

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

C/CAG BOARD MEETING NOTICE

Meeting No. 391

<p>Date: Thursday, March 12, 2026</p> <p>Time: 6:30 p.m.</p> <p>Location: 1250 San Carlos Ave. 2nd Floor, Auditorium San Carlos, CA 94070</p>	<p>Join by Webinar: https://us02web.zoom.us/j/88336143259?pwd=whm9I42SflnFshTwdT2GeAxtbtQDdu.1</p> <p>Webinar ID: 883 3614 3259</p> <p>Password: 031226</p> <p>Join by Phone: (669) 900-6833</p>
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***** IN-PERSON MEETING WITH REMOTE PUBLIC PARTICIPATION AVAILABLE *****

This meeting of the C/CAG Board of Directors will be held in person at the location listed above. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at the location above. The Board welcomes comments, including criticism, about the policies, procedures, programs, or services of the agency, or of the acts or omissions of the Board and committees. Speakers shall not disrupt, disturb, or otherwise impede the orderly conduct of a Board meeting. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

1.0 CALL TO ORDER/ ROLL CALL

2.0 PRESENTATIONS / ANNOUNCEMENTS

3.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff, or public request specific items to be removed for separate action.

- 3.1 Approval of Minutes from February 12, 2026, C/CAG Board and ALUC Meeting No. 390. ACTION p. 1
- 3.2 Review and accept the C/CAG Single Audit Report for the Fiscal Year Ended June 30,

2025, and the Auditor's Communication with Those Charged with Governance for the Year Ended June 30, 2025. ACTION p. 8

- 3.3 Review and approval of Resolution 26-11 adopting the County of San Mateo Travel and Employee Reimbursement Policy (Administrative Memorandum B-16), effective January 1, 2026, for application to C/CAG, and authorizing future County updates to apply to C/CAG without requiring additional Board action. ACTION p. 10
- 3.4 Review and approval of Resolution 26-08 authorizing the approval of Fiscal Year 2026/27 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) 40% Fund. ACTION p. 14
- 3.5 Review and approval of Resolution 26-09 authorizing the C/CAG Executive Director to execute an agreement between C/CAG and Ecology Action for Bikeshare Education and Marketing Campaign Program Services related to the Daly City Bay Wheels expansion for an amount not to exceed \$110,000 through December 31, 2027. ACTION p. 18
- 3.6 Review and approval of Resolution 26-10 authorizing the C/CAG Executive Director to execute an agreement between C/CAG and Fehr & Peers for the San Mateo Countywide Safe Streets for All Supplemental Planning Project for an amount not to exceed \$433,074.48 through April 30, 2030. ACTION p. 23
- 3.7 Receive a copy of the C/CAG Title VI Implementation Plan. ACTION p. 27
- 3.8 Review and approval of the Finance Committee's recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of December 31, 2025. ACTION p. 30
- 3.9 Receive a copy of the executed Amendment No. 1 to the agreement with MIG, Inc. for update of the San Bruno/South San Francisco Community Based Transportation Plan (CBTP), extending the agreement term only. INFORMATION p. 32

4.0 REGULAR AGENDA

- 4.1 Review and approval of Resolution 26-12 authorizing the C/CAG Executive Director to execute an Agreement with Caltrans for the Clean California Community Cleanup and Employment Pathway Grant Program in an amount not to exceed \$501,462 for C/CAG's proposed *Green Workforce for Clean and Sustainable Streets in San Mateo County Project*, and further adopting the amended Fiscal Year 2025-26 C/CAG Program Budget, adding \$130,000 in grant revenue and expenditures to the NDPES Fund. *(Special voting procedures apply)* ACTION p. 35
- 4.2 Election of a C/CAG Chairperson and a C/CAG Vice Chairperson. ACTION p. 40
- 4.3 Review legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.) POSSIBLE ACTION p. 44

4.4 Receive and provide comments on an update regarding SB 707 and updated Brown Act provisions. INFORMATION p. 54

5.0 COMMITTEE REPORTS

5.1 Chairperson's Report

5.2 Board Members Report/Communication

6.0 EXECUTIVE DIRECTOR'S REPORT

7.0 COMMUNICATIONS - Information Only

7.1 Written Communication – 13 Letters p. 58

8.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Members of the public who wish to speak on matters not on the agenda will be given an opportunity to address the Board. Members of the public will have two minutes each to address the Board, unless a different time limit is established by the Chair. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments.

9.0 ADJOURNMENT

Next scheduled meeting April 9, 2026

PUBLIC NOTICING: All notices of C/CAG regular Board meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Courtyard, 555 County Center, Redwood City, CA, and on C/CAG's website at: <http://www.ccag.ca.gov>.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular Board meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular Board meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the Board. The Board has designated the office of the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG's website at: <http://www.ccag.ca.gov>. Please contact Mima Crume at (650) 599-1406 to arrange for inspection of public records.

ADA REQUESTS: Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Mima Crume at (650) 599-1406 or mcrume@smcgov.org by 10:00 a.m. prior to the meeting date.

PUBLIC PARTICIPATION DURING HYBRID MEETINGS: Members of the public may address the Board as follows:

Written comments should be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to mcrume@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. If your emailed comment is received at least 2 hours prior to the meeting, it will be provided to the C/CAG Board members, made publicly available on the C/CAG website along with the agenda. Emails received less than 2 hours before the meeting will be provided to the C/CAG Board members and included in the administrative record of the meeting as soon as practicable.

Spoken comments will be accepted during the meeting in person and through Zoom. Public comments will be taken first by speakers in person followed by via Zoom. Please read the following instructions carefully:

***In-person participation:**

1. If you wish to speak to the Board, please fill out a speaker's slip located on the 2nd floor auditorium side table against the wall. If you have anything that you wish distributed to the Board and included in the official record, please hand it to the C/CAG Clerk who will distribute the information to the Board members and staff.

***Remote participation:**

1. The C/CAG Board meeting may be accessed through Zoom at the online location indicated at the top of this agenda.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by your name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the C/CAG Clerk or Chair call for the item on which you wish to speak, click on "raise hand." The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called on to speak. If calling in via phone, press *9 to raise your hand and when called upon press *6 to unmute.
5. When called, please limit your remarks to the time allotted.

If you have any questions about this agenda, please contact C/CAG staff:

Executive Director: Sean Charpentier (650) 599-1409 or scharpentier@smcgov.org

Clerk of the Board: Mima Crume (650) 599-1406 or mcrume@smcgov.org

C/CAG

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C/CAG BOARD & SAN MATEO COUNTY ALUC MEETING NOTICE

MINUTES

Meeting No. 390

February 12, 2026

*****HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE*****

This meeting of the C/CAG Board of Directors was held in person and by teleconference. Members of the public were able to participate in the meeting remotely via the Zoom platform and in person.

1.0 CALL TO ORDER/ ROLL CALL

Vice Chair Salazar called the meeting to order at 6:30 p.m. Roll call was taken.

AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449	REMOTE Publicly Accessible Teleconference Location:
Atherton	Elizabeth Lewis			
Belmont		Absent		
Brisbane	Coleen Mackin			
Burlingame	Peter Stevenson			
Colma	Thomas Walsh			
Daly City			Juslyn Manalo	
East Palo Alto	Martha Barrangan			
Foster City	Stacy Jimenez			
Half Moon Bay	Paul Nagengast			
Hillsborough	Laurie Davies Adams			
Menlo Park	Cecilia Taylor			
Millbrae		Absent		
Pacifica	Greg Wright			
Portola Valley	Helen Wolter			
Redwood City		Absent		
San Bruno	Michael Salazar			
San Carlos	Adam Rak			
San Mateo	Lisa Diaz-Nash			

South San Francisco	Eddie Flores			
Woodside		Absent		
San Mateo County	Lisa Gauthier			
C/CAG EX-OFFICIO (NON-VOTING) MEMBERS				
AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449	REMOTE Publicly Accessible Teleconference Location:
SMCTA		Absent		
SMCTD		Absent		

C/CAG Staff Present (In-Person):	C/CAG Staff Present (Remote):
Sean Charpentier – Executive Director	
Melissa Andrikopoulos – Legal Counsel	Members of the Public (In-Person):
Mima Crume – Clerk of the Board	Matt Robinson – SYASL
Audrey Shiramizu	Lizzie Guansona - SYASL
Eva Gaye	Violet Saena - CRC
Dan Sternkopf	
Jeff Lacap	Members of the Public (Remote):
Matt Petrofsky	
Reid Bogert	
Susy Kalkin	
Kaki Cheung	
Van Ocampo	
Yumi Felsing	

Other members of the public were in attendance remotely via the Zoom platform or in person.

3.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff, or public request specific items to be removed for separate action.

Executive Director Sean Charpentier requested moving up Item 3.0, which is the setting of the agenda and the approval of the consent calendar, due to the Legislative Committee meeting not being held as a result of an incorrect Zoom link. Mr. Charpentier proposed revising the order of business to hear Item 4.4 first, followed by Item 2.0, then Items 4.2 and 4.3, with Item 4.1 heard last. It was noted that Chair Rak would be arriving later due to travel.

Board Member Gauthier MOVED to approve the agenda as amended, including the revised order of business. Board Member Lewis SECONDED. A roll call vote was conducted.
MOTION CARRIED 16-0-0.

3.1 Approval of Minutes from December 11, 2025, C/CAG Board and ALUC Meeting No. 389. APPROVED

3.2 Review and accept the 2025 attendance report for the C/CAG Board and Committee meetings. APPROVED

- 3.3 Review and approval of Resolution 26-01 determining that a proposed 5-story, 140-unit multi-family housing development at 500-580 Masonic Way, Belmont, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Carlos Airport. APPROVED
- 3.4 Review and approval of Resolution 26-02 determining that a proposed 4-story, 35-unit residential project with 2 additional accessory dwelling units at 271 El Camino Real, San Bruno, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 3.5 Review and approval of Resolution 26-03 determining that a proposed 4-story, 20-unit residential project at 990 El Camino Real, San Bruno, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 3.6 Review and adopt Resolution 26-04 approving the population data to be used by C/CAG for calculation of member contributions and a variety of administrative related items. APPROVED
- 3.7 Review and adopt Resolution 26-05 adding a voting Community/Community Based Organization (CBO) seat to the Resource Management and Climate Protection (RMCP) Committee roster, appointing Ortensia Lopez to the Community/CBO seat, and appointing Marc Hershman to the vacated C/CAG RMCP Committee Energy seat. APPROVED
- 3.8 Review and approval of Resolution 26-06, authorizing the C/CAG Executive Director to execute Amendment No. 2 to the agreement with Gray Bowen Scott for on-call consultant services for Federal and State funded project coordination and grant administration, increasing the amount by \$50,000 to a revised not to exceed amount of \$410,000. APPROVED
- 3.9 Review and adopt Resolution 26-07 authorizing the C/CAG Executive Director to execute a \$20,000 supplemental agreement to the Metropolitan Transportation Commission (MTC) Master Funding Agreement to provide logistical, coordination, and support for an active transportation workshop. APPROVED
- 3.10 Review and approval of C/CAG Legislative Priorities for 2026. APPROVED
- 3.11 Receive executed \$49,000 contract with Transpo Group for professional services for \$6M BUILD Application for Countywide technology-based transportation safety improvements to implement C/CAG's Vision Zero efforts. APPROVED

4.0 **REGULAR AGENDA**

- 4.4 Review legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.)

