

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside

C/CAG FINANCE COMMITTEE MEETING AGENDA

Date: Thursday, February 26, 2026	Join by Zoom Webinar: https://us02web.zoom.us/j/82758013973?pwd=RbGdxNvsIVpjCv8amt5lZJzYaio3D3.1
Time: 9:00 a.m.	
Location: San Mateo City Hall Conference Room A 300 W. 20th Ave San Mateo, CA 94403	Zoom Webinar ID: 827 5801 3973 Password: 788762 Join by Phone: (669) 900-6833

HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE

This meeting of the C/CAG Finance Committee will be held in person and by teleconference pursuant to Government Code Section 54953(e). Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at the location above. The Committee welcomes comments, including criticism, about the policies, procedures, programs, or services of the agency, or of the acts or omissions of the Board and committees. Speakers shall not disrupt, disturb, or otherwise impede the orderly conduct of a Board meeting. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

1. CALL TO ORDER/ROLL CALL Chair Colson No materials
2. PUBLIC COMMENT ON RELATED ITEMS NOT ON THE AGENDA Chair Colson No materials
Note: Public comments are limited to two minutes per speaker. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments. Members of the public who wish to address the Committee should complete a speaker's slip to make a public comment in person or raise their hand in Zoom to speak virtually
3. Approval of minutes from the December 4, 2025 meeting. (Action) Cheung Page 1-4
4. Receive and review the October 2025 to December 2025 investment statements and the quarterly investment report and recommend modifications to the C/CAG investment portfolio as needed. (Action) Charpentier/Harris Page 5-30

- | | | |
|--|------------------------|------------|
| 5. Review and accept the C/CAG Single Audit report for the year ended June 30, 2025 and the auditor's communication with those charged with governance for the year ended June 30, 2025. (Action) | Charpentier/Harris | Page 31-32 |
| 6. Recommend Board approval of the County of San Mateo Travel and Employee Reimbursement Policy (Administrative Memorandum B-16), as adopted effective January 1, 2026, for application to C/CAG, and further recommend authorization for future County-adopted updates to automatically apply to C/CAG without requiring separate Board action. (Action) | Charpentier/
Cheung | Page 33-34 |
| 7. Receive an update on the MTC One Bay Area Grant (OBAG 4) County & Local Program proposed funding framework. (Information) | Lacap | Page 35-39 |
| 8. Receive a presentation on the draft C/CAG Title VI Implementation Plan. (Information) | Gaye | Page 40-42 |
| 9. Recommend Board approval of a proposed Fiscal Year 2025-26 budget amendment to accommodate a Caltrans Clean California Community Cleanup and Employment Pathway Grant awarded to C/CAG in an amount of \$501,462 for the proposed Green Workforce for Clean and Sustainable Streets in San Mateo County Project, a portion of which will be expended in Fiscal Year 2025-26. (Action) | Bogert | Page 43-44 |
| 10. ADJOURN. | | |

The next regularly scheduled meeting will be on April 23, 2026.

PUBLIC NOTICING: All notices of C/CAG regular Board meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Court Yard, 555 County Center, Redwood City, CA, and on C/CAG's website at: <http://www.ccag.ca.gov>.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular Finance Committee meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular Finance Committee meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the Finance Committee. The Finance Committee has designated the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG's website at: <http://www.ccag.ca.gov>. Please note that C/CAG's office is temporarily closed to the public; please contact Kaki Cheung at (650) 363-4105 to arrange for inspection of public records.

PUBLIC PARTICIPATION DURING VIDEOCONFERENCE MEETINGS: Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Kaki Cheung at (650) 363-4105, five working days prior to the meeting date.

ADA REQUESTS: Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Kaki Cheung at (650) 363-4105 or kcheung1@smcgov.org by 7:00 a.m. prior to the meeting date.

PUBLIC PARTICIPATION DURING HYBRID MEETINGS: During hybrid meetings of the Finance Committee, members of the public may address the Committee as follows:

Written comments should be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to kcheung1@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 2 hours prior to the meeting, it will be provided to the C/CAG Finance Committee members and made publicly available on the C/CAG website along with the agenda. We cannot guarantee that emails received less than 2 hours before the meeting will be made publicly available on the C/CAG website prior to the meeting, but such emails will be included in the administrative record of the meeting.

Spoken comments will be accepted during the meeting in person and through Zoom. Public comments will be taken first by speakers in person, followed by via Zoom. Please read the following instructions carefully:

***In-person participation:**

1. If you wish to speak to the C/CAG Finance Committee, please fill out a speaker's slip placed by the entrance of the meeting room. If you have anything that you wish distributed to the Committee and included in the official record, please hand it to the C/CAG staff who will distribute the information to the Committee members and staff.

***Remote participation:**

Spoken comments will be accepted during the meeting through Zoom. Please read the following instructions carefully:

1. The C/CAG Finance Committee meeting may be accessed through Zoom at the online location indicated at the top of this agenda.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by your name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When C/CAG Staff or Co-Chairs call for the item on which you wish to speak, click on "raise hand." Staff will activate and unmute speakers in turn. Speakers will be notified shortly before they are called on to speak. If calling in via phone, press *9 to raise your hand and when called upon press *6 to unmute.
5. When called, please limit your remarks to the time allotted.

If you have any questions about this agenda, please contact Sean Charpentier at scharpentier@smcgov.org or Kaki Cheung at kcheung1@smcgov.org.

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS
FINANCE COMMITTEE
MEETING MINUTES
December 4, 2025**

In compliance with the provisions of the Government Code section 54953(e), this meeting of the C/CAG Finance Committee was held in person and by teleconference.

Committee Members Attending In-Person:

Carlos Romero – City of East Palo Alto
Donna Colson – City of Burlingame
Michael Salazar – City of San Bruno
Marie Chuang – Town of Hillsborough

Guests or Staff Attending In-Person:

Sean Charpentier, Kaki Cheung – C/CAG Staff

Guests or Staff Attending Remotely:

Paul Harris, Paula Decano – City of San Carlos Finance Staff
Samo Michel – Badawi & Associates Staff

1. Call to order/Roll Call

At 9:00 A.M. Chair Colson called the Finance Committee meeting to order.

2. Public comment on related items not on the agenda.

There were no public comments regarding items not on the agenda.

3. Approval of the minutes from the August 28, 2025 meeting. (Action)

Motion – To approve the minutes of the August 28, 2025 Finance Committee meeting, Chuang/Romero. All members in attendance voted to approve. Motion passed 4-0.

4. Receive and review the July to September 2025 investment statements and the quarterly investment report, and recommend modifications to the C/CAG investment portfolio as needed. (Action)

The Committee reviewed the monthly investment statements for July, August, and September 2025 and did not have any questions. C/CAG Executive Director Sean Charpentier provided a summary of the quarterly investment report. Sean reported that, as of the end of the quarter, the C/CAG portfolio was comprised of 60 percent of funding to LAIF and 40 percent to the CoPool Fund. He noted that the shorter investment is generating higher returns, and this allocation is within the ranges established by the C/CAG Investment Policy. Staff recommended that no modifications be made at this time.

Motion – To recommend no change to the C/CAG investment portfolio, Chuang/Salazar. All

members in attendance voted to approve. Motion passed 4-0.

5. Review and accept the C/CAG Financial Statements (Audit) for Fiscal Year Ended June 30, 2025 and communicate with representative from the auditing firm. (Action)

The Committee reviewed the C/CAG Financial Statements (Audit) for Fiscal Year Ended June 30th, 2025. C/CAG Executive Director Sean Charpentier provided a summary of the Audit and highlighted the notable changes. The Audit has no issues raised and the net position remains almost unchanged, with a -\$200,000 difference. The Smart Corridor Project had an increase in both funding available, expenditures, and liabilities, which include an increase in operating grants and contributions of \$2.4 million. The Smart Corridor extension, through South San Francisco, Daly City, Brisbane, and Colma, saw a significant increase in construction activity, that is reflected in the statement. Total assets increased by \$4 million, much of it spent by The Smart Corridor project, and EPA grants from the Stormwater Program are being spent. C/CAG received \$6 million from the EPA grant to offset track monitoring costs. There were changes in air quality statement from expenditure timing that represents the Transportation Fund for Clean Air (TFCA) funds. C/CAG Executive Director Sean Charpentier introduced San Carlos staff members Paula Decano and Paul Harris to help answer any questions.

Committee Chair Donna Colson asked to hear about the Audit from staff and note any data challenges. Paul Harris noted that the Audit went smoothly and without issues. Samo Michel (auditor) concurred by also noting the audit went smoothly, and requested documents come timely.

Motion – To recommend acceptance of the C/CAG Financial Statements Audit for Fiscal Year Ended June 30, 2025, Salazar/Romero. All members in attendance voted to approve. Motion passed 4-0.

6. Review and accept the following C/CAG Program Audits:

- a. Review and accept the C/CAG State Transportation Improvement Program (STIP) Planning, Programming & Monitoring Program (PPM) Final Project Expenditure Audit Report from July 1, 2024 through June 30, 2025. (Action)**
- b. Review and accept the Measure M Fund Financial Statements (Audit) for the Year Ended June 30, 2025. (Action)**

The Committee reviewed the C/CAG Program Audits for the State Transportation Improvement Program (STIP) Planning, Programming & Monitoring Program (PPM) Final Project Expenditure from July 1, 2024 through June 30, 2025 and the Measure M Fund Financial Statements for the Year Ended June 30, 2025. C/CAG is the authorized agency to allocate STIP formula funds, which is largely funded through gas taxes. These funds are programmed biannually. The major project funded with the STIP funds was the US 92-101 Interchange construction. Measure M is a \$10 vehicle license fee that is distributed by formula to the jurisdictions. The formula is based on road miles and population, and 50% of the funds are used for pavement management and stormwater street sweeping depending on priorities. The remaining 50% are allocated to transit-like activities, Smart Corridor activities, Stormwater activities, and Safe Routes to School. The formula funds are distributed biannually, and some cities choose to aggregate them. These funds do not need to be pulled down and can be chosen to carry over to build funding to deliver a particular project or program. There is no time restriction on funds being drawn down.

