

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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Meeting Minutes

of the

Resource Management and Climate Protection Committee (RMCP)

Meeting Location:

155 Bovet Rd. - Ground Floor Conference Room
San Mateo CA, 94402

Date: Wednesday, November 19, 2025 **Time:** 3:00 p.m.

Committee Member:	Agency:	Attendance:	Notes:
Donna Colson (Chair)	Burlingame	Yes	
Tom Francis (Vice Chair)	BAWSCA	Yes	
Alex Fernandez	Filoli		
Betsy Nash	Menlo Park	Yes	
Bill Chiang	PG&E		
Bob Nyugen	City of Millbrae		Joined as public
Christina Donovan	Sares Regis Group of Northern California		
Kaia Aiken	City of Redwood City		
Ortensia Lopez	El Concilio		Joined as public
Ray Mueller	County of San Mateo		
Sarah Hubbard	Sustainable San Mateo County	Yes	
Sue Beckmeyer	Pacifica	Yes	

Additional Attendees and Speakers

Sean Charpentier – C/CAG

Matt Petrofsky – C/CAG

Alhad Dighe – County Sustainability Department

Sam Irsinek – County Sustainability Department

Phillip Kobernick – Peninsula Clean Energy

Marc Hershman – Peninsula Clean Energy

Peter Drekmeier – Tuolumne River Trust

Note: All presentations for this meeting have been posted on the C/CAG RMCP Committee website:
<https://ccag.ca.gov/committees/resource-management-and-climate-protection-committee/>

Meeting was called to order at 3:11 P.M.

AGENDA

1. Roll Call and introductions.

Committee staff completed Roll Call. Five members were present, no quorum was reached.

2. Public Comments on items not on the agenda.

Peter Drekmeier - Policy Director at Tuolumne River Trust brought up the recently released Scientific Basis Report for the Tuolumne River Voluntary Agreement and requested time for a discussion of the report be added to an upcoming RMCP Committee meeting agenda.

3. Approval of minutes of the October 15, 2025, RMCP Committee Meetings.

Minutes were not approved due to lack of Quorum.

4. Presentation on the San Mateo County Energy Watch (SMCEW) program methane equipment cataloging efforts, and the BayREN Single Family Program.

Alhad Dighe, Sustainability Specialist, and Sam Imrisek, Climate Corps Fellow, for the San Mateo County Sustainability Department provided an overview of the program scopes, outreach, and upcoming engagement efforts for the San Mateo County Energy Watch (SMCEW) program and the Bay Area Regional Energy Network (BayREN) Single-Family Program. Together, these initiatives advance regional energy efficiency and decarbonization goals.

Regarding BayREN, the committee discussed or asked questions about the following: a recommendation to use daycare centers, second harvest and other foodbanks as locations for conducting outreach to connect with potential program users, a recommendation to reach out to teachers, seniors (via the Senior Commission), and municipal workers as target populations.

Regarding SMCEW, the committee discussed or asked questions about the following: how the amount of staff time needed to catalog equipment varies from around 20 to 40 minutes depending on the building and campus, a recommendation to SMCEW staff to bring the catalog request to City Councils rather than city departments, which could be done using the contacts of the RMCP, and to do so with timing aligned with Spring goal setting and CIP process development, a further recommendation to bring the cataloging request to the monthly City Managers Meeting, and to a monthly Facilities Directors meeting, as well as to School Boards and Superintendents, a question about the availability of funds from smaller and less resourced school districts, a question about Community College district availability, a desire to expand to privately run pre-schools and day-cares, as well as non-profits, especially those responsible for childcare, as well as to churches who may be able to self-fund.

There were no public comments. This was an informational item only; there were no related actions from the committee.

5. Presentation on the Peninsula Clean Energy EV Ready Program.

Phillip Kobernick, Associate Director of Energy Programs at Peninsula Clean Energy provided a presentation on the Peninsula Clean Energy's EV Ready Program: a comprehensive initiative designed to accelerate the adoption of electric vehicles across San Mateo County by expanding access to convenient and reliable charging infrastructure.

The committee discussed or asked questions about the following: that there are about 5,000 ev chargers in the County with an estimate to get to about 70,000 in the next decade or so (not including single family homes), the ability for building code to mandate the needed changes,

and at what level, a question about the ability for level one submetering to work across multiple users, and a kudos to Phillip for his policy victories in the last two years.