Mr. Charpentier introduced the legislative advocacy team (Matt Robinson and Lizzie Guansona) and provided an overview of the legislative session, key deadlines, bills of interest (including e-bike legislation and SB 79 clean-up activity), and state budget

highlights. Board members asked questions and provided comments regarding e-bike safety, local authority, education/enforcement, and coordination with county efforts.

Public Comment:

MTC Commissioner Papan provided legislative updates, including information regarding the Bay Area Housing Finance Authority's delayed housing bond and ongoing pilot programs, including the regional "Doorway" affordable housing portal. Commissioner Papan also commented on the Metropolitan Transportation Commission's pending Transit-Oriented Communities policy and its potential relationship to OBAG funding, expressing concerns regarding additional requirements for jurisdictions with certified Housing Elements.

Commissioner Papan further referenced recent discussions regarding BART's financial outlook and potential station closures that could affect San Mateo County.

There were no additional public comments on this item.

Action – Recommend Support Position for AB 1557 (E-Bike Peak Power)
Staff recommended the Board take a support position on AB 1557 (e-bike power restriction/"peak" clarification).

Board Member Stevenson MOVED to recommend a support position for AB 1557. Board Member Wright SECONDED. A roll call vote was conducted. **MOTION CARRIED 16-0-0.**

Action – Approve Resubmittal of Updated Letter for SB 908 (SB 79 Cleanup)

Mr. Charpentier requested Board approval to resubmit the previously transmitted letter under the new bill number SB 908 (SB 79 cleanup), carrying forward the same concerns (including timing, applicability to BRT projects, ferry station implications, small business displacement analysis, and preservation of local authority regarding ground-floor retail requirements).

Board Member Nash MOVED to approve resubmittal of the updated letter for SB 908. Board Member Stevenson SECONDED. A roll call vote was conducted. **MOTION CARRIED 16-0-0.**

Action – Authorize Submission of Budget Priority Letters (Due March 6)

Mr. Charpentier requested authorization to prepare and submit a state budget priority letter (including identified project requests and broader programmatic requests), with review/approval by the Chair and Vice Chair of C/CAG and the Chair of the Legislative Committee prior to submission.

Board Member Gauthier MOVED to approve the letters. Board Member Flores SECONDED. A roll call vote was conducted. **MOTION CARRIED 16-0-0.**

Informational Update – Federal Community-Directed Funding for Coastal Resiliency Project

Mr. Charpentier reported receipt of \$1.2 million in community-directed funding from Congressman Sam Liccardo for a coastal resiliency project, including backup generators for 13 intersections, development of an incident plan, and identification of future capital improvements. Board members expressed appreciation.

- 2.1 Receive a presentation from Climate Resilient Communities on climate resilience efforts in San Mateo County.

Dan Sternkopf, Senior Program Specialist with the Countywide Stormwater Program, introduced Violet Saena, Founder and Executive Director of Climate Resilient Communities (CRC).

Ms. Saena provided a presentation on CRC's partnership with C/CAG on the One Watershed project and community engagement efforts in San Bruno. She described CRC's Climate Change Community Team model, community vulnerability assessments, and implementation of nature-based solutions, including rain gardens and flood preparedness initiatives. The presentation highlighted community priorities in San Bruno, including air quality improvements, water conservation, flood preparedness, and wildfire resilience. Ms. Saena also discussed coordination with OneShoreline and upcoming resilience programming in San Bruno.

Board members provided comments and expressed appreciation for CRC's community-based approach and partnership efforts.

Action: The Board received the presentation. No action was taken.

- 4.2 Receive a presentation on the San Mateo Countywide Transportation Plan update.
INFORMATION

Jeff Lacap, Program Director, provided an overview of the San Mateo Countywide Transportation Plan (CTP) Update, a collaborative effort between C/CAG and the San Mateo County Transportation Authority (SMCTA). He reviewed the purpose of the CTP as a countywide vision and policy framework, summarized major transportation projects completed since the 2017 CTP, and outlined the CTP update timeline, engagement efforts, and upcoming next steps.

Mr. Lacap summarized key themes from public engagement and data, including commute patterns, inter-county travel, and a desire for improved travel options if conditions were enhanced. He also discussed existing conditions and needs across the roadway, transit, and active transportation networks, and noted factors influencing future travel conditions through the 2050 horizon year, including housing costs, climate risk, an aging population, evolving technologies, and transit funding challenges.

Board members provided feedback on issues including first/last-mile connections, east-west mobility, Coastside transportation needs and visibility, transit ridership recovery and rider experience/safety, senior mobility needs, emergency and evacuation planning, water-based transit opportunities, and coordination with other planning efforts (including grade separations and the Dumbarton rail spur).

Action: The Board received the presentation. No action was taken.

4.3 Receive a presentation on the upcoming Cycle 4 of One Bay Area Grant (OBAG 4) County & Local Program, and the FY 2026–2028 Transportation Development Act (TDA) Article 3 Program Calls for Projects.

4.3.1 Review and approve the Fiscal Year 2026-2028 Transportation Development Act Article 3 Program Call for Projects and Schedule. APPROVED

Mr. Lacap provided an overview of Cycle 4 of the One Bay Area Grant (OBAG 4), including program purpose, eligibility requirements, anticipated funding levels, the requirement that a minimum of 80% of funds be invested within Priority Development Areas (PDAs) and/or Transit-Oriented Communities (TOCs), and the projected schedule and next steps.

Audrey Shiramizu, Senior Transportation Program Specialist, presented the FY 2026–28 TDA Article III program call for projects, including funding availability, eligible applicants and project types, examples of prior funded projects, evaluation criteria (including additional points for jurisdictions without PDAs/TOCs and/or those that have not received TDA funds in the last 10 years), and the program schedule.

Board members asked clarifying questions regarding eligibility for bike plan updates and whether e-bike education programs would qualify. Staff confirmed updates may be eligible subject to timing requirements and that e-bike education would generally qualify as an eligible education activity. A slide typo regarding “San Mateo County”/“unincorporated county” was noted by a board member.

Board Member Gauthier MOVED to approve Item 4.3.1. Board Member Jimenez SECONDED. A roll call vote was conducted. **MOTION CARRIED 16-0-0.**

4.1 Nominations for C/CAG Chair and Vice Chair for the March 2026 Election of Officers.

The Chair reviewed the officer election process, noting that both the Chair and Vice Chair have served two years and are term-limited, resulting in open seats. Nominations were taken from the floor, with the election to occur at the March Board meeting and newly elected officers to be seated at the April Board meeting. Nominees were encouraged to submit a letter of interest to the Executive Director for inclusion in the March agenda packet.

Michael Salazar was nominated for Chair. No additional nominations were made.

Stacy Jimenez was nominated for Vice Chair. No additional nominations were made.

Nominations were closed. There was no public comment.

Action: No action taken; nominations received. Election scheduled for March 2026.

5.0 COMMITTEE REPORTS

5.1 Chairperson’s Report – None.

5.2 Board Members Report/Communication – None.

6.0 EXECUTIVE DIRECTOR'S REPORT

Mr. Charpentier reported that Kim Weaver has left C/CAG to pursue opportunities out of state. He announced that Yumi Felsing has joined C/CAG and will assume many of Ms. Weaver's responsibilities. Mr. Charpentier noted that Ms. Felsing holds a degree in Urban Studies from San Francisco State University, where she was a Willie Brown Fellow, and brings 15 years of finance experience working with social justice and community-based organizations.

Action: Informational only. No action was taken.

7.0 COMMUNICATIONS - Information Only

7.1 Written Communication – 2 Letters

8.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Members of the public who wish to speak on matters not on the agenda will be given an opportunity to address the Board. Members of the public will have two minutes each to address the Board, unless a different time limit is established by the Chair. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments.

No public comment was received.

9.0 ADJOURNMENT

Next scheduled meeting March 12, 2026

C/CAG AGENDA REPORT

Date: March 12, 2026

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Review and accept the C/CAG Single Audit Report for the Fiscal Year Ended June 30, 2025, and the Auditor's Communication with Those Charged with Governance for the Year Ended June 30, 2025.

(For further information contact Sean Charpentier at scharpentier@smcgov.org)

RECOMMENDATION

That the C/CAG Board review and accept the C/CAG Single Audit Report for the Fiscal Year Ended June 30, 2025, and the Auditor's Communication with Those Charged with Governance for the Year Ended June 30, 2025.

FISCAL IMPACT

None.

SOURCE OF FUNDS

Federal transportation funds.

BACKGROUND

An independent Single Audit Report was performed on C/CAG for the year ended June 30, 2025. The Single Audit is specifically for the federal funds received. A Single Audit is required when an agency receives \$750,000 or more in federal grant. In fiscal year 2025, C/CAG expended a total of \$3,153,403 in federal funds.

The auditor provided an opinion affirming that C/CAG complied, in all material respects, with the specified compliance requirements that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2025. The audit did not identify any deficiencies in internal control, or any significant deficiencies, or material weaknesses or instances of noncompliance material to the basic financial statements.

There was a finding from fiscal year 2024 related to suspension and debarment verification procedures. Staff confirm that the issue has been fully addressed and resolved. The finding resulted from a single, isolated circumstance associated with a contract transition from non-federal to federal funding.

During FY 2025, C/CAG implemented corrective actions described in the prior year management

response and has institutionalized these controls as part of its standard procurement and contract administration practices. These actions include:

1. Verification and documentation to confirm vendor identified in the prior finding was not suspended or debarred.
2. Updated Procurement Policy to reflect standardized debarment and suspension contract language to ensure compliance.
3. Procedures have been established to now require a SAM.gov check, and vendors to provide a certification of compliance with suspension and debarment requirements before executing any agreement.
4. Staff received training in federal procurement requirements, including suspension and debarment compliance.