Committee Chair Donna Colson asked if the jurisdiction needs to directly contact C/CAG and then draw down the funds. C/CAG Executive Director Sean Charpentier noted that staff sends jurisdictions a letter biannually to submit invoices with balances, and jurisdictions note if they will invoice for reimbursement or choose to roll over.

Committee Member Marie Cheung asked if jurisdictions keep their funds for longer than 5 years. C/CAG Executive Director Sean Charpentier noted that it is up to the jurisdiction, but smaller cities tend to keep funds for longer to save for a meaningful street repavement project.

Committee Member Marie Cheung commented that it would be nice to demonstrate that C/CAG has supported Measure M programs and projects, and no time restriction limits that. C/CAG Executive Director Sean Charpentier noted that at the next meeting, staff will take the balance and divide it by the most recent half-year increment to figure out how many years each jurisdiction has.

Motion – To recommend acceptance of the C/CAG Program Audits, Chuang/Salazar. All members in attendance voted to approve. Motion passed 4-0.

7. Receive information and provide input to staff on initiating an agency-wide desktop compensation study for all classifications. (Information)

The Committee reviewed the initiation of an agency-wide C/CAG desktop compensation study to analyze staff salaries by using public data. C/CAG Deputy Director Kaki Cheung presented the study concept and goals, which emphasized the development of a data-driven baseline. She noted the three pieces for the consultant to work on and reviewed the schedule. The three main pieces of the desktop study include the following. First, identify good benchmark agencies that are similar in size and complexity. Then compare each classification to those peers. Third, the consultant would rollup data into clear findings and recommendations and the cost is estimated to be around \$25,000 to \$40,000. Consultant selection is planned between now and spring of next year and bring preliminary findings by mid-summer and bring that back to the committee for consideration.

Committee Chair Donna Colson asked if the study factors in the different compensation structures of other agencies. C/CAG Executive Director Sean Charpentier noted that the benchmark is similar to housing markets and will be sorted accordingly.

Committee Chair Donna asked if the study would include a look at benefits. C/CAG Executive Director Sean Charpentier noted it looks at total compensation.

The Committee emphasized ensuring the county comparisons consider all relevant factors.

8. Review and approve the 2026 Finance Committee meeting calendar (Action)

The Committee reviewed the 2026 Finance Committee meeting calendar.

Motion – To recommend approval of the 2026 Financial Committee meeting calendar, Salazar/Romero. All members in attendance voted to approve. Motion passed 4-0.

Adjournment.

The meeting adjourned at approximately 10:00 A.M.

Date: February 26, 2026

To: C/CAG Finance Committee

From: Sean Charpentier, Executive Director

Subject: Receive and review the October 2025 to December 2025 investment statements and the quarterly investment report and recommend modifications to the C/CAG investment portfolio as needed.

(For further information contact Sean Charpentier at scharpentier@smcgov.org)

RECOMMENDATION

That the C/CAG Finance Committee receive and review the October to December 2025 investment statements and the quarterly investment report as of December 31, 2025, and recommend modifications to the C/CAG investment portfolio as needed.

FISCAL IMPACT

Changes to the investment portfolio may impact on the overall yield and risk profile for C/CAG investments, potentially resulting in higher or lower returns and associated risk exposure.

SOURCE OF FUNDS

C/CAG funds are held by the C/CAG Financial Agent (City of San Carlos) and invested in LAIF and the San Mateo County Investment Pool, in accordance with the Agency’s investment policy.

BACKGROUND

In accordance with the C/CAG Investment Policy adopted on September 10, 2020, the Finance Committee is required to review the C/CAG investment portfolio at least quarterly. The policy states:

“The portfolio should be analyzed not less than quarterly by the C/CAG Finance Committee and modified as appropriate periodically as recommended by the Finance Committee and approved by the C/CAG Board, to respond to changing circumstances in order to achieve the Safety of Principal.”

Attached are the monthly investment statements for the quarter ending December 31, 2025. As of this date, the investment portfolio remains within the approved allocation parameters, originally established by the C/CAG Board on November 14, 2013:

Local Agency Investment Fund (LAIF)	50% to 70%
San Mateo County Investment Pool (COPOOL)	30% to 50%

In addition, per guidance from the Finance Committee on December 2, 2020 (approved by the Board on December 10, 2020), staff has continued to target a 60% allocation to the Local Agency Investment Fund (LAIF) and 40% to the San Mateo County Investment Pool (COPOOL), with adjustments based on prevailing interest rates.

Portfolio Performance – Quarter Ending December 31, 2025:

Metric	LAIF	COPOOL
Net Interest Earning Rate	4.09%	3.87%
Average Life / Maturity	244 days or .69 years	2.54 years
Average Duration	N/A	2.28 years

The investment portfolio balances as of December 31, 2025, are presented below. For reference and comparison, the balances as of September 30, 2025, are also included.

	9/30/2025		12/31/2025	
	Amount	Percent	Amount	Percent
LAIF	19,069,828	60%	19,717,245	60%
COPOOL	\$12,730,454	40%	13,122,272	40%
Total	\$31,800,282	100%	32,839,516	100%

The Finance Committee last reviewed the portfolio on December 4, 2025, and recommended no changes, while advising continued monitoring of interest rates.

Staff recommends maintaining the current investment allocation of 60% LAIF and 40% COPOOL at this time. While interest rates for both funds experienced slight decreases this quarter, the current portfolio continues to balance the priorities of principal safety, liquidity, and optimal yield, as outlined in the Investment Policy.

EQUITY IMPACTS AND CONSIDERATIONS

C/CAG’s Investment Policy supports investment in authorized issuers that display adherence to strong environmental, social and governance (ESG) principles, including but not limited to, environmental sustainability, social and economic justice, and good corporate governance.

ATTACHMENTS

1. C/CAG’s Monthly Major Cash Inflows and Outflows, LAIF, and SMC Investment Fund Summary for October, November and December 2025.
2. LAIF Performance Report Quarter Ending December 31, 2025.
3. San Mateo County Treasurer’s Office Pool Participants Distribution December 31, 2025.
4. County Summary of Pool Earnings for October, November and December 2025.
5. Overview of Market and Investment Statements Quarter Ending June 30, 2025.
6. Quarterly Investment Report as of December 31, 2025, from San Carlos.

October Cash Flow

CITY & COUNTY ASSOCIATION OF GOVERNMENTS
 Recap of Monthly Major Cash Inflows and Outflows
 for Quarter Ended December 31, 2025

Major Cash Inflows and Outflows

Month	Program	From/To	Amount - In/(Out)
Oct 2025	Beginning book balance (Checking)		930,601
	Congestion Relief & Management	MTC	442,622
	Express Lane JPA	San Mateo County Transportation Authority	30,225
	Energy Watch	PG&E	92,604
	Smart Corridor	Caltrans	1,611,555
	Measure M	DMV	1,193,785
	All other Receipts (1)	WF Interest	875
		Total Oct Cash Inflow	3,371,666
	Congestion Relief & Management	Audrey Shiramizu, Fehr & Peers Associates, Gray Bowen Scott, Ken Brown, Kittelson & Associates, Mig Inc, Redwood City, San Mateo County, TJKM Transportation, Napa Valley Transportation	(401,018)
	Express Lane JPA	Redwood City, San Mateo County	(46,669)
	Smart Corridor	Aegis Its, Brisbane, Iteris Inc, Kimley-Horn & Associates, S.R. Rose Engineering	(512,988)
	Energy Watch	Redwood City, San Mateo County	(180,062)
	NPDES	BAWSCA, Reid Bogert, EOA Inc, Geosyntec Consultant, Redwood City, San Mateo County	(302,671)
	Measure M	EOA Inc, Mig Inc, Pacifica, Redwood City, San Mateo County, Steer Davies & Gleave	(303,324)
	Bay Area Air Quality	Commute.org, San Bruno City, San Mateo County	(409,927)
	All other payments (18)	various	(79,185)
	Transfer	LAIF	(1,000,000)
		Total Oct Cash Outflow	(3,235,844)
		Net Cash Inflow/(Outflow)	135,823
	Ending book balance (Checking)		1,066,423

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

November 18, 2025

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[PMIA Average Monthly Yields](#)

CITY/COUNTY ASSOCIATION OF GOVERNMENTS
 OF SAN MATEO COUNTY
 FINANCE OFFICER
 600 ELM STREET
 SAN CARLOS, CA 94070

[Tran Type Definitions](#)

Account Number: 40-41-004

October 2025 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
10/15/2025	10/14/2025	QRD	1784286	N/A	SYSTEM	217,416.33
10/15/2025	10/14/2025	RD	1785753	1744126	PAUL HARRIS	1,000,000.00

Account Summary

Total Deposit:	1,217,416.33	Beginning Balance:	19,069,828.27
Total Withdrawal:	0.00	Ending Balance:	20,287,244.60



San Mateo County Treasurer
 555 County Center
 Redwood City, 94063
 (650) 599-1251 or (650) 599-7206

Statement Ending Date: 10/31/2025
 Account: 03412

STATEMENT OF ACCOUNT

City/County Association of Governments - 03412

DATE	DESCRIPTION	DEBITS	CREDITS	ACCOUNT BALANCE
9/30/2025	Balance brought forward			\$12,730,453.64
10/1/2025	FY 25-26 Interest Allocation Q1		\$121,818.18	\$12,852,271.82
10/31/2025	Ending Balance			\$12,852,271.82

November Cash Flow

CITY & COUNTY ASSOCIATION OF GOVERNMENTS
 Recap of Monthly Major Cash Inflows and Outflows
 for Quarter Ended December 31, 2025

Major Cash Inflows and Outflows

Month	Program	From/To	Amount - In/(Out)
Nov 2025	Beginning book balance (Checking)		1,066,423
	Energy Watch	PG&E	72,584
	NPDES	Town of Colma, Town of Woodside	24,235
	Measure M	DMV	572,640
	All other Receipts (1)	WF Interest	880
	Transfer	LAIF	1,500,000
		Total Nov Cash Inflow	<u>2,170,338</u>
	Congestion Relief & Management	Fehr & Peers Associates, Kittelson & Associates, Redwood City, San Mateo County, Shaw/Yoder/Antwih, San Mateo Daily Journal	(217,128)
	Express Lane JPA	Redwood City, San Mateo County	(27,699)
	Smart Corridor	Aegis Its, Daly City, Iteris Inc, Kimley Horn & Associates, SR Rose Engineering	(1,401,287)
	Energy Watch	Redwood City	(3,771)
	NPDES	Climate Resilient, EOA Inc, Geosyntec Consultant, Ken Brown, Redwood City, San Mateo County, Shaw/Yoder/Antwih	(522,983)
	Measure M	EOA Inc, Redwood City, San Mateo County	(301,915)
	Bay Area Air Quality	San Mateo County	(13,922)
	All other payments (12)	various	(44,638)
		Total Nov Cash Outflow	<u>(2,533,343)</u>
		Net Cash Inflow/(Outflow)	<u>(363,004)</u>
	Ending book balance (Checking)		<u>703,419</u>

