3 to the existing and a motion was made by Member Francis, seconded by Member Nash. A vote was taken and the recommendation was passed (8-0-0).

5. Presentation of the Bay Area Water Supply and Conservation Agency's (BAWSCA) 2021-2023 Drought Report

Tom Francis, Water Resources Manager at the Bay Area Water Supply & Conservation Agency (BAWSCA), provided a presentation on the BAWSCA 2021-2023 Drought Report. The presentation talked about overall drought patterns, including the 2021 dry season followed by a wet winter bringing relief into 2022. The presentation also noted key actions taken during the drought period such as the Governor's Executive Order for drought preparations and water use reductions, the State Water Resources Board regulations developed for water activities, the SFPUC supply estimates, and the BAWSCA Member Agencies actions taken including water use restriction, demand actions, communication actions, and water waste actions. Data collection revealed that water savings during the 2021-2023 drought period were notably lower than achieved previously and water quality issues remain as an operational challenge. Additionally, the presentation noted the issue with limited access to AMI data which posed challenges for advanced analysis. Preparations for the next drought were presented based on the data analysis and learned experiences.

Members of the Committee commented on or discussed the following, related to this item: clarification of demand hardening and the discussion of water limit thresholds, water reduction based on total population and per capita, water distribution differences with about 80% for agriculture and the urban and agricultural concerns, and report data use for influencing urban water management plans.

6. Committee Member Updates

Executive director, Sean Charpentier commented that C/A|CAG applied for a Caltrans Planning Grant for a public and private EV charging capacity assessment, and the application for funds was declined. Staff will hold a debriefing to discuss the decision. He also noted that C/CAG will send out a Call for Projects for about \$1.2 million in TFCA funding that can be used toward active transportation or energy efficiency charging projects. He then reviewed earmarks updates and reminded the committee that MTC is recruiting for its Policy Advisory Council with applications due by August 14th.

7. Next Scheduled Meeting Date: August 20, 2025

Meeting adjourned at approximately 4:57 P.M.

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