There were no public comments. This was an informational item only; there were no related actions from the committee.

6. Committee Member Updates

Executive director, Sean Charpentier gave the following updates: C/CAG Board approved the RICAPS contract, which was recommended by this committee. Also approved was a ratifying submission of about \$610,000 in TFCA funding for projects in Half Moon Bay, East Palo Alto, and for the County of San Mateo. In December the C/CAG Board would receive a recommendation to appoint three members to the expiring One Shoreline Board seats (Adam Rak, Debbie Ruddock, Marie Chuang). Earlier in November C/CAG submitted a \$350,000 application to the State for a trash capture project in partnership with the San Jose Conservation Corps and Climate Resilient Communities for work in eleven communities in the County. In November C/CAG re-submitted an application for a Countywide ZEV charging strategy project.

Committee Chair Donna Colson, Councilmember of the City of Burlingame gave the following updates: PCE would be approving at its November Board Meeting a new five year strategic plan that is intended to be a dynamic, programs and community engagement oriented, mission forward document. It also includes an organizational rebranding and name change. Also to be voted on is a move to a community feedback forum that intends to be more inclusive and accessible, which would replace the existing Citizens Community Advisory Committee.

Committee Vice Chair Tom Francis, Water Resources Manager of BAWSCA, gave the following updates: BAWSCA is doing a water demand study that they expect to have completed by December 10. They would like to give a presentation to the RMCP about it.

Sarah Hubbard, Executive Director of Sustainable San Mateo County gave the following updates: the SSMC indicators launch occurred, focused on the climate impacts of the food system.

Sue Beckmeyer, Councilmember of the City of Pacifica gave the following updates: Pacifica announced the formation of the Climate Action and Resiliency Committee that is city endorsed and sanctioned. Elizabeth Brooks has been assigned to work with the committee, along with two Civic Spark interns.

7. Next Scheduled Meeting Date: January 21, 2026

PUBLIC NOTICING: All notices of C/CAG regular Board meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Courtyard, 555 County Center, Redwood City, CA, and on C/CAG's website at: <http://www.ccag.ca.gov>.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular Board meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular Board meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the

Board. The Board has designated the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG's website at: <http://www.ccag.ca.gov>. Please note that C/CAG's office is temporarily closed to the public; please contact Mima Crume at (650) 599-1406 to arrange for inspection of public records. ADA REQUESTS: Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Mima Crume at (650) 599-1406 or mcrume@smcgov.org by 10:00 a.m. prior to the meeting date.

PUBLIC PARTICIPATION DURING HYBRID MEETINGS: During hybrid meetings of the C/CAG Board, members of the public may address the Board as follows:

WRITTEN COMMENTS: Written comments should be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to scharpentier@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. If your emailed comment is received at least 2 hours prior to the meeting, it will be provided to the RMCP Committee members, made publicly available on the C/CAG website along with the agenda. Emails received less than 2 hours before the meeting will be provided to the RMCP Committee members and included in the administrative record of the meeting as soon as practicable.

SPOKEN COMMENTS: Members of the public who wish to speak on matters not on the agenda will be given an opportunity to address the Committee during the agenda item titled "Public Comment on Items Not on the Agenda." Members of the public who wish to speak on a matter on the agenda will have two minutes each to address the Committee on that agenda item unless a different time limit is established by the Chair. No speaker who has already spoken on an item will be entitled to speak to that item again. At the call of the Chair, public comments will be taken in-person and remote. Public comments will be taken first by speakers in person followed by via Zoom. If you have documents you wish to distribute to the Committee and include in the official record, please hand it to the C/CAG Staff who will distribute the information to the Committee members and staff. *Those participating remotely will:

1. Access the meeting through Zoom at the online location or via phone as indicated at the top of this agenda.
2. Download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. Enter an email address and name. We request that you identify yourself by your name as this will be visible online and will be used to notify you that it is your turn to speak.
4. Click on "raise hand" when the C/CAG Clerk or Chair calls for the item on which you wish to speak. The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called on to speak. If calling in via phone, press *9 to raise your hand and when called upon press *6 to unmute.
5. When called, please limit your remarks to the time allotted. If you have any

questions about this agenda, please contact C/CAG staff:
Executive Director: Sean Charpentier (650) 599-1409
Clerk of the Board: Mima Crume (650) 599-1406