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

January 05, 2026

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CITY/COUNTY ASSOCIATION OF GOVERNMENTS
OF SAN MATEO COUNTY
FINANCE OFFICER
600 ELM STREET
SAN CARLOS, CA 94070

[Tran Type Definitions](#)

Account Number: 40-41-004

November 2025 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
11/25/2025	11/20/2025	RW	1787148	1747782	PAUL HARRIS	-1,500,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	20,287,244.60
Total Withdrawal:	-1,500,000.00	Ending Balance:	18,787,244.60



San Mateo County Treasurer
555 County Center
Redwood City, 94063
(650) 599-1251 or (650) 599-7206

Statement Ending Date: 11/30/2025
Account: 03412

STATEMENT OF ACCOUNT

City/County Association of Governments - 03412

DATE	DESCRIPTION	DEBITS	CREDITS	ACCOUNT BALANCE
10/31/2025	Balance brought forward			\$12,852,271.82
11/30/2025	Ending Balance			\$12,852,271.82

December Cash Flow

CITY & COUNTY ASSOCIATION OF GOVERNMENTS
 Recap of Monthly Major Cash Inflows and Outflows
 for Quarter Ended December 31, 2025

Major Cash Inflows and Outflows

Month	Program	From/To	Amount - In/(Out)
Dec 2025	Beginning book balance (Checking)		703,419
	Express Lane JPA	San Mateo County Transportation Authority	59,806
	Energy Watch	PG&E	135,545
	NPDES	San Mateo City, San Mateo County	987,775
	Measure M	DMV	563,174
	Bay Area Air Quality	Bay Area Quality Mgmt District	563,022
	All other Receipts (1)	WF Interest	699
		Total Dec Cash Inflow	2,310,021
	Congestion Relief & Management	Commute.org, Daly City, Gray Bowen Scott, Ken Brown, Kittelson & Associates, Mig Inc, Redwood City, San Francisco County, TJKM Transportation	(380,842)
	Express Lane JPA	Redwood City	(7,468)
	Smart Corridor	Iteris Inc, Kimley Horn & Associates, S.R Rose Engineering	(55,278)
	Energy Watch	Redwood City	(3,533)
	NPDES	Geosyntec Consultant, Redwood City, Shaw/Yoder/Antwih	(17,499)
	Measure M	Kaki Cheung, Mig Inc, Redwood City, San Mateo County	(79,795)
	All other payments (9)	various	(18,479)
	Transfer	San Mateo County Pool	(270,000)
	Transfer	LAIF	(930,000)
		Total Dec Cash Outflow	(1,762,895)
		Net Cash Inflow/(Outflow)	547,126
	Ending book balance (Checking)		1,250,546

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

January 05, 2026

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CITY/COUNTY ASSOCIATION OF GOVERNMENTS
 OF SAN MATEO COUNTY
 FINANCE OFFICER
 600 ELM STREET
 SAN CARLOS, CA 94070

[Tran Type Definitions](#)

Account Number: 40-41-004

December 2025 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
12/17/2025	12/16/2025	RD	1788026	1748659	PAUL HARRIS	930,000.00

Account Summary

Total Deposit:	930,000.00	Beginning Balance:	18,787,244.60
Total Withdrawal:	0.00	Ending Balance:	19,717,244.60

December County Pool Statement



San Mateo County Treasurer
 555 County Center
 Redwood City, 94063
 (650) 599-1251 or (650) 599-7206

Statement Ending Date: 12/31/2025
 Account: 03412

STATEMENT OF ACCOUNT

City/County Association of Governments - 03412

DATE	DESCRIPTION	DEBITS	CREDITS	ACCOUNT BALANCE
11/30/2025	Balance brought forward			\$12,852,271.82
12/17/2025	Wire In		\$270,000.00	\$13,122,271.82
12/31/2025	Ending Balance			\$13,122,271.82



PMIA/LAIF Performance Report as of 02/05/26



Quarterly Performance Quarter Ended 12/31/25

LAIF Apportionment Rate ⁽²⁾ :	4.20
LAIF Earnings Ratio ⁽²⁾ :	0.00011512010685708
LAIF Administrative Cost ^{(1)*} :	0.27
LAIF Fair Value Factor ⁽¹⁾ :	1.002181483
PMIA Daily ⁽¹⁾ :	3.97
PMIA Quarter to Date ⁽¹⁾ :	4.09
PMIA Average Life ⁽¹⁾ :	244

PMIA Average Monthly Effective Yields⁽¹⁾

January	3.931
December	4.025
November	4.096
October	4.150
September	4.212
August	4.251

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 12/31/25 \$162.6 billion

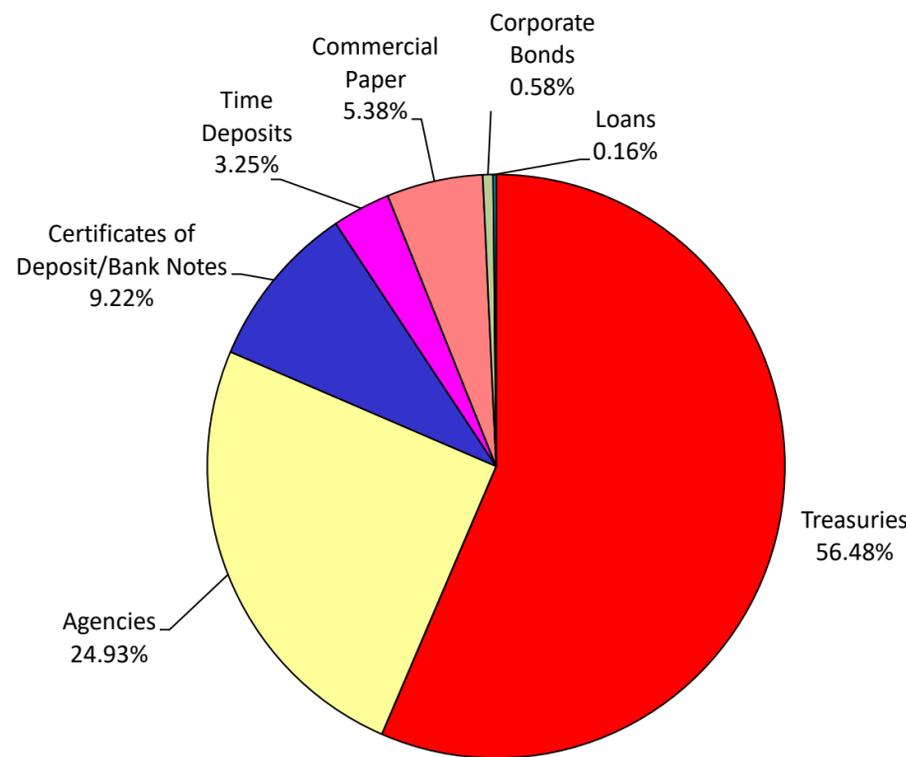


Chart does not include \$910,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