As a result of these actions, no similar issues were identified during the FY 2025 audit. C/CAG remains committed to maintaining strong internal controls and full compliance with federal regulations and will continue to monitor and refine its procedures as needed.

The C/CAG Finance Committee reviewed and accepted the Single Audit report at their February 26, 2026, meeting. Committee Members had no issues with management's response and appreciated the transparency.

EQUITY IMPACTS AND CONSIDERATIONS

This item is necessary for the administration/operation of C/CAG.

WEB ATTACHMENTS

1. Single Audit Report for Year Ended June 30, 2025 (*The document is available on the C/CAG website (See "Additional Agenda Materials" for the relevant Board Meeting) at: <https://ccag.ca.gov/committees/board-of-directors-2/>*).
2. Auditor's Communication with Those Charged with Governance for the Year Ended June 30, 2025 (*The document is available on the C/CAG website (See "Additional Agenda Materials" for the relevant Board Meeting) at: <https://ccag.ca.gov/committees/board-of-directors-2/>*).

C/CAG AGENDA REPORT

Date: March 12, 2026

To: C/CAG Board of Directors

From: Sean Charpentier, Executive Director

Subject: Review and approval of Resolution 26-11 adopting the County of San Mateo Travel and Employee Reimbursement Policy (Administrative Memorandum B-16), effective January 1, 2026, for application to C/CAG, and authorizing future County updates to apply to C/CAG without requiring additional Board action.

(For further information contact Sean Charpentier at scharpentier@smcgov.org)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 26-11 adopting the County of San Mateo Travel and Employee Reimbursement Policy (Administrative Memorandum B-16), effective January 1, 2026, for application to C/CAG, and authorizing future County updates to apply to C/CAG without requiring additional Board action.

FISCAL IMPACT

There is no financial impact related to this action item. Adoption of the updated County policy, as it may be amended over time, provides administrative efficiency by aligning C/CAG travel and reimbursement standards with the County of San Mateo.

SOURCE OF FUNDS

The updated C/CAG Travel Policy will apply to all C/CAG staff and Board members when traveling on C/CAG business, which typically will use the General Fund or the appropriate program fund.

BACKGROUND

The C/CAG Board last adopted a travel policy in December of 2024, modeled after the County of San Mateo's Travel Policy at the time. The County has approved a revised Travel and Employee Reimbursement Policy (Administrative Memorandum B-16), effective January 1, 2026.

To maintain consistency with County standards and ensure clear, up-to-date guidance for staff and Board members, C/CAG staff recommend adopting the County's revised Travel Policy for use by C/CAG. Additionally, to avoid the need for repeated policy actions and to ensure continued alignment, staff recommend that future County-adopted updates to the Travel Policy automatically apply to C/CAG, unless otherwise directed by the Board by a future resolution on this topic. The Finance Committee had recommended Board approval of the travel policy at its February 26, 2026 meeting.

This approach promotes administrative efficiency, reduces duplicative agenda actions, and ensures that

C/CAG remains aligned with County requirements, IRS regulations, and best practices.

The Finance Committee last reviewed and accepted the Travel Policy on February 26, 2026 and recommended no changes.

EQUITY IMPACTS AND CONSIDERATIONS

This item is necessary for the administration/operations of C/CAG.

ATTACHMENT

1. Resolution 26-11

The following attachment is available on the C/CAG website (*See “Additional Agenda Materials” for the relevant Committee Meeting*) at: <https://ccag.ca.gov/committees/finance-committee/>):

2. County of San Mateo’s Travel and Employee Reimbursement Policy (Administrative Memorandum B-16)

RESOLUTION 26-11

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY ADOPTING THE COUNTY OF SAN MATEO TRAVEL AND EMPLOYEE REIMBURSEMENT POLICY (ADMINISTRATIVE MEMORANDUM B-16), EFFECTIVE JANUARY 1, 2026, FOR APPLICATION TO C/CAG, AND AUTHORIZING FUTURE COUNTY UPDATES TO APPLY TO C/CAG WITHOUT REQUIRING ADDITIONAL BOARD ACTION.

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG); that,

WHEREAS, C/CAG operates as a joint powers authority, serving the interests of its member agencies; and

WHEREAS, it is essential for C/CAG staff and Board Members to travel for official business, including attending meetings, conferences, and other professional engagements; and

WHEREAS, the C/CAG Board previously adopted Resolution 24-80 approving a C/CAG Travel Policy modeled after the County of San Mateo's Travel Policy; and

WHEREAS, the County of San Mateo has since adopted a revised Travel and Employee Reimbursement Policy (Administrative Memorandum B-16), effective January 1, 2026; and

WHEREAS, maintaining consistency with the County of San Mateo's Travel and Employee Reimbursement Policy promotes administrative efficiency, ensures compliance with applicable IRS regulations and governmental best practices, and provides clear, up-to-date guidance for C/CAG staff and Board members; and

WHEREAS, the C/CAG Finance Committee reviewed the proposed action and recommended Board approval of the revised County of San Mateo Travel and Employee Reimbursement Policy (Administrative Memorandum B-16) for application to C/CAG; and

WHEREAS, to avoid repetitive policy actions and to ensure continued alignment with County standards, staff recommends that C/CAG follow the County of San Mateo Travel and Employee Reimbursement Policy as it may be amended from time to time, without separate Board approval as to future amendments to the County policy;

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County hereby:

1. Approves and adopts the County of San Mateo Travel and Employee Reimbursement Policy (Administrative Memorandum B-16), effective January 1, 2026, for application to C/CAG; and
2. Authorizes that any future amendments, revisions, or updates adopted by the County of San Mateo to Administrative Memorandum B-16 or its successor shall automatically apply to C/CAG upon their effective date, without the need for further Board action; and

3. Directs the Executive Director to administer and implement the Travel and Employee Reimbursement Policy consistent with this resolution.

PASSED, APPROVED, AND ADOPTED, THIS 12TH DAY OF MARCH 2026.

Adam Rak, Chair

C/CAG AGENDA REPORT

Date: March 12, 2026

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Review and approval of Resolution 26-08 authorizing the approval of Fiscal Year 2026/27 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) 40% Fund.

(For further information or questions, contact Matt Petrofsky at mpetrofsky@smcgov.org)

RECOMMENDATION

That the C/CAG Board reviews and approves Resolution 26-08 authorizing the approval of Fiscal Year 2026/27 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) 40% Fund.

FISCAL IMPACT

The total estimated funding amount is \$3,030,594. Of that total, estimated allocations include \$86,607 for program administration, \$1,241,637 for TFCA eligible projects, and \$1,702,350 specifically for TFCA eligible bikeway and bike parking projects.

SOURCE OF FUNDS

The Bay Area Air District (Air District) is authorized under Health and Safety Code Section 44223 and 44225 to levy a fee on motor vehicles. Funds generated by the fee are referred to as TFCA funds. These funds are used to implement projects that reduce air pollution from motor vehicles. Health and Safety Code Section 44241(d) stipulates that forty percent (40%) of funds generated within a county where the fee is in effect shall be allocated by the BAAQMD to one or more public agencies designated to receive the funds. For San Mateo County, C/CAG has been designated as the administrating agency to receive the funds.

BACKGROUND

The Air District has issued a TFCA 40% Fund Expenditure Plan Guidance (Guidance) for the funding covering Fiscal Year 2026/27. Cost Effectiveness (C-E), as defined in the Guidance, is used as screening criteria for all projects considered for allocation under the TFCA program. For instance, implementation of bicycle parking must result in a C-E of less than \$500,000 per weighted ton of reduced emissions. Existing First and Last Mile Connection projects, such as shuttles, must show a C-E of less than \$300,000 per weighted ton of reduced emissions.

For the past several years, C/CAG has allocated the TFCA funds to projects implemented by Commute.org. Historically, funds were provided to Commute.org to help fund the BART Shuttle

Program, which provide peak commute period shuttle service from BART stations to employment sites in San Mateo County. In addition to the BART Shuttle Program, funds were provided to Commute.org cover costs associated with the Countywide Voluntary Trip Reduction Program. The program aims to reduce single occupant vehicle trips and provides funding for the countywide Guaranteed Ride Home program.

In March 2025, the C/CAG Board adopted Resolution 25-11 approving the FY 2025/26 Expenditure Plan, which funded the Commute.org’s Countywide Voluntary Trip Reduction Program and BART Shuttle Program, and Other Projects to be determined. In November 2025, after a competitive, multi-year call for projects process, the C/CAG Board adopted Resolution 25-63 awarding an aggregate total of \$467,940 in Fiscal Year 2025/26 and \$152,556 in Fiscal Year 2026/27 Transportation Fund for Clean Air Funds for the Half Moon Bay Eastside Parallel Trail - Segment 4 project, the East Palo Alto Civic Commons EV Charging Stations project, and the County of San Mateo Public Works Fleet Electrification projects. The FY 2025/26 and partial 2026/27 Expenditure Plan is summarized in the table below.

Lead Applicant Agency	Project Title	Brief Description	Award	
			FY25-26	FY26-27
Half Moon Bay	Eastside Parallel Trail - Segment 4	This project will complete a 0.27 mile gap in the existing trail.	\$200,000	
East Palo Alto	Civic Commons EV Charging Stations	This project will install five dual port, Level 2 public facing electric vehicle charging stations at the EPA Civic Commons project.	\$40,000	
County of San Mateo	Public Works Fleet Electrification	This project will replace 14 fleet vehicles, including eight medium-duty vehicles, one light-duty trucks, and five light heavy-duty trucks.	\$227,940	\$152,556

In the FY2026-27 cycle, the Air District is providing additional funding specifically for bikeways and bike parking. Each county was given a base amount of 1 million dollars. Additional funding to the base amount was distributed in proportion to the county's share of fee-paid vehicle registration. Bikeway and bike parking projects are required to follow the same rules and timelines as other TFCA projects. To note, compared to prior years, the maximum CE limits for bikeway and bike parking projects have doubled, making these projects easier to advance for funding consideration. The maximum CE for Bicycle Parking using FY25-2026 dollars was 250,000 \$/weighted ton versus 500,000 \$/weighted ton using FY26-2027 funds, and 500,000 \$/weighted ton versus 1,000,000 \$/weighted ton for Bikeways.

FY 2026/27 Funding Recommendations

For the FY2026/27 cycle, C/CAG has \$3,030,594 available. Of that total, estimated allocations include \$86,607 for program administration, \$1,241,637 for TFCA eligible projects, and \$1,702,350 specifically for TFCA eligible bikeway and bike parking projects.

For this cycle, staff recommends continuing to fund Commute.org programs based on its countywide reach and effective collaboration with employers and other stakeholders. It is

recommended that Commute.org receives an allocation up to \$600,000 for the Countywide Trip Reduction Program. Staff also propose directing up to \$60,000 for the BART Shuttle Program to offer employees a convenient way to get to job sites from transit hubs. Commute.org anticipates additional contribution from private employers to fully fund the shuttle program. Furthermore, during the 2025 multi-year call for projects, \$152,556 of FY26-27 dollars was awarded to the County of San Mateo for their Public Works Fleet Electrification Project. These projects are all expected to meet the Air District’s cost effectiveness ratio.

Staff are currently exploring the following options for the remaining \$429,08 for TFCA eligible projects, and \$1,702,350 specifically for TFCA eligible bikeway and bike parking projects:

- Leveraging TFCA funds as grant match for OBAG and/or TDA Article 3 projects.
- Funding arterial management project, such as transit signal priority.
- Funding projects from the Countywide Local Roadway Safety Plan (LRSP).
- Conducting a limited Call for Projects.

Project sponsors and staff will prepare detailed project scope(s) in the next couple months, and project concepts will be brought back to the Committee for approval.

A summary of the current Fiscal Year 2026/27 TFCA 40% fund recommendation is below:

	Estimated FY 2026/27 TFCA Fund Expenditures
Administration	\$86,607
County of San Mateo – Fleet Electrification Project	\$152,556
Commute.org - Countywide Voluntary Trip Reduction Program	\$600,000
Commute.org - BART Shuttle	\$60,000
Other projects to be determined	\$429,081
Other projects to be determined (bikeway and bike parking specific)	\$1,702,350
Total	\$3,030,594

These recommendations are subject to approval by the Air District. These recommendations were reviewed and approved by the C/CAG TAC and CMEQ Committees at their February 19 and February 23 meetings, respectively.

Staff requests that the C/CAG Board reviews and approves the Fiscal Year 2026/27 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) 40% Fund.

EQUITY IMPACTS AND CONSIDERATIONS

Funding allocated through this program serves to benefit all community members by facilitating the implementation of projects aimed at reducing air pollution from motor vehicles.

ATTACHMENTS

1. Resolution 26-08

RESOLUTION 26-08

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE APPROVAL OF THE FISCAL YEAR 2026/27 EXPENDITURE PLAN FOR THE TRANSPORTATION FUND FOR CLEAN AIR (TFCA) 40% FUND FOR SAN MATEO COUNTY

WHEREAS, the City/County Association of Governments has been designated the Transportation Fund for Clean Air (TFCA) Program Manager for San Mateo County; and

WHEREAS, the Board of Directors of the City/County Association of Governments has approved certain projects and programs for funding through San Mateo County's 40 percent local share of Transportation Fund for Clean Air (TFCA) revenues; and

WHEREAS, the total TFCA funds available from the Bay Area Air District in Fiscal Year 2026/27 for San Mateo County is \$3,030,594, including an amount of \$86,607 for program administration, \$1,241,637 for TFCA eligible projects, and \$1,702,350 specifically for TFCA eligible bikeway and bike parking projects; and

WHEREAS, C/CAG will act as the Program Manager for \$3,030,594 of TFCA funds; and

WHEREAS, C/CAG has already allocated \$152,556 of FY2026/27 TFCA 40 percent funds to the County of San Mateo for the Public Works Fleet Electrification Project; and

WHEREAS, C/CAG plans to allocate up to \$600,000 of TFCA 40 percent funds to the Peninsula Traffic Congestion Relief Alliance (Commute.org) for the Countywide Voluntary Trip Reduction Program; and

WHEREAS, C/CAG plans to allocate up to \$60,000 of TFCA 40 percent funds to the Peninsula Traffic Congestion Relief Alliance (Commute.org) for the BART Shuttle Program; and

WHEREAS, C/CAG plans to allocate remaining \$2,133,037 of TFCA 40 percent funds for other emissions reductions projects; and

WHEREAS, final project scopes will be defined further and returned to the Board for approval; and

WHEREAS, the projects included in this expenditure plan will be evaluated using the cost-effectiveness worksheet provided by the Bay Area Air District to determine whether they meet the required cost-effectiveness threshold. All proposed expenditures will be consistent with the *Clean Air Plan* and Section 44241(b) of the California Health and Safety Code; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG Executive Director is authorized to certify and submit the Fiscal Year 2026/27 Expenditure Plan for the TFCA 40 percent Fund for San Mateo County to the Bay Area Air Quality Management District.

PASSED, APPROVED, AND ADOPTED THIS 12th DAY OF MARCH 2026.

Adam Rak, Chair

C/CAG AGENDA REPORT

Date: March 12, 2026

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Review and approval of Resolution 26-09 authorizing the C/CAG Executive Director to execute an agreement between C/CAG and Ecology Action for Bikeshare Education and Marketing Campaign Program Services related to the Daly City Bay Wheels expansion for an amount not to exceed \$110,000 through December 31, 2027.

(For further information, contact Matt Petrofsky at mpetrofsky@smcgov.org)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 26-09 authorizing the C/CAG Executive Director to execute an agreement between C/CAG and Ecology Action for Bikeshare Education and Marketing Campaign Program Services related to the Daly City Bay Wheels expansion for an amount not to exceed \$110,000 through December 31, 2027.

FISCAL IMPACT

The total cost of the Bikeshare Education and Marketing Campaign Program services contract is \$110,000.

SOURCE OF FUNDS

Funding for the Bikeshare Education and Marketing Campaign Program services totals \$110,000, and will be provided by the San Mateo County Transportation Authority (TA) via the Cycle 7 Measures A and W Pedestrian and Bicycle Grant Program at a total amount of \$100,000, and from the Congestion Relief Program fund at a total amount of \$10,000 provided as matching funds as authorized by the C/CAG Board of Directors on September 12, 2024 (Resolution number 24-52). These funds are included in the C/CAG Fiscal Year 2026–2027 budget. Funding for Fiscal Year 2027–2028 will be subject to approval as part of the agency’s annual budget process.

BACKGROUND

As the Congestion Management Agency and County Transportation Agency for San Mateo County, C/CAG, and its partnering agencies, strive to provide a safe, accessible, and comprehensive network of bicycle and pedestrian facilities for a diverse population in San Mateo County. These facilities aim to increase mobility and provide equitable levels of access to affordable and reliable transportation options.

In 2021 C/CAG released a Comprehensive Bicycle and Pedestrian Plan, in which Micromobility was a recommended program.

In December 2022, the C/CAG Board adopted the San Mateo County Shared Micromobility Study

and Implementation Plan, which recommended the implementation of a multi-jurisdictional bikeshare pilot program. Bike and scooter-share refers to bicycles, electric bicycles, or electric scooters that may be borrowed as part of a self-service rental program.

In May 2024, the Metropolitan Transportation Commission (MTC) in collaboration with C/CAG, expanded the regional Bay Wheels bike share program into Daly City, its first foray into San Mateo County. This program was expanded with a vision to provide an affordable, convenient, and sustainable transportation option that reduces vehicle miles travelled, connects communities to destinations across the County, and seamlessly integrates with transit. These services are intended to be used by residents and visitors alike, including low-income individuals, communities of color, persons with disabilities, and other historically marginalized communities.

In June, 2024, the San Mateo County Transportation Authority (TA) issued the Call for Projects for the Pedestrian and Bicycle (Ped/Bike) Grant Program. By September, C/CAG staff had submitted an application, and the C/CAG Board had reviewed and approved Resolution 24-52, authorizing a local match of \$10,000 using Congestion Relief Program Funds. This effort resulted in the allocation by the TA of \$100,000 of Ped/Bike funds, totaling \$110,000 of dollars available for this effort.

In October 2025, the Bike Share program expanded further, increasing the number of stations and vehicles available within Daly City. A third expansion is planned for 2026.

Request for Proposal (RFP) Process

Consistent with C/CAG Procurement policies, a Request for Proposals was issued on January 5, 2026. The opportunity was widely distributed to 30 potential consultants and also posted on the C/CAG RFP/RFQ website. Proposals were due on January 30, 2026, and three proposals were received by the deadline.

A five-member evaluation panel consisting of individuals from C/CAG, the County of San Mateo Sustainability Department, the City of Daly City, the San Mateo County Transportation Authority, and Lyft, reviewed and scored the three proposals from (in alphabetical order): Ecology Action, S. Groner Associates, and SociosPR. Ecology Action and S. Groner Associates were invited to participate in the interview process. While both of those firms scored highly, following the interviews, Ecology Action was identified as the proposer best positioned to meet C/CAG's needs based on experience, approach, and proven success in providing similar services. Staff are confident Ecology Action will provide satisfactory Bikeshare Education and Marketing Campaign services.

Staff recommends that the C/CAG Board review and approve Resolution 26-09 authorizing the C/CAG Executive Director to execute an agreement between C/CAG and Ecology Action for Bikeshare Education and Marketing Campaign Program Services related to the Daly City Bay Wheels expansion for an amount not to exceed \$110,000 through December 31, 2027.

EQUITY IMPACTS AND CONSIDERATIONS

The Education and Marketing Campaign will prioritize equity through conducting equity-focused community engagement and marketing. The activities include, but are not limited to, developing ambassador programs, rider education trainings, and partnerships with local community organizations. Beyond basic riding skills, the rider education trainings and workshops are intended to have a focus on safety. This safety focus paired with targeted engagement is intended to support safer travel outcomes in the low-income communities and communities of color that have historically experienced disproportionately high rates of traffic injuries and fatalities.