California State Treasurer
Fiona Ma, CPA



[Home](#) ->> [PMIA](#) ->> PMIA Average Monthly Effective Yields



LOCAL AGENCY INVESTMENT FUND

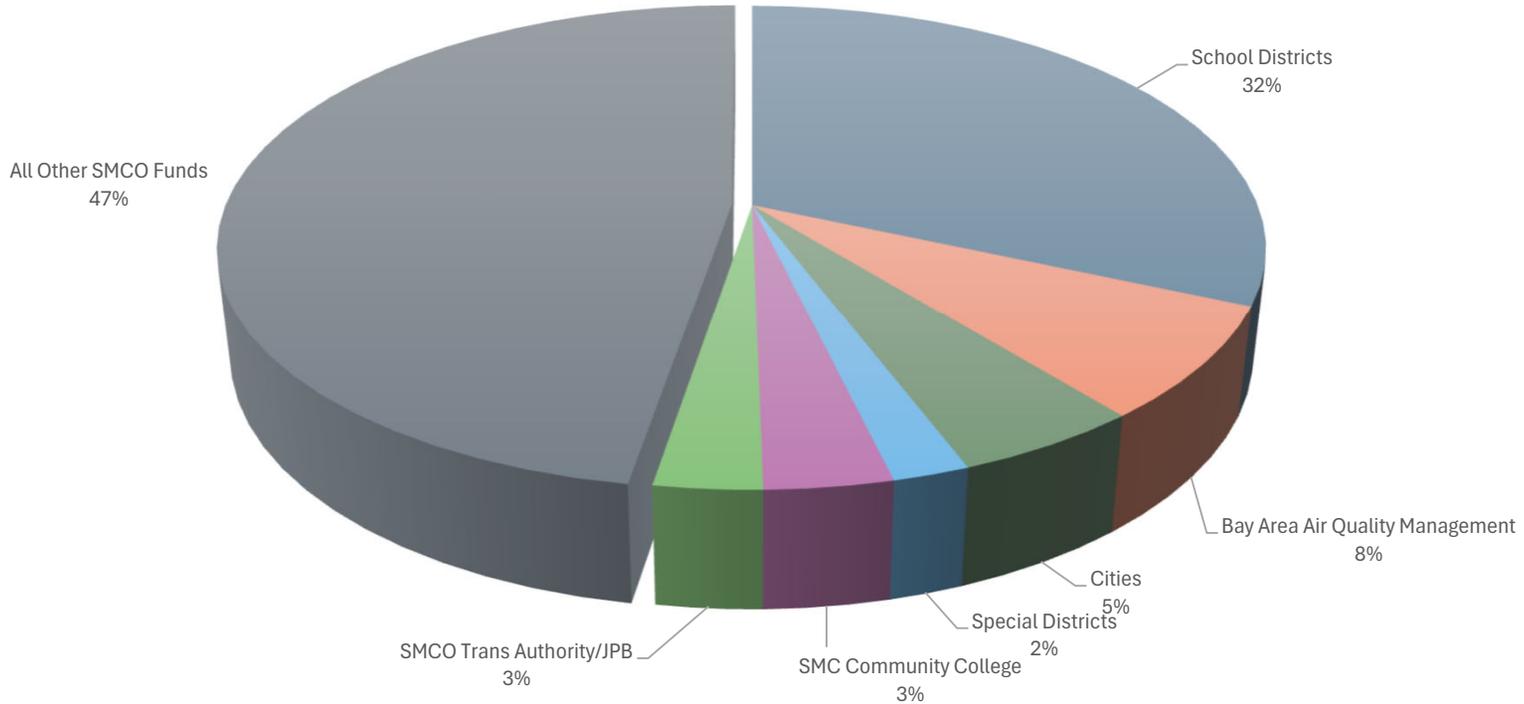
PMIA Average Monthly Effective Yields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1977	5.770	5.660	5.660	5.650	5.760	5.850	5.930	6.050	6.090	6.090	6.610	6.730
1978	6.920	7.050	7.140	7.270	7.386	7.569	7.652	7.821	7.871	8.110	8.286	8.769
1979	8.777	8.904	8.820	9.082	9.046	9.224	9.202	9.528	9.259	9.814	10.223	10.218
1980	10.980	11.251	11.490	11.480	12.017	11.798	10.206	9.870	9.945	10.056	10.426	10.961
1981	10.987	11.686	11.130	11.475	12.179	11.442	12.346	12.844	12.059	12.397	11.887	11.484
1982	11.683	12.044	11.835	11.773	12.270	11.994	12.235	11.909	11.151	11.111	10.704	10.401
1983	10.251	9.887	9.688	9.868	9.527	9.600	9.879	10.076	10.202	10.182	10.164	10.227
1984	10.312	10.280	10.382	10.594	10.843	11.119	11.355	11.557	11.597	11.681	11.474	11.024
1985	10.579	10.289	10.118	10.025	10.180	9.743	9.656	9.417	9.572	9.482	9.488	9.371
1986	9.252	9.090	8.958	8.621	8.369	8.225	8.141	7.844	7.512	7.586	7.432	7.439
1987	7.365	7.157	7.205	7.044	7.294	7.289	7.464	7.562	7.712	7.825	8.121	8.071
1988	8.078	8.050	7.945	7.940	7.815	7.929	8.089	8.245	8.341	8.397	8.467	8.563
1989	8.698	8.770	8.870	8.992	9.227	9.204	9.056	8.833	8.801	8.771	8.685	8.645
1990	8.571	8.538	8.506	8.497	8.531	8.538	8.517	8.382	8.333	8.321	8.269	8.279
1991	8.164	8.002	7.775	7.666	7.374	7.169	7.098	7.072	6.859	6.719	6.591	6.318
1992	6.122	5.863	5.680	5.692	5.379	5.323	5.235	4.958	4.760	4.730	4.659	4.647
1993	4.678	4.649	4.624	4.605	4.427	4.554	4.438	4.472	4.430	4.380	4.365	4.384
1994	4.359	4.176	4.248	4.333	4.434	4.623	4.823	4.989	5.106	5.243	5.380	5.528
1995	5.612	5.779	5.934	5.960	6.008	5.997	5.972	5.910	5.832	5.784	5.805	5.748
1996	5.698	5.643	5.557	5.538	5.502	5.548	5.587	5.566	5.601	5.601	5.599	5.574
1997	5.583	5.575	5.580	5.612	5.634	5.667	5.679	5.690	5.707	5.705	5.715	5.744
1998	5.742	5.720	5.680	5.672	5.673	5.671	5.652	5.652	5.639	5.557	5.492	5.374
1999	5.265	5.210	5.136	5.119	5.086	5.095	5.178	5.225	5.274	5.391	5.484	5.639
2000	5.760	5.824	5.851	6.014	6.190	6.349	6.443	6.505	6.502	6.517	6.538	6.535
2001	6.372	6.169	5.976	5.760	5.328	4.958	4.635	4.502	4.288	3.785	3.526	3.261
2002	3.068	2.967	2.861	2.845	2.740	2.687	2.714	2.594	2.604	2.487	2.301	2.201
2003	2.103	1.945	1.904	1.858	1.769	1.697	1.653	1.632	1.635	1.596	1.572	1.545
2004	1.528	1.440	1.474	1.445	1.426	1.469	1.604	1.672	1.771	1.890	2.003	2.134
2005	2.264	2.368	2.542	2.724	2.856	2.967	3.083	3.179	3.324	3.458	3.636	3.808
2006	3.955	4.043	4.142	4.305	4.563	4.700	4.849	4.946	5.023	5.098	5.125	5.129
2007	5.156	5.181	5.214	5.222	5.248	5.250	5.255	5.253	5.231	5.137	4.962	4.801
2008	4.620	4.161	3.777	3.400	3.072	2.894	2.787	2.779	2.774	2.709	2.568	2.353
2009	2.046	1.869	1.822	1.607	1.530	1.377	1.035	0.925	0.750	0.646	0.611	0.569
2010	0.558	0.577	0.547	0.588	0.560	0.528	0.531	0.513	0.500	0.480	0.454	0.462
2011	0.538	0.512	0.500	0.588	0.413	0.448	0.381	0.408	0.378	0.385	0.401	0.382
2012	0.385	0.389	0.383	0.367	0.363	0.358	0.363	0.377	0.348	0.340	0.324	0.326
2013	0.300	0.286	0.285	0.264	0.245	0.244	0.267	0.271	0.257	0.266	0.263	0.264
2014	0.244	0.236	0.236	0.233	0.228	0.228	0.244	0.260	0.246	0.261	0.261	0.267
2015	0.262	0.266	0.278	0.283	0.290	0.299	0.320	0.330	0.337	0.357	0.374	0.400
2016	0.446	0.467	0.506	0.525	0.552	0.576	0.588	0.614	0.634	0.654	0.678	0.719
2017	0.751	0.777	0.821	0.884	0.925	0.978	1.051	1.084	1.111	1.143	1.172	1.239
2018	1.350	1.412	1.524	1.661	1.755	1.854	1.944	1.998	2.063	2.144	2.208	2.291
2019	2.355	2.392	2.436	2.445	2.449	2.428	2.379	2.341	2.280	2.190	2.103	2.043
2020	1.967	1.912	1.787	1.648	1.363	1.217	0.920	0.784	0.685	0.620	0.576	0.540

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2021	0.458	0.407	0.357	0.339	0.315	0.262	0.221	0.221	0.206	0.203	0.203	0.212
2022	0.234	0.278	0.365	0.523	0.684	0.861	1.090	1.276	1.513	1.772	2.007	2.173
2023	2.425	2.624	2.831	2.870	2.993	3.167	3.305*	3.434	3.534	3.670	3.843	3.929
2024	4.012	4.122	4.232	4.272	4.332	4.480	4.516	4.579	4.575	4.518	4.477	4.434
2025	4.366	4.333	4.313	4.281	4.272	4.269	4.258	4.251	4.212	4.150	4.096	4.025

* Revised

**SAN MATEO COUNTY TREASURER'S OFFICE POOL PARTICIPANTS DISTRIBUTION
December 31, 2025**



Participants	Amount	%
School Districts	\$ 3,123,347,641.06	31.6%
Bay Area Air Quality Management	750,955,087.57	7.6%
Cities	501,836,863.51	5.1%
Special Districts	203,204,785.61	2.1%
SMC Community College	338,976,045.82	3.4%
SMCO Trans Authority/JPB	284,754,839.06	2.9%
All Other SMCO Funds	4,690,079,508.86	47.4%
Total	\$ 9,893,154,771.49	100.0%

*Figures are based on the account balances of current pool participants and it will not match the Market Value of the pool.



ESTIMATED SUMMARY OF POOL EARNINGS
October 2025

	<u>Par Value</u>	<u>Gross Earnings</u>	<u>Realized Gain/Loss & Interest Received</u>	<u>Period Earnings</u>
<u>Fixed Income Securities Maturing > 1 year</u>				
U S Treasury Notes	\$ 2,317,850,000	\$ 6,879,265.24	U S Treasury Notes	\$ 962,191.13
Corporate Notes	993,482,000	3,445,129.49	Corporate Notes	233,379.61
Federal Agencies	2,108,598,000	6,912,889.86	Federal Agencies	564,486.46
U S Instrumentalities	727,302,000	2,550,601.58	U S Instrumentalities	118,515.98
U S Treasury STRIPS	75,000,000	256,686.81	CAMP	1,204,001.37
Certificate of Deposit	20,000,000	80,854.79	CALTRUST	294,624.38
	\$ 6,242,232,000	\$ 20,125,427.79	Dreyfus	299,749.06
			US Bank Earnings Credit	33,145.26
			Total Realized Income	\$ 3,710,093.25
<u>Short Term Securities Maturing < 1 year</u>				
U S Treasury Notes	\$ 591,400,000	\$ 640,039.48		
Corporate Notes	152,330,000	477,541.18		
Federal Agencies	349,753,000	1,173,190.43		
U S Instrumentalities	65,000,000	227,168.08		
Certificate of Deposit	276,000,000	941,565.21		
Dreyfus	85,540,246	-		
CAMP	664,839,437	1,947,057.26		
CALTRUST	221,976,259	636,774.94		
	\$ 2,406,838,941	\$ 6,043,336.57		
Total Accrued Interest	\$ 8,649,070,941	\$ 26,168,764.36		
Total Dollar Earnings for October		\$ 29,878,857.60		

AVERAGE BALANCE		\$ 8,464,677,410.08
GROSS EARNINGS RATE / GROSS DOLLAR EARNINGS	4.156%	29,878,857.60
ADMINISTRATION FEES*		(682,971.92)
NET EARNINGS RATE / NET DOLLAR EARNINGS	4.061%	\$ 29,195,885.69