ATTACHMENTS

1. Resolution 26-09

The following attachments are available on the C/CAG website (*See “Additional Agenda Materials” for the relevant Board Meeting*) at: <https://ccag.ca.gov/committees/board-of-directors-2/>

2. Draft Agreement with Ecology Action

RESOLUTION 26-09

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT BETWEEN C/CAG AND ECOLOGY ACTION FOR BIKESHARE EDUCATION AND MARKETING CAMPAIGN PROGRAM SERVICES RELATED TO THE DALY CITY BAY WHEELS EXPANSION FOR AN AMOUNT NOT TO EXCEED \$110,000 THROUGH DECEMBER 31, 2027

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, as the Congestion Management Agency and County Transportation Agency for San Mateo County, C/CAG, and its partnering agencies, strive to provide a safe, accessible, and comprehensive network of bicycle and pedestrian facilities for a diverse population in San Mateo County; and

WHEREAS, these facilities aim to increase mobility and provide equitable levels of access to affordable and reliable transportation options; and

WHEREAS, in 2021 C/CAG released a Comprehensive Bicycle and Pedestrian Plan, in which Micromobility was a recommended program; and

WHEREAS, in December 2022, the C/CAG Board adopted the San Mateo County Shared Micromobility Study and Implementation Plan, which recommended the implementation of a multi-jurisdictional bikeshare pilot program; and

WHEREAS, in May 2024, the Metropolitan Transportation Commission (MTC) in collaboration with C/CAG, expanded the regional Bay Wheels bike share program into Daly City with a vision to provide an affordable, convenient, and sustainable transportation option that reduces vehicle miles travelled, connects communities to destinations across the County, and seamlessly integrates with transit. These services are intended to be used by residents and visitors alike, including low-income individuals, communities of color, persons with disabilities, and other historically marginalized communities; and

WHEREAS, by September 2024, C/CAG had secured \$110,000 for outreach efforts related to the Bay Wheels expansion via the San Mateo County Transportation Authority (TA) Cycle 7 Measures A and W Pedestrian and Bicycle Grant Program at a total amount of \$100,000, and from the Congestion Relief Program fund at a total amount of \$10,000 provided as matching funds as authorized by the C/CAG Board of Directors on September 12, 2024 (Resolution number 24-52); and

WHEREAS, on January 5, 2026 C/CAG staff issued a Request for Proposals for Bikeshare Education and Marketing Campaign Program services, consistent with C/CAG Procurement Policy; and

WHEREAS, three proposals were received by the deadline, and following a review, scoring and interviewing process, Ecology Action was determined to best meet the needs of C/CAG based on experience, qualifications, and demonstrated success in providing similar services; and

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG Executive Director is authorized to execute an agreement between C/CAG and Ecology Action for Bikeshare Education and Marketing Campaign Program services related to the Daly City Bay Wheels expansion for an amount not to exceed \$110,000 through December 31, 2027. Be it further resolved that the C/CAG Executive Director is authorized to negotiate the final terms of said amendment prior to its execution, subject to approval as to form by C/CAG Legal Counsel.

PASSED, APPROVED, AND ADOPTED, THIS 12TH DAY OF MARCH, 2026.

Adam Rak, Chair

C/CAG AGENDA REPORT

Date: March 12, 2026

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Review and approval of Resolution 26-10 authorizing the C/CAG Executive Director to execute an agreement between C/CAG and Fehr & Peers for the San Mateo Countywide Safe Streets for All Supplemental Planning Project for an amount not to exceed \$433,074.48 through April 30, 2030.

(For further information, contact Eva Gaye at egaye@smcgov.org)

RECOMMENDATION

That the C/CAG Board review and approve Resolution 26-10 authorizing the C/CAG Executive Director to execute an agreement between C/CAG and Fehr & Peers for the San Mateo Countywide Safe Streets for All Supplemental Planning Project for an amount not to exceed \$433,074.48 through April 30, 2030.

FISCAL IMPACT

The contract amount for this project is \$433,074.48

SOURCE OF FUNDS

This project is funded through the Federal Safe Streets and Roads for All (SS4A) discretionary grant program. C/CAG was awarded by U.S. Department of Transportation \$444,171.

BACKGROUND

The City/County Association of Governments of San Mateo County (C/CAG) was awarded Safe Streets and Roads for All (SS4A) grant funding in August 2024 from the U.S. Department of Transportation (USDOT) to implement the San Mateo Countywide Supplemental Planning Project. This funding builds upon the completed Countywide Local Roadway Safety Plan (LRSP) and supports the next phase of coordinated data-driven safety improvements across the county.

Through this effort, C/CAG will establish a San Mateo County Transportation Safety Advisory Committee (TSAC) to strengthen leadership and collaboration around roadway safety partners. The TSAC will include representatives from all 21 jurisdictions within San Mateo County, as well as partner agencies and community stakeholders, and will convene quarterly. Its

responsibilities will include conducting regular reviews of crash data and community needs to identify and prioritize strategies that reduce crash risks for roadway users of all ages and abilities; collaborating with local agencies to integrate safety considerations into policies, projects, and programs; and organizing training sessions to ensure jurisdictions remain current on best practices in safety planning and implementation.

In addition, the project will develop a structured monitoring and reporting program to track implementation of key countermeasures identified in the LRSP. Standardized reporting protocols and a comprehensive annual monitoring process will enable C/CAG to evaluate effectiveness, strengthen interagency coordination, and support continuous improvement in roadway safety outcomes across the county's diverse communities. The Supplemental Planning Project will also produce a comprehensive white paper to guide the County in establishing a forward-looking electric bicycle (e-bike) policy and implementation framework. The white paper will provide practical, systemwide guidance addressing policy, regulatory, design, and operational considerations including facility design, speed management, signage, parking, conflict reduction strategies, enforcement and education approaches, interagency coordination, and performance monitoring to support the safe and consistent management of e-bike activity across San Mateo County.

Request for Proposal (RFP) Process

To advance the activities described above, on December 19, 2025, C/CAG issued a Request for Proposals (RFP) seeking consultant services to develop the San Mateo Countywide Safe Streets for All Supplemental Planning Project. By the January 23, 2026 deadline, staff received two proposals from Kittelson & Associates and Fehr and Peers.

Staff convened an evaluation panel consisting of representatives from MTC, Caltrans, and the City of Redwood City. Following a thorough review of both proposals and interviews with each firm, Fehr and Peers was selected to proceed to contract negotiations.

EQUITY IMPACTS AND CONSIDERATIONS

The safety initiatives undertaken through the San Mateo Countywide Supplemental Planning Project will prioritize reducing traffic-related injuries and fatalities in disadvantaged and historically underserved communities across San Mateo County. The project will incorporate inclusive outreach and engagement strategies to ensure meaningful participation from equity priority populations, including vulnerable road users, youth, older adults, and families impacted by traffic violence. By using data-driven analysis and community input to guide investment decisions, the project will help direct resources to areas with the greatest safety needs and establish performance measures to monitor outcomes and ensure that benefits are equitably distributed.

ATTACHMENTS

1. RESOLUTION 26-10

The following attachments are available on the C/CAG website (*See “Additional Agenda Materials” for the relevant Board Meeting*) at: <https://ccag.ca.gov/committees/board-of-directors-2/>

2. Supplemental Planning Project Agreement with Fehr & Peers.

RESOLUTION 26-10

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT BETWEEN C/CAG AND FEHR & PEERS FOR THE SAN MATEO COUNTYWIDE SAFE STREETS FOR ALL SUPPLEMENTAL PLANNING PROJECT FOR AN AMOUNT NOT TO EXCEED \$433,074.48 THROUGH APRIL 30, 2030.

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG), that

WHEREAS, the City/County Association of Governments of San Mateo County (C/CAG) is a joint powers authority representing the cities and the County of San Mateo and is responsible for countywide transportation planning and programming; and

WHEREAS, in August 2024, C/CAG was awarded Safe Streets and Roads for All (SS4A) grant funding from the U.S. Department of Transportation to implement the San Mateo Countywide Safe Streets for All Supplemental Planning Project (Project), which aims to reduce roadway fatalities and serious injuries, and advance implementation and monitoring of Countywide Local Roadway safety plan and facilitate coordination among safety partner, and.

WHEREAS, on December 19, 2025 C/CAG staff issued a Request for Proposals for the San Mateo Countywide Supplemental Planning Project in accordance with C/CAG Procurement Policy and applicable federal requirements; and

WHEREAS, two proposals were received by the January 23, 2026 deadline, and following a review, scoring and interviewing process, Fehr& Peers was determined to best meet the needs of C/CAG based on its experience with similar Safe Streets for All initiatives, technical expertise, understanding of the Project objectives, and demonstrated ability to successfully deliver comparable planning efforts; and

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG Executive Director is authorized to execute an agreement between C/CAG and Fehr & Peers for the San Mateo Countywide Safe Streets for All Supplemental Planning Project for an amount not to exceed \$433,074.48 through April 30, 2030. Be it further resolved that the C/CAG Executive Director is authorized to negotiate the final terms of said amendment prior to its execution, subject to approval as to form by C/CAG Legal Counsel.

PASSED, APPROVED, AND ADOPTED, THIS 12TH DAY OF MARCH, 2026.

Adam Rak, Chair

C/CAG AGENDA REPORT

Date: March 12, 2026

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Receive a copy of the C/CAG Title VI Implementation Plan.

(For further information, contact Eva Gaye at egaye@smcgov.org)

RECOMMENDATION

That the C/CAG Board receives a copy of C/CAG Title VI Implementation Plan.

FISCAL IMPACT

Consultant support for the development of the Title VI Plan was \$24,975.50. Funding for translation and interpreter services may be required to implement the Title VI and Limited English Proficiency (LEP) requirements. At this time, staff has not yet determined the total cost associated with these services.

SOURCE OF FUNDS

The C/CAG's Title VI Implementation Plan is funded through the agency's general operation funds.

BACKGROUND

As the designated Congestion Management Agency (CMA) and County Transportation Agency (CTA), the City/County Association of Governments of San Mateo County (C/CAG) is responsible for countywide transportation planning and for administering both state and federal transportation funds.

As a recipient of federal-aid highway funds from the Federal Highway Administration (FHWA), C/CAG is required to comply with all applicable non-discrimination laws and regulations, including Title VI of the Civil Rights Act of 1964. Title VI prohibits discrimination based on race, color, or national origin in any program or activity receiving federal financial assistance.

To meet this requirement, C/CAG developed a Title VI Implementation Plan that serves as the agency's standard operating procedure for ensuring compliance with Title VI and related nondiscrimination regulations. The plan includes:

- An assessment of C/CAG's organizational structure and staffing,
- A review of procedures across all program areas, and

- An evaluation of services provided to individuals with Limited English Proficiency (LEP).

To support development of the plan, C/CAG issued a Request for Proposals on April 9, 2025, and subsequently selected Evan Brooks Associates based on their experience and expertise in Title VI compliance. An agreement was executed on June 3, 2025, in an amount not to exceed \$24,975.50.

Title VI Implementation Plan Overview

The draft Title VI Implementation Plan establishes procedures for public notification of rights under Title VI, complaint filing and processing, and ongoing compliance monitoring by C/CAG to ensure nondiscrimination in all federally funded programs and activities. The plan also incorporates a Limited English Proficiency (LEP) component to address language access needs within San Mateo County.

Given that a significant portion of San Mateo County residents speak languages other than English, C/CAG is required to provide language assistance services to ensure meaningful access to its programs and planning processes. When requested by a member of the public, C/CAG will offer appropriate translation and interpretation services to support participation in public meetings, outreach activities, and planning documents consistent with federal Title VI and LEP requirements.

Limited English Proficiency (LEP)

According to the American Community Survey (ACS), approximately 45.3 percent of San Mateo County residents speak a language other than English at home, and 16.9 percent are identified as Limited English Proficient (LEP). This demographic profile highlights the importance of ensuring meaningful access to C/CAG programs and enabling access to public participation for individuals with limited English proficiency.

The LEP Plan outlines C/CAG's commitment to providing free language assistance services and translating planning documents upon request in Spanish, Mandarin, Tagalog, and other languages as needed. The plan also establishes procedures for tracking interpreter and translation requests through the Title VI Coordinator, training staff on LEP policies and procedures, and reviewing and updating the LEP Plan every three years. In addition, C/CAG will maintain translated materials and Google Translate functionality on its website, subject to request of translated materials, and will include language access statements on public notices and meeting announcements, along with multilingual signage at legislative meetings.

Staff will present the Title VI Plan at the February Finance Committee meeting, providing an overview of the federal requirements under Title VI with which C/CAG must comply and commit to. Additionally, funding will need to be allocated within the General Administration service category in the upcoming fiscal year to ensure compliance.

Next Steps

The draft Title VI Plan was presented to the C/CAG Finance Committee at the February 26, 2026 meeting as implementation of the Title VI Plan will require both ongoing operational resources and periodic consultant support. The committee shared their support for the plan.

EQUITY IMPACTS AND CONSIDERATIONS

The Title VI Implementation Plan is a mandatory requirement for agencies receiving federal funding. The plan outlines the procedures used to prevent and address discrimination based on race, color, or national origin within all federally funded programs and activities. C/CAG is responsible for preparing, implementing, and updating this plan on an annual basis to ensure ongoing compliance and equity in its operations.

ATTACHMENT

The following attachments are available on the C/CAG website (*See “Additional Agenda Materials” for the relevant Board Meeting*) at: <https://ccag.ca.gov/committees/board-of-directors-2/>

1. C/CAG Title VI Implementation Plan

Date: March 12, 2026

To: C/CAG Board of Directors

From: Sean Charpentier, Executive Director

Subject: Review and approval of the Finance Committee’s recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of December 31, 2025.

(For further information contact Kaki Cheung at kcheung1@smcgov.org)

RECOMMENDATION

That the C/CAG Board review and approve the Finance Committee’s recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of September 30, 2025.

FISCAL IMPACT

Changes to the investment portfolio may impact on the overall yield and risk profile for C/CAG investments, potentially resulting in higher or lower returns and associated risk exposure.

SOURCE OF FUNDS

C/CAG funds are held by the C/CAG Financial Agent (City of San Carlos) and invested in LAIF and the San Mateo County Investment Pool, in accordance with the Agency’s investment policy.

BACKGROUND

In accordance with the C/CAG Investment Policy adopted on September 10, 2020, the Finance Committee is required to review the C/CAG investment portfolio at least quarterly. The policy states:

“The portfolio should be analyzed not less than quarterly by the C/CAG Finance Committee and modified as appropriate periodically as recommended by the Finance Committee and approved by the C/CAG Board, to respond to changing circumstances in order to achieve the Safety of Principal.”

Attached are the monthly investment statements for the quarter ending December 31, 2025. As of this date, the investment portfolio remains within the approved allocation parameters, originally established by the C/CAG Board on November 14, 2013:

Local Agency Investment Fund (LAIF)	50% to 70%
San Mateo County Investment Pool (COPOOL)	30% to 50%

In addition, per guidance from the Finance Committee on December 2, 2020 (approved by the Board on December 10, 2020), staff has continued to target a 60% allocation to the Local Agency Investment Fund (LAIF) and 40% to the San Mateo County Investment Pool (COPOOL), with adjustments based on prevailing interest rates.

Portfolio Performance – Quarter Ending December 31, 2025:

Metric	LAIF	COPOOL
Net Interest Earning Rate	4.09%	3.87%
Average Life / Maturity	244 days or .69 years	2.54 years
Average Duration	N/A	2.28 years

The investment portfolio balances as of December 31, 2025, are presented below. For reference and comparison, the balances as of September 30, 2025, are also included.

	9/30/2025		12/31/2025	
	Amount	Percent	Amount	Percent
LAIF	19,069,828	60%	19,717,245	60%
COPOOL	\$12,730,454	40%	13,122,272	40%
Total	\$31,800,282	100%	32,839,516	100%

Staff recommends maintaining the current investment allocation of 60% LAIF and 40% COPOOL at this time. While interest rates for both funds experienced slight decreases this quarter, the current portfolio continues to balance the priorities of principal safety, liquidity, and optimal yield, as outlined in the Investment Policy.

The Finance Committee last reviewed and accepted the portfolio on February 26, 2026 and recommended no changes, while advising continued monitoring of interest rates.

EQUITY IMPACTS AND CONSIDERATIONS

C/CAG’s Investment Policy supports investment in authorized issuers that display adherence to strong environmental, social and governance (ESG) principles, including but not limited to, environmental sustainability, social and economic justice, and good corporate governance.

ATTACHMENTS

The following attachments are available on the C/CAG website (See “Additional Agenda Materials” for the relevant Board Meeting) at: <https://ccag.ca.gov/committees/board-of-directors-2/>

1. Overview of Market and Investment Statements Quarter Ending December 31, 2025.
2. Quarterly Investment Report as of December 31, 2025, from San Carlos.

C/CAG AGENDA REPORT

Date: March 12, 2026

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Receive a copy of the executed Amendment No. 1 to the agreement with MIG, Inc. for update of the San Bruno/South San Francisco Community Based Transportation Plan (CBTP), extending the agreement term only.

(For further information, contact Susy Kalkin at kkalkin@smcgov.org)

RECOMMENDATION

That the C/CAG Board receive a copy of the executed Amendment No. 1 to the agreement with MIG, Inc. for update of the San Bruno/South San Francisco Community Based Transportation Plan (CBTP), extending the agreement term only.

FISCAL IMPACT

The contract amount remains unchanged at \$231,415.

SOURCE OF FUNDS

MTC has allocated up to \$245,000 to San Mateo County to fund CBTP updates, with a required local match of 10% (non-federal funds). The local match comes from Measure M (Transit Operations and Senior Mobility programs).

BACKGROUND/DISCUSSION

The Metropolitan Transportation Commission's (MTC) Community Based Transportation Plan (CBTP) Program was initiated in 2002 with the goal of enhancing the mobility of residents of Equity Priority Communities (formerly referred to as Communities of Concern) and other historically disadvantaged populations. Specifically, CBTPs must improve access and mobility for historically underserved and systemically marginalized groups, including people with low incomes, communities of color, and residents of Equity Priority Communities (EPCs); and engage residents and community organizations in conducting the analysis and shaping the recommendations.

Since inception of the CBTP Program, C/CAG has produced CBTPs for East Palo Alto (2005), Bayshore (2008), North Central San Mateo (2011), and San Bruno/South San Francisco (2012). Additionally, in 2023, updates to the East Palo Alto and Bayshore plans were completed and renamed the *Southeast San Mateo County CBTP* and *Daly City CBTP*, respectively, in recognition of the expanded geographies contained in the plans.

In March 2024, the C/CAG Board approved Resolution 24-18 authorizing execution of an agreement with MIG, Inc. to prepare an update of the San Bruno/South San Francisco CBTP with a contract amount not to exceed \$231,415 and a term of two years, expiring April 23, 2026.

Amendment No. 1

The Draft CBTP update is nearing completion and should soon be released for public review. To ensure adequate time to work with the local jurisdictions to secure necessary resolutions of support for the CBTPs, Amendment No. 1 was executed to extend the term of the contract to September 30, 2026. (C/CAG's procurement process authorizes the Executive Director to approve up to a one-year time extension if there is no change in the contract amount.)

EQUITY IMPACTS AND CONSIDERATIONS

MTC's Community Based Transportation Plan (CBTP) Program is specifically designed to improve access and mobility for historically underserved and systemically marginalized groups, including people with low incomes, communities of color, and residents of Equity Priority Communities (EPCs); and engage residents and community organizations in conducting the analysis and shaping the recommendations.

ATTACHMENTS

1. Amendment No. 1

**AMENDMENT NO. 1 TO THE AGREEMENT
BETWEEN
CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY
AND
MIG, INC.**

WHEREAS, the City/County Association of Governments for San Mateo County (hereinafter referred to as “C/CAG”) and MIG, Inc. (hereinafter referred to as “Consultant”) are parties to an Agreement executed on April 23, 2024, to update the San Bruno/South San Francisco Community Based Transportation Plan (CBTP) in the amount of \$231,415, (the “Agreement”); and

WHEREAS, C/CAG and Consultant have determined that additional time is required to work with the local jurisdictions to secure necessary resolutions of support for the CBTPs beyond the existing contract term which ends on April 23, 2026; and

WHEREAS, C/CAG and Consultant desire to amend the Agreement as set forth herein.

IT IS HEREBY AGREED by C/CAG and Consultant as follows:

1. The term of the Agreement, as provided in Section 7, “Contract Term/Termination”, shall be extended through September 30, 2026.
2. Except as expressly amended herein, all other provisions of the Agreement shall remain in full force and effect.
3. This amendment shall take effect upon execution by both parties.

City/County Association of Governments
(C/CAG)

MIG, Inc.

DocuSigned by:
Sean Charpentier
821A8C92DA0F468...

DocuSigned by:
Daniel Iacofano
7F3FC3E3791347D...