*Current admin fees rate is at 9.5bp



**SUMMARY OF POOL EARNINGS
Q2 FISCAL YEAR 2025-26**

	<u>Par Value</u>	<u>Gross Earnings</u>	<u>Realized Gain/Loss & Interest Received</u>	<u>Period Earnings</u>
<u>Fixed Income Securities Maturing > 1 year</u>				
U S Treasury Notes	\$ 2,368,140,000	\$ 17,790,885.60	U S Treasury Notes	\$ 5,701,676.06
Corporate Notes	960,934,000	8,200,296.03	Corporate Notes	2,686,844.14
Federal Agencies	2,402,098,000	20,211,570.06	Federal Agencies	4,268,577.61
U.S. Instrumentalities	1,164,735,000	7,716,376.52	U S Instrumentalities	1,380,765.26
U S Treasury STRIPS	125,000,000	847,704.37	Asset Backed Securities	51,120.64
Asset Backed Securities	14,510,000	23,425.45	Dreyfus	657,730.53
Certificate of Deposit	20,000,000	239,956.16	CAMP	1,204,001.37
	\$ 7,055,417,000	\$ 55,030,214.20	CALTRUST	294,624.38
			US Bank Earnings Credit	152,819.80
			Total Realized Income	\$ 16,398,159.79
<u>Short Term Securities Maturing < 1 year</u>				
U S Treasury Notes	\$ 613,100,000	\$ 2,126,180.69		
Corporate Notes	195,018,000	1,730,667.20		
Federal Agencies	340,438,000	3,073,023.97		
U.S. Instrumentalities	65,000,000	674,176.23		
Certificate of Deposit	326,000,000	3,046,250.96		
Dreyfus	354,425,841	-		
CAMP	689,839,437	6,373,455.30		
CALTRUST	326,976,259	2,313,030.26		
	\$ 2,910,797,537	\$ 19,336,784.60		
Total Accrued Interest	\$ 9,966,214,537	\$ 74,366,998.80		
Total Dollar Earnings for Q2 FY 2025-26		\$ 90,765,158.59		

AVERAGE BALANCE		\$ 9,093,194,237.68
GROSS EARNINGS RATE / GROSS DOLLAR EARNINGS	3.960%	90,765,158.59
ADMINISTRATION FEES*		(2,177,384.04)
NET EARNINGS RATE / NET DOLLAR EARNINGS	3.865%	\$ 88,587,774.54

*Current admin fees rate is at 9.5bp



**SUMMARY OF POOL EARNINGS
Q2 FISCAL YEAR 2025-26**

	<u>Par Value</u>	<u>Gross Earnings</u>	<u>Realized Gain/Loss & Interest Received</u>	<u>Period Earnings</u>
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*Current admin fees rate is at 9.5bp

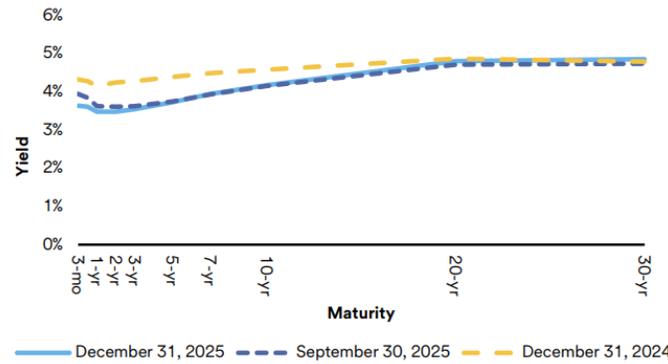
C/CAG Investment Portfolio Performance and Composition 4Q 2025

Report Created for Finance Committee February 26, 2026

Capital Markets Summary 4Q 2025

In the fourth quarter of 2025, U.S. economic data was partially disrupted by a government shutdown, though available indicators pointed to slowing momentum. Inflation decelerated modestly, with Headline CPI falling to 2.7% year-over-year and Core CPI easing to 2.6%, still above the Fed’s 2% target but trending lower. Labor market conditions softened as job growth slowed to near zero and unemployment edged higher to 4.4%, while low layoffs reflected a continued “no hire, no fire” environment. The Fed cut rates twice during the quarter, lowering the federal funds target range to 3.50%–3.75%, and signaled limited additional easing in 2026–2027 amid growing policy uncertainty. Treasury yields declined at the front end and rose modestly at longer maturities, supporting positive fixed income returns, while falling bond volatility reflected increased confidence in the policy outlook.

U.S. Treasury Yield Curve



U.S. Treasury Yields

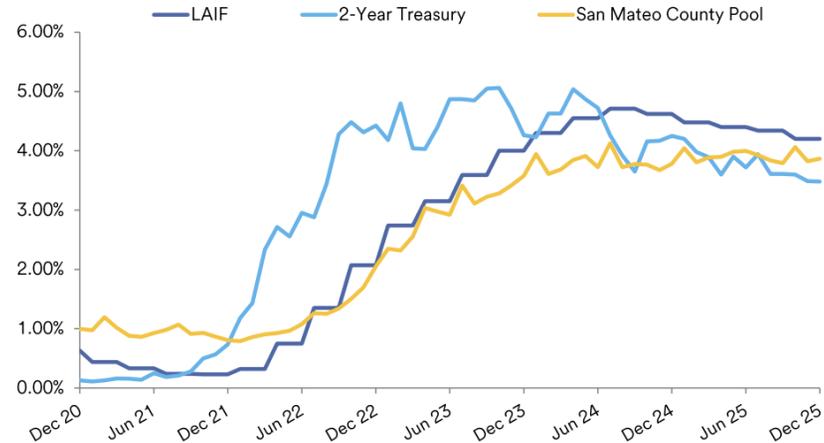
Maturity	Dec-25	Sep-25	Change over Quarter	Dec '24	Change over Year
3-Month	3.63%	3.94%	(0.31%)	4.32%	(0.69%)
1-Year	3.48%	3.62%	(0.14%)	4.15%	(0.67%)
2-Year	3.47%	3.61%	(0.14%)	4.24%	(0.77%)
5-Year	3.73%	3.74%	(0.01%)	4.38%	(0.65%)
10-Year	4.17%	4.15%	0.02%	4.57%	(0.40%)
30-Year	4.84%	4.73%	0.11%	4.78%	0.06%

Source: Bloomberg Finance L.P.

U.S. Treasury Yield Curve & U.S. Treasury Yields Over Time

During the fourth quarter of 2025, the U.S. Treasury yield curve steepened as short-term yields declined following Federal Reserve rate cuts, while longer-term yields moved modestly higher. The 3-month Treasury ended the quarter at 3.63%, while the 2-year and 5-year yields fell to 3.47% and 3.73%, respectively. In contrast, the 10-year and 30-year yields rose to 4.17% and 4.84%. Treasury returns were positive across most maturities, with longer-duration bonds outperforming on a calendar-year basis for the first time since 2020, reflecting declining volatility and increased duration demand as inflation pressures eased.

Yield History
December 31, 2025 - December 31, 2025



Portfolio Performance 4Q 2025

The C/CAG investment portfolio performed steadily during the fourth quarter of 2025, remaining in full compliance with the agency's investment policy and approved allocation strategy. The gradual decline in monthly yields under the LAIF fund reflects broader market conditions, including the Federal Reserve's first rate cut of 2025 and easing short-term Treasury rates. Under the County Investment Pool program, despite softening yields, it continued to produce stable returns supported by diversified investments in U.S. Treasuries, Federal Agencies, Certificates of Deposit, Corporate Notes, and government instruments.

The C/CAG investment portfolio returns for the fourth quarter of 2025 were stable, with an effective yield of approximately 4.20% for LAIF and net earnings rates declining slightly from 4.06% in October to 3.73% in December for the County Pool Fund. PMIA yields also trended modestly downward during the quarter, decreasing from about 4.15% in October to approximately 4.03% in December. The total C/CAG portfolio asset allocation at the end of the quarter remained approximately 60% in LAIF and 40% in the County Pool Fund, which is within the stated investment policy allocation ranges. Overall, portfolio performance remained consistent with investment policy objectives, maintaining stable earnings while prioritizing safety and liquidity.

LAIF

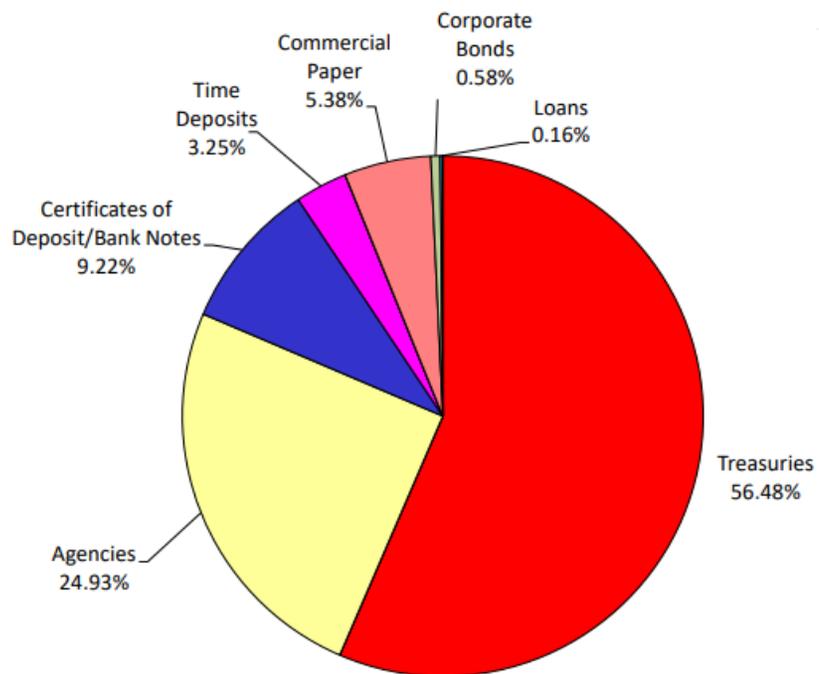
PMIA Average Monthly Effective Yields:

October 2025	4.150
November 2025	4.096
December 2025	4.025

PMIA Quarter to Date: 4.09%

PMIA Average Life: 244 days or 0.69 years

Portfolio Composition Pie Chart:



COPOOL

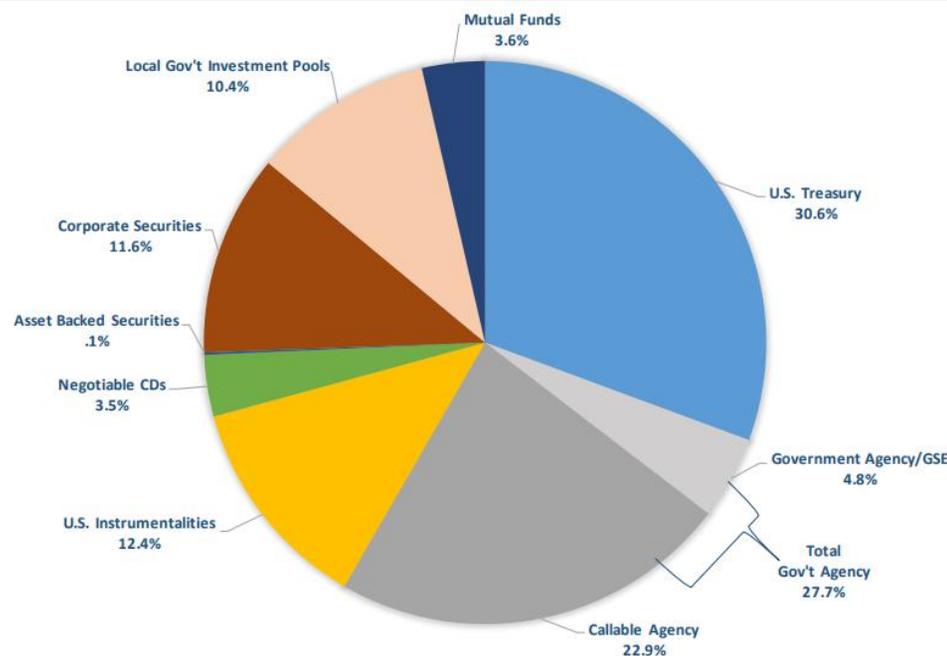
PMIA Average Monthly Effective Yields:

October 2025	4.061
November 2025	3.825
December 2025	3.732

PMIA Quarter to Date: 3.872%

PMIA Average Duration: 2.28 years

Portfolio Composition Pie Chart:



C/CAG
CITY/COUNTY ASSOCIATION OF GOVERNMENTS
 Of San Mateo County

Board of Directors Agenda Report

To: Sean Charpentier, Executive Director
From: Paul Harris, Financial Services Manager
Date: February 26, 2026

SUBJECT: Quarterly Investment Report as of December 31, 2025

RECOMMENDATION:

It is recommended that the C/CAG Board review and accept the Quarterly Investment Report.

ANALYSIS:

The attached investment report (Attachment 1) indicates that on December 31, 2025, funds in the amount of \$32,839,516 were invested producing a weighted average yield of 4%. Of the total investment portfolio, 60.0% of funds were invested in the Local Agency Investment Fund (LAIF) and 40.0% in the San Mateo County Investment Pool (COPOOL). On December 2, 2020, the Finance Committee reviewed the investment portfolio and noted the increasing gap between the quarterly interest rate, net of administrative fees, of LAIF and the COPOOL, with LAIF lagging behind the COPOOL. The Finance Committee recommended no change to the investment portfolio, but guided Staff to target LAIF investments to 60% allocation and increase COPOOL investments to 40% allocation dependent upon the changes of the interest rate. These percentages are within the range specified by the C/CAG Board. The portfolio mix reflects the Board approved percentage invested in the County Investment Pool and LAIF. Accrued interest earnings for this quarter totaled \$333,756.

Below is a summary of the changes from the prior quarter:

	Qtr Ended 12/31/2025	Qtr Ended 09/30/2025	Increase (Decrease)
Total Portfolio	\$ 32,839,516	\$ 31,800,282	\$ 1,039,234
Weighted Average Yield	4.00%	4.09%	-0.09%
Accrued Interest Earnings	\$ 333,756	\$ 339,235	\$ (5,479)

The portfolio balance increased by \$1.04 million at the end of the quarter compared to the previous quarter. This growth was primarily driven by the timing of cash receipts from Transportation Fund for Clean Air (TFCA) and Caltrans grants, partially offset by expenditures related to Bay Area Air Quality, Congestion Relief & Management, Measure M, NPDES and Smart Corridor. The slight decrease in interest rates contributed to a small reduction in accrued interest earnings.

Historical cash flow trends are compared to current cash flow requirements on an ongoing basis to ensure that C/CAG's investment portfolio will remain sufficiently liquid to meet all reasonably anticipated operating requirements. As of December 31, 2025, the portfolio contains sufficient liquidity to meet the next six months of expected expenditures by C/CAG.

All investments are in compliance with the Investment Policy. Attachment 2 shows a historical comparison of the portfolio for the past nine quarters.

The primary objective of the investment policy of C/CAG remains to be SAFETY OF PRINCIPAL. The permitted investments section of the investment policy also states:

Local Agency Investment Fund (LAIF) which is a State of California managed investment pool, and San Mateo County Investment pool, may be used up to the maximum permitted by California State Law. A review of the pool/fund is required when they are part of the list of authorized investments.

The Investment Advisory Committee has reviewed and approved the attached Investment Report.

Attachments

- 1 – Investment Portfolio Summary for the Quarter December 31, 2025
- 2 – Historical Summary of Investment Portfolio

CITY & COUNTY ASSOCIATION OF GOVERNMENTS

SUMMARY OF ALL INVESTMENTS
For Quarter Ending December 31, 2025

Category	Quarterly Interest Rate**	Historical Book Value	% of Portfolio	GASB 31 ADJ Market Value
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Liquid Investments:

Local Agency Investment Fund (LAIF)	4.09%	19,717,245	60%	19,760,257
San Mateo County Investment Pool (COPOOL)	3.87%	13,122,272	40%	13,282,495

Agency Securities

none

Total - Investments	4.00%	32,839,516	100%	33,042,752
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GRAND TOTAL OF PORTFOLIO	4.00%	\$ 32,839,516	100%	\$ 33,042,752
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Total Interest Earned This Quarter	333,756
Total Interest Earned (Loss) Fiscal Year-to-Date	672,991

Note: CCAG Board approved the following investment portfolio mix at its November 14, 2013 meeting:

LAIF - 50% to 70%

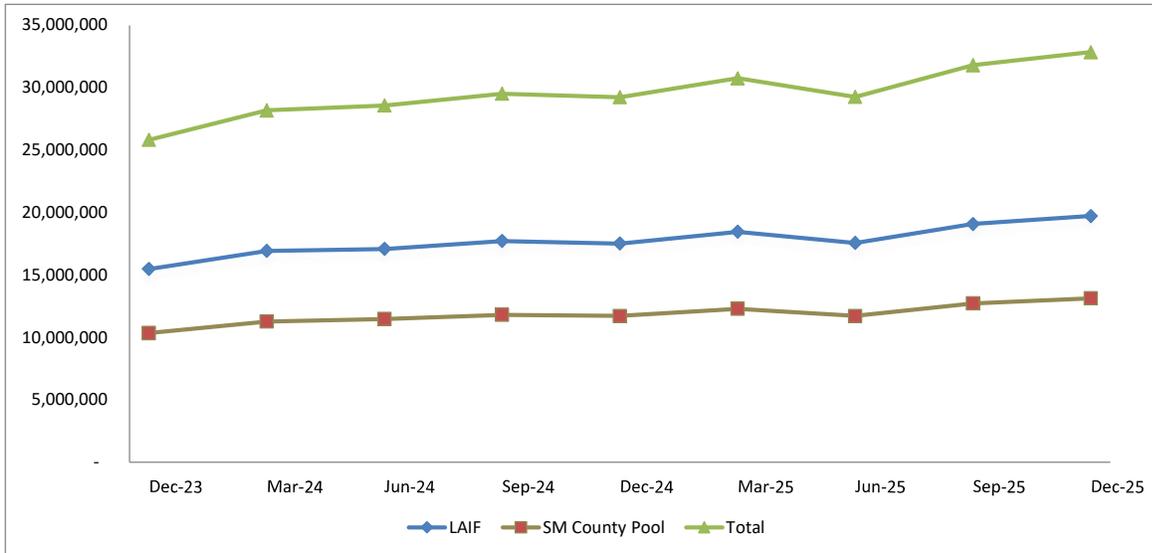
COPOOL - 30% to 50%

On December 2, 2020, the Finance Committee reviewed the investment portfolio and noted the increasing gap between the quarterly interest rate, net of administrative fees, of LAIF and the COPOOL, with LAIF lagging behind the COPOOL.

The Finance Committee recommended no change to the investment portfolio, but guided Staff to target LAIF investments to 60% allocation and increase COPOOL investments to 40% allocation dependent upon the changes of the interest rate.

*Difference in value between Historical Value and Market Value may be due to timing of purchase. Investments in the investment pools may have been purchased when interest rates were lower or higher than the end date of this report. As interest rates increase or decrease, the value of the investment pools will decrease or increase accordingly. However, interest rate fluctuations does not have any impact to CCAG's balance in the investment pools. The market values are presented as a reference only.
**Presented net of administrative fees

City and County Association of Governments Historical Summary of Investment Portfolio December 31, 2025



Note: The chart type has been changed from Column to Line after receiving feedback from CCAG's Finance Committee

City/County Association of Governments Investment Portfolio

	Dec-23	Mar-24	Jun-24	Sep-24	Dec-24	Mar-25	Jun-25	Sep-25	Dec-25
LAIF	15,478,855	16,915,927	17,093,105	17,723,603	17,526,929	18,464,017	17,564,681	19,069,828	19,717,245
SM County Pool	10,341,684	11,267,828	11,485,218	11,799,618	11,706,841	12,288,882	11,705,457	12,730,454	13,122,272
Total	25,820,539	28,183,755	28,578,323	29,523,221	29,233,769	30,752,899	29,270,138	31,800,282	32,839,516

C/CAG AGENDA REPORT

Date: February 26, 2026

To: C/CAG Finance Committee

From: Sean Charpentier, Executive Director

Subject: Review and accept the C/CAG Single Audit Report for the year ended June 30, 2025 and auditor's communication with those charged with governance for the year ended June 30, 2025.