Sean Charpentier
C/CAG Executive Director

Daniel Iacofano
Principal-in-Charge/Project Manager

2/9/2026
Date: _____

Date: _____

Approved as to form:

Signed by:
Melissa Andrikopoulos
ED936D8404994FE...
Legal Counsel for C/CAG

C/CAG AGENDA REPORT

Date: March 12, 2026

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Review and approval of Resolution 26-12 authorizing the C/CAG Executive Director to execute an Agreement with Caltrans for the Clean California Community Cleanup and Employment Pathway Grant Program in an amount not to exceed \$501,462 for C/CAG's proposed Green Workforce for Clean and Sustainable Streets in San Mateo County Project, and further adopting the amended Fiscal Year 2025-26 C/CAG Program Budget by adding \$130,000 in grant revenue and expenditures to the NDPES fund. *(Special voting procedures apply)*

(For further information or questions, contact Dan Sternkopf at dsternkopf@smcgov.org)

RECOMMENDATION

That the C/CAG Board of Directors review and approve Resolution 26-12 authorizing the C/CAG Executive Director to execute an Agreement with Caltrans to receive funding under its Clean California Community Cleanup and Employment Pathway Grant Program in an amount not to exceed \$501,462 for C/CAG's proposed Green Workforce for Clean and Sustainable Streets in San Mateo County Project, and further adopting the amended Fiscal Year 2025-26 C/CAG Program Budget by adding \$130,000 in grant revenue and expenditures to the NDPES Fund to account for planned grant expenditures and reimbursement and reallocating \$13,360 in planned consultant services expenditures from program administration to grant programs to account for receipt of grant funds in the current Fiscal Year.

FISCAL IMPACT

Budget amendment for Fiscal Year 2025-26 C/CAG Program Budget, adding \$130,000 in grant revenue and expenditures to the NDPES Fund to account for planned grant expenditures and reimbursement and reallocating \$13,360 in planned consultant services expenditures from program administration to grant programs to account for the committed in-kind local match for the grant during the current Fiscal Year. The remainder of the grant funds and expenditures will be budgeted for Fiscal Year 2026-27.

SOURCE OF FUNDS

State General Fund Fiscal Year 2025-26 allocation to the Clean California Community Cleanup and Employment Pathway Grant Program.

BACKGROUND

In late October 2025, C/CAG submitted a grant application for the proposed Green Workforce for Clean and Sustainable Streets in San Mateo County Project under Caltrans' Clean California Community Cleanup and Employment Pathway Grant to support litter abatement in targeted areas, community engagement, and workforce development efforts in San Mateo County. Caltrans requires a local resolution authorizing C/CAG to enter into a funding agreement with Caltrans in order to receive grant funds – proposed Resolution 26-12 (Attachment 1) addresses this requirement.

The proposed litter cleanup activities will be primarily implemented by the San Jose Conservation Corps (SJCC) through paid workforce development opportunities, supplemented by community-led cleanups facilitated by Climate Resilient Communities (CRC). The project areas were selected to coincide with areas where Caltrans and partnering municipalities have known litter and illegal dumping issues, and where communities face disproportionate impacts from pollution and socioeconomic constraint. These cleanup activities will support the participating municipalities with achieving and/or maintaining the mandated 100% trash load reduction requirements promulgated by the San Francisco Bay Municipal Regional Stormwater Permit, as well as local community engagement and stewardship. Additionally, the project will support a new partnership between C/CAG and the SJCC to pilot a workforce development program focused on supporting underserved and at-risk communities, environmental quality and green jobs. The project will be led by C/CAG as the grant applicant in coordination with the partnering local agencies, the SJCC and CRC.

The grant project is designed to achieve multiple key objectives:

- **Litter abatement**
 - Cleanup events will fall generally into two categories:
 - 1) Cleanups led by SJCC in local municipality right-of-way areas coinciding with known Caltrans trash generating catchments along El Camino Real (and other Caltrans Right of Way areas intersecting with local jurisdictions) in underserved community areas where ongoing trash generation remains problematic
 - 2) Community-Led cleanups facilitated by CRC in impacted neighborhoods, including roadways, parks, schools, and creek/shoreline areas.
 - Cleanup efforts for both types of cleanups will occur in up to 11 local municipalities in the following areas:
 - Southern Region of San Mateo County: City of East Palo Alto, Unincorporated County (North Fair Oaks Community) and adjacent areas within the Town of Atherton, City of Redwood City, City of Menlo Park (Belle Haven community)
 - Central Region of San Mateo County: City of San Mateo, City of Burlingame
 - Northern Region of San Mateo County: City of San Bruno (Belle Air Community), City of Daly City, City of South San Francisco and Town of Colma.
- **Job Creation & Employment Pathways**
 - The project will provide paid workforce training and career pathway support through the proposed partnership with the SJCC and expansion of its ongoing training and career development programs. The project anticipates supporting the job training for between 25-50 corpsmembers over the course of the year-long project, and will be targeting at-risk, underserved populations (aged 18-27) primarily from south bay communities, but also directly promoting and recruiting in San Mateo County.
- **Community Engagement & Partnership**

- o Litter abatement and illegal dumping emerged as top priorities through multiple different community engagement efforts CRC has led across San Bruno, East Palo Alto, Belle Haven, and North Fair Oaks. CRC has been convening Climate Change Community Teams on a monthly basis in each of these communities over the past several years. This project will leverage these local community-supported efforts to increase stewardship opportunities and raise awareness about litter in priority communities.

The project is planned to be implemented from April 2026 through November 2027. C/CAG has been awarded a total of \$501,462 in grant funds and has committed a total of \$30,440 in planned in-kind local match from the Countywide Stormwater Program outreach efforts. Staff recommends the C/CAG Board of Directors review and approve Resolution-26-12 authorizing the C/CAG Executive Director to execute an Agreement with Caltrans to receive funding under its Clean California Community Cleanup and Employment Pathway Grant Program in an amount not to exceed \$501,462 for C/CAG's proposed Green Workforce for Clean and Sustainable Streets in San Mateo County Project, and further adopting the amended Fiscal Year 2025-26 C/CAG Program Budget to account for receipt of grant funds in the current Fiscal Year.

The Finance Committee voted on February 26, 2026, to recommend a C/CAG Board approval of the proposed Fiscal Year 2025-26 budget amendment to accommodate the Caltrans Clean California Community Cleanup and Employment Pathway Grant awarded to C/CAG.

EQUITY IMPACTS AND CONSIDERATIONS

This item is necessary for the administration/operation of C/CAG. The project will directly support San Mateo County's bayside communities that are disproportionately affected by environmental pollution, climate change and the impacts of a significantly diverse and disparate range of income. Additionally, the focus of the grant is to address and support green workforce training opportunities for underserved and at-risk communities where ongoing trash generation remains problematic.

ATTACHMENTS

1. Resolution 26-12

The following attachments are available on the C/CAG website (See "Additional Agenda Materials" for the relevant Board Meeting) at: <https://ccag.ca.gov/committees/board-of-directors-2/>

2. Grant proposal project scope, budget, and schedule
3. Restricted Grant Agreement

RESOLUTION 26-12

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY AUTHORIZING THE C/CAG EXECUTIVE DIRECTOR TO EXECUTE AN AGREEMENT WITH CALTRANS TO RECEIVE FUNDING UNDER ITS CLEAN CALIFORNIA COMMUNITY CLEANUP AND EMPLOYMENT PATHWAY GRANT PROGRAM IN AN AMOUNT NOT TO EXCEED \$501,462 FOR C/CAG'S PROPOSED GREEN WORKFORCE FOR CLEAN AND SUSTAINABLE STREETS IN SAN MATEO COUNTY PROJECT, AND FURTHER ADOPTING THE AMENDED FISCAL YEAR 2025-26 C/CAG PROGRAM BUDGET, ADDING \$130,000 IN GRANT REVENUE AND EXPENDITURES TO THE NPDES FUND TO ACCOUNT FOR PLANNED GRANT EXPENDITURES AND REIMBURSEMENT IN THE CURRENT FISCAL YEAR

RESOLVED, by the Board of Directors of the City/County Association of Governments of San Mateo County (C/CAG) that,

WHEREAS, C/CAG manages the San Mateo Countywide Water Pollution Prevention Program (the Countywide Program) to support its member agencies in meeting state and federal regulatory requirements to reduce pollution discharging from municipal storm drainage systems, including but not limited to litter and trash; and

WHEREAS, C/CAG is eligible to receive federal and/or State funding for certain transportation planning related projects through the California Department of Transportation (Caltrans); and

WHEREAS, a Restricted Grant Agreement with Caltrans is needed before such funds can be claimed through the Clean California Community Cleanup and Employment Pathway Grant Program; and

WHEREAS, C/CAG was awarded a grant in an amount not to exceed \$501,462 for its "Green Workforce for Clean and Sustainable Streets in San Mateo County" project (Project); and

WHEREAS, C/CAG has committed an amount not to exceed \$30,440 for planned in-kind consultant services expenditures over the duration of the Project; and

WHEREAS, on February 26, 2026, the C/CAG Finance Committee recommended C/CAG Board approval of a proposed Fiscal Year 2025-26 C/CAG Program Budget amendment to accommodate anticipated grant expenditures and reimbursement as well as local match commitments under the proposed project during the current fiscal year; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City/County Association of Governments of San Mateo County that the C/CAG Executive Director is authorized to execute all Restricted Grant Agreements, associated documents, and amendments thereto with Caltrans to receive funding under its Clean California Community Cleanup and Employment Pathway Grant Program in an amount not to exceed \$501,462 for C/CAG's proposed Green Workforce for Clean and Sustainable Streets in San Mateo County Project; and

BE IT FURTHER RESOLVED that the Board of Directors adopts the amended Fiscal Year 2025-26 C/CAG program budget, adding \$130,000 in grant revenue and expenditures to the NDPEs Fund to account for planned grant expenditures and reimbursement in the current fiscal year.

BE IT FURTHER RESOLVED that the C/CAG Executive Director is authorized to negotiate the final

terms of the Restricted Grant Agreement(s) prior to its/their execution, subject to approval as to form by C/CAG Legal Counsel.

PASSED, APPROVED, AND ADOPTED THIS 12th DAY OF MARCH 2026.

Adam Rak, Chair

C/CAG AGENDA REPORT

DATE: March 12, 2026

TO: City/County Association of Governments of San Mateo County Board of Directors

FROM: Sean Charpentier, Executive Director

SUBJECT: Election of a C/CAG Chairperson and a C/CAG Vice Chairperson
(For further information, contact Sean Charpentier at scharpentier@smcgov.org)

RECOMMENDATION:

That the C/CAG Board of Directors elect a Chairperson and a Vice Chairperson.

FISCAL IMPACT:

None.