(For further information contact Sean Charpentier at scharpentier@smcgov.org)

RECOMMENDATION

That the Finance Committee review and accept the C/CAG Single Audit Report for the year ended June 30, 2025 and auditor's communication with those charged with governance for the year ended June 30, 2025.

FISCAL IMPACT

None.

SOURCE OF FUNDS

Federal transportation funds.

BACKGROUND

An independent Single Audit Report was performed on C/CAG for the year ended June 30, 2025. The Single Audit is specifically for the federal funds received. A Single Audit is required when an agency receives \$750,000 or more in federal grant. In fiscal year 2025, C/CAG expended a total of \$3,153,403 in federal funds.

The auditor provided an opinion affirming that C/CAG complied, in all material respects, with the specified compliance requirements that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2025. The audit did not identify any deficiencies in internal control, or any significant deficiencies, or material weaknesses or instances of noncompliance material to the basic financial statements.

There was a finding from fiscal year 2024 related to suspension and debarment verification procedures. Staff confirms that the issue has been fully addressed and resolved. The finding resulted from a single, isolated circumstance associated with a contract transition from non-federal to federal funding.

During FY 2025, C/CAG implemented corrective actions described in the prior year management response and has institutionalized these controls as part of its standard procurement and contract administration practices. These actions include:

1. Verification and documentation to confirm vendor identified in the prior finding was not suspended or debarred.
2. Updated Procurement Policy to reflect standardized debarment and suspension contract language to ensure compliance.
3. Procedures have been established to now require a SAM.gov check, and vendors to provide a certification of compliance with suspension and debarment requirements before executing any agreement.
4. Staff received training in federal procurement requirements, including suspension and debarment compliance.

As a result of these actions, no similar issues were identified during the FY 2025 audit. C/CAG remains committed to maintaining strong internal controls and full compliance with federal regulations and will continue to monitor and refine its procedures as needed.

EQUITY IMPACTS AND CONSIDERATIONS

This item is necessary for the administration/operation of C/CAG.

ATTACHMENTS

The following attachment is available on the C/CAG website (See “Additional Agenda Materials” for the relevant Committee Meeting) at (<https://ccag.ca.gov/committees/finance-committee/>):

1. Fiscal year 2025 Single Audit Report
2. Auditor’s Communication

C/CAG AGENDA REPORT

Date: February 26, 2026

To: C/CAG Finance Committee

From: Sean Charpentier, Executive Director

Subject: Recommend Board approval of the County of San Mateo Travel and Employee Reimbursement Policy (Administrative Memorandum B-16), as adopted effective January 1, 2026, for application to C/CAG, and further recommend authorization for future County-adopted updates to automatically apply to C/CAG without requiring separate Board action.

(For further information contact Sean Charpentier at scharpentier@smcgov.org)

RECOMMENDATION

That the Finance Committee recommend Board approval of the County of San Mateo Travel and Employee Reimbursement Policy (Administrative Memorandum B-16), as adopted effective January 1, 2026, for application to C/CAG, and further recommend authorization for future County-adopted updates to automatically apply to C/CAG without requiring separate Board action.

FISCAL IMPACT

There is not any financial impact related to this action item. Adoption of the updated County policy provides administrative efficiency by aligning C/CAG travel and reimbursement standards with the County of San Mateo.

SOURCE OF FUNDS

The updated C/CAG Travel Policy will apply to all C/CAG staff and Board members when traveling on C/CAG business, which typically will use the General Fund or the appropriate program fund.

BACKGROUND

The C/CAG Board last adopted a travel policy in December of 2024, modeled after the County of San Mateo's Travel Policy at the time. The County has approved a revised Travel and Employee Reimbursement Policy (Administrative Memorandum B-16), effective January 1, 2026.

To maintain consistency with County standards and ensure clear, up-to-date guidance for staff and Board members, C/CAG staff recommend adopting the County's revised Travel Policy for use by C/CAG. Additionally, to avoid the need for repeated policy actions and to ensure continued alignment, staff recommend that future County-adopted updates to the Travel Policy automatically apply to C/CAG, unless otherwise directed by the Board.

This approach promotes administrative efficiency, reduces duplicative agenda actions, and ensures that C/CAG remains aligned with County requirements, IRS regulations, and best practices.

EQUITY IMPACTS AND CONSIDERATIONS

This item is necessary for the administration/operations of C/CAG.

ATTACHMENT

The following attachment is available on the C/CAG website (*See “Additional Agenda Materials” for the relevant Committee Meeting*) at: <https://ccag.ca.gov/committees/finance-committee/>):

1. County of San Mateo’s Travel and Employee Reimbursement Policy (Administrative Memorandum B-16)

C/CAG AGENDA REPORT

Date: February 26, 2026

To: C/CAG Finance Committee

From: Jeff Lacap, Program Director

Subject: Receive an update on the MTC One Bay Area Grant (OBAG 4) County & Local Program proposed funding framework
(For further information, contact Jeff Lacap at jlacap@smcgov.org)

RECOMMENDATION

That the Finance Committee receive an update on Cycle 4 of the MTC One Bay Area Grant (OBAG 4) County & Local Program.

FISCAL IMPACT

This item is presented to the Committee for informational purposes only and has no fiscal impact.

SOURCE OF FUNDS

N/A

BACKGROUND

MTC One Bay Area Grant

The One Bay Area Grant (OBAG) program provides the policy and funding framework for investing federal Surface Transportation Block Grant (STP), Congestion Mitigation and Air Quality Improvement (CMAQ), and related funds across the Bay Area. Established by the Metropolitan Transportation Commission (MTC) in 2012, the program leverages these federal dollars to advance regional priorities, particularly the integrated transportation and land use goals outlined in Plan Bay Area, the region's combined Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS). The current cycle of the OBAG program (OBAG 3) establishes policy and programming framework for investing a total of \$766 million across federal fiscal years (FYs) 2023 through 2026.

In the current funding cycle, the OBAG 3 funding is evenly split between the following programs:

- *County & Local Program:* Each County Transportation Agency (CTA) manages its share of funds through a competitive call for projects process. This allows local jurisdictions to apply for a wide range of transportation projects.
- *Regional Program:* MTC uses the other half of the funds for Bay Area-wide initiatives that are better managed at the regional level, including more specialized calls for projects.

Overall, about two-thirds of the OBAG 3 investments benefit specific cities and counties directly, while the remaining one-third supports initiatives that serve the region as a whole.

OBAG 4 County & Local Program

The OBAG 4 framework is expected to be brought to the MTC Commission for adoption in early 2026, with a call for projects anticipated in spring 2026 and final project approval in spring 2027. C/CAG and other CTAs have been meeting with MTC and providing input on the framework.

MTC has outlined draft principles below to guide the next round of OBAG funding (FY 2027–2030). The goal is to continue supporting both local and regional priorities, with a stronger emphasis on safety, sustainability, and coordination across jurisdictions.

- *County & Local Program*
 - Provide a flexible funding source to deliver local priority projects that support Bay Area objectives, with an emphasis on local road safety, complete streets, and state of good repair.
 - Incentivize local partner agencies to advance Plan Bay Area policies and goals through effective sponsor requirements.
- *Regional Program*
 - Implement effective regional initiatives and services, with an emphasis on inclusive communities, sustainability, and an optimized experience for all travelers.
 - Advance local agency progress toward regional goals through coordinated planning and technical assistance.
 - Address multi-jurisdictional challenges and improve key corridors with regional leadership and strategic support.

Similar to OBAG 3, MTC will continue their larger role in the County & Local Program’s call for projects and final project selection. This is due to federal programming requirements, which do not allow for formula distribution. MTC will adopt guidance and nomination targets for the counties, and the Commission will then select projects based on initial county screening and prioritization, in addition to incorporating other regional considerations.

Additionally, many of the project sponsor requirements established under OBAG 3 will continue to apply under OBAG 4, including the requirement to maintain an up-to-date Local Roadway Safety Plan and to demonstrate compliance with state housing laws, such as having a Certified Housing Element. There will be a continued focus on investments within Priority Development Areas (PDAs) and Transit Oriented Communities (TOCs), maintaining the existing OBAG requirement that at least 80% of funds be programmed to PDA and TOC- supportive projects.

OBAG 4 Schedule

A more detailed tentative schedule is summarized in Table 1 below:

Table 1: OBAG 4 County & Local Program – Proposed San Mateo County Timeline

C/CAG Action	Tentative Dates	MTC Action
- Present proposed OBAG 4 Framework and Process to C/CAG CMP TAC, CMEQ, and BPAC Committees for review and recommendation	March 2026	- MTC Commission approval of OBAG 3 Program Guidelines and Nomination Targets
- C/CAG Board approval of OBAG 4 Framework and Process	April 2026	- MTC Staff to review and approve of CTA proposed OBAG 4 Process
- OBAG 4 County & Local Program Call for Projects Issued to Local Jurisdictions and Agencies	May 2026	
- Call for Projects Application Period (approximately 45 days)	May – June 2026	
- OBAG 4 screening, scoring, and development of project nominations for MTC - BPAC review of MTC Complete Streets Checklists for OBAG 4 nominated projects	July – August 2026	
- Present recommendations to C/CAG Committees (CMP TAC, CMEQ, and BPAC)	August 2026	
- Project nomination list approved by the C/CAG Board	September 2026	
- OBAG 4 prioritized nominations due to MTC	October 31, 2026	
MTC’s Project Evaluation Process	October – December 2026	- MTC’s evaluation of OBAG 4 project nomination lists from CTAs - CMAQ emissions benefits and cost effectiveness analysis - MTC & CTA discussions of preliminary staff recommendation
- Project sponsors to submit project information into the TIP	January 2027	- MTC Commission approval of County & Local program of projects

OBAG 4 Next Steps

As part of the OBAG 4 County and Local Program, MTC provides each county a base amount for Countywide Planning, Programming, and Monitoring (PPM) activities. PPM provides staff support at the county level for programming, monitoring and outreach activities delegated by MTC to the CTAs. These include but are not limited to development of the Regional Transportation Plan, development of Community Based Transportation Plans (CBTPs), Countywide Transportation Planning, administering various grant funding programs, and assistance with the programming and delivery of federal aid projects.

For OBAG 4, the base PPM amount for San Mateo County is \$4.6M. Similar to previous OBAG cycles, staff propose to augment the base planning amount to sustain C/CAG’s statutory County Transportation Agency responsibilities. The funding supports oversight, programming, compliance reporting, and performance monitoring required under OBAG and other regional programs. Furthermore, the funding accounts for inflationary pressure on salaries, benefits, general operating expenses to maintain current service levels.

In addition, staff proposes to also set-aside OBAG 4 funding for key countywide programs prior to establishing the final target amount available for grant funding. These programs address regional priorities that cannot be effectively advanced through jurisdiction-by-jurisdiction allocations and provide economies of scale, consistency, and equitable access across the county.

Maintaining these programs at the county level ensures:

- Regional consistency and coordination across jurisdictions
- Equitable service delivery, particularly for smaller or resource-constrained cities
- Administrative efficiency and cost savings through centralized implementation
- Strategic leveraging of external funding
- Alignment with adopted regional and state policy priorities

Below are more information on the various programmatic categories:

- *Countywide Safe Routes to School*

C/CAG staff proposes to continue its long-standing partnership with the San Mateo County Office of Education (SMCOE) and set aside funding to support the SRTS program in San Mateo County. C/CAG also directs Measure M funding to augment SMCOE’s implementation of the SRTS program.

- *Countywide Vision Zero Implementation*

To ensure implementation of the adopted Countywide Local Road Safety Plan (LRSP) and Vision Zero Action Plan in a coordinated manner, to avoid fragmented safety investments and promote systemic safety countermeasures, staff proposes allocating funding to implement technology-based traffic safety countermeasures across jurisdictions in the County.

- *Countywide Grant Application Technical Assistance*

Staff proposes setting-aside funding to provide technical assistance to jurisdictions in developing future grant applications for various federal, state, and regional grant programs. Getting consultant support for development of grant application can increase jurisdictions’ overall competitiveness for funding opportunities. This also ensures smaller jurisdictions with limited staffing are not disadvantaged in discretionary grant cycles.

A proposed summary of the OBAG 4 funding in San Mateo County is shown below:

Planning, Programming, and Monitoring (PPM) Augmentation	\$ TBD
Vision Zero	\$ TBD
Countywide Grant Application Technical Assistance	
Safe Routes to School	\$ TBD
Project Nominations	\$ TBD

Total	\$36,249,000
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Staff will present to the C/CAG Board in April with a detailed funding criteria and project evaluation methodology once the OBAG 4 framework is finalized this month by MTC.

EQUITY IMPACTS AND CONSIDERATIONS

The OBAG program supports equity in San Mateo County by directing funding toward projects that improve access to safe, reliable, and sustainable transportation options for all communities, including historically underserved and disadvantaged populations. Through the county program, local jurisdictions can prioritize investments in a broad range of transportation projects.

ATTACHMENT

None.

C/CAG AGENDA REPORT

Date: February 26, 2026

To: C/CAG Finance Committee

From: Sean Charpentier, Executive Director

Subject: Receive a presentation on the draft C/CAG Title VI Implementation Plan.

(For further information, contact Eva Gaye at egaye@smcgov.org)

RECOMMENDATION

That the Finance Committee receive a presentation on the draft C/CAG Title VI Implementation Plan.

FISCAL IMPACT

Funding for translation and interpreter services may be required to implement the Title VI and Limited English Proficiency (LEP) requirements. At this time, staff has not yet determined the total cost associated with these services. Consultant support for the development of the Title VI Plan was \$24,975.50.

SOURCE OF FUNDS

The C/CAG's Title VI Implementation Plan is funded through the agency's general operation funds.

BACKGROUND

As the designated Congestion Management Agency (CMA) and County Transportation Agency (CTA), the City/County Association of Governments of San Mateo County (C/CAG) is responsible for countywide transportation planning and for administering both state and federal transportation funds.

As a recipient of federal-aid highway funds from the Federal Highway Administration (FHWA), C/CAG is required to comply with all applicable non-discrimination laws and regulations, including Title VI of the Civil Rights Act of 1964. Title VI prohibits discrimination based on race, color, or national origin in any program or activity receiving federal financial assistance.

To meet this requirement, C/CAG developed a Title VI Implementation Plan that serves as the agency's standard operating procedure for ensuring compliance with Title VI and related nondiscrimination regulations. The plan includes:

- An assessment of C/CAG's organizational structure and staffing,

- A review of procedures across all program areas, and
- An evaluation of services provided to individuals with Limited English Proficiency (LEP).

To support development of the plan, C/CAG issued a Request for Proposals on April 9, 2025, and subsequently selected Evan Brooks Associates based on their experience and expertise in Title VI compliance. An agreement was executed on June 3, 2025, in an amount not to exceed \$24,975.50.

Title VI Implementation Plan Overview

The draft Title VI Implementation Plan establishes procedures for public notification of rights under Title VI, complaint filing and processing, and ongoing compliance monitoring by C/CAG to ensure nondiscrimination in all federally funded programs and activities. The plan also incorporates a Limited English Proficiency (LEP) component to address language access needs within San Mateo County.

Given that a significant portion of San Mateo County residents speak languages other than English, C/CAG is required to provide language assistance services to ensure meaningful access to its programs and planning processes. When requested by a member of the public, C/CAG will offer appropriate translation and interpretation services to support participation in public meetings, outreach activities, and planning documents consistent with federal Title VI and LEP requirements.

Limited English Proficiency (LEP)

According to the American Community Survey (ACS), approximately 45.3 percent of San Mateo County residents speak a language other than English at home, and 16.9 percent are identified as Limited English Proficient (LEP). This demographic profile highlights the importance of ensuring meaningful access to C/CAG programs and enabling access to public participation for individuals with limited English proficiency.

The LEP Plan outlines C/CAG's commitment to providing free language assistance services and translating planning documents upon request in Spanish, Mandarin, Tagalog, and other languages as needed. The plan also establishes procedures for tracking interpreter and translation requests through the Title VI Coordinator, training staff on LEP policies and procedures, and reviewing and updating the LEP Plan every three years. In addition, C/CAG will maintain translated materials and Google Translate functionality on its website, subject to request of translated materials, and will include language access statements on public notices and meeting announcements, along with multilingual signage at legislative meetings.

Staff will present the Title VI Plan at the February Finance Committee meeting, providing an overview of the federal requirements under Title VI with which C/CAG must comply and commit to. Additionally, funding will need to be allocated within the General Administration service category in the upcoming fiscal year to ensure compliance.

EQUITY IMPACTS AND CONSIDERATIONS

The Title VI Implementation Plan is a mandatory requirement for agencies receiving federal funding. The plan outlines the procedures used to prevent and address discrimination based on race, color, or national origin within all federally funded programs and activities. C/CAG is responsible for preparing, implementing, and updating this plan on an annual basis to ensure ongoing compliance and equity in its operations.

ATTACHMENT

The following attachment is available on the C/CAG website (*See “Additional Agenda Materials” for the relevant Committee Meeting*) at: <https://ccag.ca.gov/committees/finance-committee/>):

1. Draft C/CAG Title VI Plan.

C/CAG AGENDA REPORT

Date: February 26, 2026

To: C/CAG Finance Committee

From: Sean Charpentier, Executive Director

Subject: Recommend Board approval of a proposed Fiscal Year 2025-26 budget amendment to accommodate a Caltrans Clean California Community Cleanup and Employment Pathway Grant awarded to C/CAG in an amount of \$501,462 for the proposed Green Workforce for Clean and Sustainable Streets in San Mateo County Project, a portion of which will be expended in Fiscal Year 2025-26.

(For further information contact Sean Charpentier at scharpentier@smcgov.org)

RECOMMENDATION

That the Finance Committee recommend Board approval of a proposed Fiscal Year 2025-26 budget amendment to accommodate a Caltrans Clean California Community Cleanup and Employment Pathway Grant awarded to C/CAG in an amount of \$501,462 for the proposed Green Workforce for Clean and Sustainable Streets in San Mateo County Project, a portion of which will be expended in Fiscal Year 2025-26.

FISCAL IMPACT

Budget amendment for Fiscal Year 2025-26 C/CAG Program Budget, adding \$130,000 in grant revenue to the NDPES Fund and reallocating \$13,360 in planned consultant services expenditures from program administration to grant programs to provide the committed in-kind local match for the grant. The remainder of the grant funds will be budgeted for Fiscal Year 2026-27.

SOURCE OF FUNDS

State General Fund Fiscal Year 2025-26 allocation to the Clean California Community Cleanup and Employment Pathway Grant Program.

BACKGROUND

In late October 2025, C/CAG submitted a grant application for the proposed Green Workforce for Clean and Sustainable Streets in San Mateo County Project under Caltrans' Clean California Community Cleanup and Employment Pathway Grant to support litter abatement in targeted areas, community engagement, and workforce development efforts in San Mateo County. The proposed project will provide paid workforce training in partnership with the San Jose Conservation Corps and Charter School to lead cleanups in hard to reach litter prone areas and neighborhoods close to El Camino Real and other Caltrans high trash generating areas. C/CAG will also partner with Climate Resilient Communities to implement periodic community-led cleanups as part of a community engagement strategy to raise awareness about litter and stewardship opportunities. The proposed

cleanup sites will be located in up to 11 local municipalities in the following areas:

- Southern Region of San Mateo County:
 - City of East Palo Alto, Unincorporated County (North Fair Oaks Community) and adjacent areas within the Town of Atherton, City of Redwood City, City of Menlo Park (Belle Haven community)
- Central Region of San Mateo County:
 - City of San Mateo, City of Burlingame
- Northern Region of San Mateo County:
 - City of San Bruno (Belle Air Community), City of Daly City, City of South San Francisco and Town of Colma (northern region).

The project is planned to be implemented from April 2026 through April 2027. C/CAG has been awarded a total of \$501,462 in grant funds and has committed \$30,440 in planned in-kind local match from the Countywide Stormwater Program outreach efforts. Staff recommends a Fiscal Year 2025-26 C/CAG Program Budget amendment, adding \$130,000 in grant revenue and expenditures to the NPDES Fund and reallocating \$13,360 in planned consultant services expenditures from program administration to grant program expenditures to account for the planned in-kind local match for Fiscal Year 2025-26.

EQUITY IMPACTS AND CONSIDERATIONS

This item is necessary for the administration/operation of C/CAG.

ATTACHMENTS

1. None.