BACKGROUND/DISCUSSION:

In accordance with C/CAG bylaws, officers of the Board of Directors shall consist of a Chairperson, and a Vice Chairperson. The Chairperson and Vice Chairperson shall be elected from among the nominees by the Board of Directors at the March meeting to serve for a term of twelve (12) months commencing on April 1. There shall be a two-term limit for each office. That is, a member may not serve more than two consecutive terms as the Chairperson, and not more than two consecutive terms as Vice Chairperson.

In accordance with C/CAG bylaws, there shall be a two-term limit for each office. That is, a member may not serve more than two consecutive terms as the Chairperson, and not more than two consecutive terms as Vice Chairperson.

The bylaws further states that nomination of officers of the Board of Directors shall be made from the floor only at the regular February Board meeting. Nominations shall be made only by voting members of the Board of Directors. This procedure is to allow time for the candidates to provide the Board Members with background information to assist them in casting their votes.

At the February 12, 2026, Board meeting, Board member Michael Salazar was nominated for Chairperson; Board member Stacy Jimenez was nominated for Vice Chairperson.

Election of the Chairperson shall precede election of the Vice Chairperson. The voting shall be public.

EQUITY IMPACTS AND CONSIDERATIONS

This item is necessary for the administration/operations of C/CAG.

ATTACHMENTS:

Attachment 1: Background information for Board member Michael Salazar, City of San Bruno

Attachment 2: Background information for Board member Stacy Jimenez, City of Foster City



CITY OF SAN BRUNO

Michael Salazar
Councilmember

February 24, 2026

C/CAG of San Mateo County
c/o Mima Guilles
555 County Center Fifth Floor
Redwood City, CA 94063

Re: Letter Seeking Appointment to Chair of C/CAG Board

Honorable C/CAG Directors:

I am writing to formally accept the nomination to serve as Chair of the City/County Association of Governments of San Mateo County (C/CAG). I am deeply grateful for the confidence, support, and collegiality each of you has shown. I hope to earn your continued support in the election at our March meeting.

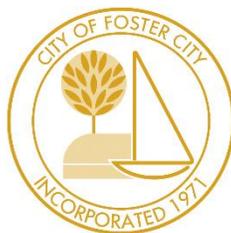
I truly value the opportunity to work alongside and learn from my colleagues on the C/CAG Board. I remain committed to fostering the collaborative, respectful, and solutions-oriented environment that defines our organization. I also look forward to advancing the goals we have set together and supporting our shared vision for a more connected, sustainable, and resilient region.

Serving as Vice Chair over the past two years has been both meaningful and rewarding. This role has given me a deeper appreciation for the breadth and impact of C/CAG's work. My participation on the Legislative and Finance Committees has further strengthened my understanding of the ways our decisions shape the communities we serve. I look forward to contributing even more to this important work in the years ahead.

Thank you again for your support!

Sincerely,

Michael Salazar
Councilmember
City of San Bruno



OFFICE OF COUNCILMEMBER JIMENEZ

City of Foster City

February 23, 2026

City/County Association of Governments of San Mateo County
555 County Center, 5th Floor
Redwood City, CA 94063

Dear Members of the Board,

I am writing to respectfully ask for your support as I seek to serve this board as Vice Chair.

Over the past three years serving on C/CAG, I have developed a deep appreciation for the complexity and importance of our work. In addition to my service here, I bring more than two years of experience on the Congestion Management and Environmental Quality Committee, two years on the Commute.Org Board, and most recently I was appointed to serve on the Highway 101 Joint Powers Authority Board. These roles have provided me with a broad and diverse perspective on the transportation, environmental, and regional issues facing our county as a whole.

My approach to leadership is pragmatic and grounded in preparation. I believe in dedicating the time necessary to come fully prepared to every meeting, and I value seeking out diverse viewpoints. I make it a priority to consider issues from multiple perspectives so that we can arrive at thoughtful, balanced decisions that serve all of our communities.

Serving on C/CAG has been one of the most rewarding aspects of my time as a Councilmember. It has been a source of unexpected joy—not only because of the meaningful work we do, but because of the strong relationships and friendships I have been fortunate to build with each of you. I greatly value the collaborative spirit of this community we have together. I welcome the challenge and responsibility of serving as Vice Chair and will work diligently to ensure that each of your cities is well represented. I would be honored to have your support.

Sincerely,

Stacy Jimenez

Stacy Jimenez

City of Foster City • 610 Foster City Boulevard, Foster City, CA 94404
P: (650) 286-3504 • F: (650) 577-0983 • E: sjimenez@fostercity.org

C/CAG AGENDA REPORT

Date: March 12, 2026

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Review legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.)

(For further information, contact Matt Petrofsky at mpetrofsky@smcgov.org)

RECOMMENDATION

C/CAG staff recommend that the C/CAG Legislative Committee review the legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.)

FISCAL IMPACT

N/A

SOURCE OF FUNDS

N/A

BACKGROUND

The C/CAG Legislative Committee receives monthly written reports and oral briefings from C/CAG's State legislative advocate, Shaw Yoder Antwih Schmelzer & Lange (Consultant). Important legislative topics and any votes on positions taken or other actions recommended by the Legislative Committee to the C/CAG Board are reported to the full C/CAG Board through this item.

At Legislative Committee meetings, held prior to the Board meetings, the Committee will mainly receive updates from the Consultant on State budget and any additional information from Sacramento on bills discussed in the attached C/CAG Legislative Update. In addition, the consultant may discuss transportation or other program funding and changes in legislative leadership and committee assignments.

The attached report (Attachment 1) from the Consultant may include various updates from Sacramento with respect to the legislative timelines, State Budget, changes in leadership and committee rosters and chairs, State grant programs, recent committee hearings, and bill progress of

interest to C/CAG since the Committee and Board last met.

Attachment 1 has an updated report from Shaw Yoder Antwih Schmelzer & Lange.

SB 677 (Wiener) Letter

At the December 11th C/CAG BOD meeting, staff mentioned that early in 2026 there might be amendments proposed to the approved SB 79 (Wiener), which authorizes high residential densities within ½ mile of a qualifying transit stations.

On January 5th, Senator Wiener introduced SB 677, which would amend SB 79 by adding ferry stations and clarifying a few more items. The League submitted an oppose unless amended position.

On January 6th C/CAG submitted a comment letter to Senator Wiener outlining a few concerns, including supporting the League's request for more time, the potential negative impact on planning for Bus Rapid Transit projects, additional analysis on the inclusion of the ferry locations, and the potential impacts on small businesses and the cities' ability to require ground floor retail. At the February 11th meeting, C/CAG Board ratified the letter, which is included as attachment 4.

Staff will update the Legislative Committee and ask for additional key messages before resending the letter.

Submitted Federal and State Applications

Staff have submitted the following applications:

1. \$6.7m Safe-T Countywide Federal Build application for bicycle and safety improvements at 78 intersections and 16 segments throughout the County.
2. Federal and State budget requests for:
 - a) \$1.88m - HUD Highway Infrastructure Program earmark for green infrastructure in East Palo Alto, Daly City and South San Francisco.
 - b) \$1.5m - One Watershed Strategic Plan planning effort.
 - c) \$1.8m – a subset of the BUILD application.
3. \$5m Federal EPA for Targeted Approach to Reducing PCBs in San Mateo County in Brisbane, Burlingame, East Palo Alto, Menlo Park, Redwood City, San Bruno, San Carlos, San Mateo, South San Francisco, and San Mateo County.

For the relevant letters of support and project descriptions, see Attachment 2.

E Bikes Update

E-Bikes are a prominent topic in California and Sacramento. There are at least 9 draft bills. See Attachment 3 for a Matrix of the bills and C/CAG adopted and staff recommended positions.

EQUITY IMPACTS AND CONSIDERATIONS

The C/CAG Legislative Committee considers equity in its positions on legislation and has included equity language in the annual Legislative Priorities document for C/CAG Board review and approval.

Decisions made in relation to transportation, housing, stormwater, and climate resilience have the potential to impact our most vulnerable communities in San Mateo County.

ATTACHMENTS

1. C/CAG Legislative Update, March 2, 2026 from Shaw Yoder Antwih Schmelzer & Lange
2. For the relevant letters of support and project descriptions, see attachments for Agenda item #7 for the 3/12/26 C/CAG Board Meeting at: <https://ccag.ca.gov/committees/board-of-directors-2/>)
3. Matrix of E-Bike Bills
4. SB 677 Comment letter

Below are informational links:

- [Recent Joint ABAG MTC Legislation Committee Agendas](#)
- [California State Association of Counties \(CSAC\) bill positions and tracking](#)
- [California Associations of Councils of Government \(CALCOG\) bill tracking](#)
- Full Legislative search is available for specific bills at <http://leginfo.legislature.ca.gov/>
- [2025 California State Calendar of Legislative Deadlines](#)
- San Mateo County Delegation
 - [Legislation from Assemblymember Marc Berman](#)
 - [Legislation from Assemblymember Diane Papan](#)
 - [Legislation from Assemblymember Catherine Stefani](#)
 - [Legislation from Senator Josh Becker](#)
 - [Legislation Senator Scott Wiener](#)
- Bill Tracker for C/CAG by SYASL: [C/CAG Bill Tracking](#)
- Current client roster for Shaw Yoder Antwih Schmelzer & Lange - <https://syaslparters.com/clients/>



March 2, 2026

To: Board of Directors
City/County Association of Governments of San Mateo County

From: Matt Robinson, Andrew Antwih and Lizzie Guansona
Shaw Yoder Antwih Schmelzer & Lange

Re: **STATE LEGISLATIVE UPDATE – March 2026**

Legislative Update

In Sacramento, the second year of the 2025-26 Legislative Session is in full swing. Following the release of the Governor’s proposed FY 2026-27 budget on January 9, the Department of Finance subsequently published a number of budget trailer bills (policy bills to implement the Governor’s budget). Over the coming months, the Assembly and Senate’s respective budget committees and subcommittees will meet frequently regarding the Governor’s proposed budget. In mid-May, the Governor will release his “May Revise,” an update to his January proposed budget. This will kick off final negotiations between the Governor, Senate, and Assembly to finalize the budget agreement. The budget must be passed by June 15, in advance of the new fiscal year, which begins on July 1.

Nearly 1800 new bills were introduced by the February 20 deadline. Notably, this is approximately 550 bills fewer than last year. Many of these bills are “spot” bills and will need to be amended before they can be heard in the Legislature’s policy committees. The Assembly requires spot bills to be amended by March 16 and the Senate by March 25. Also, bills must be in print for 30 days before they may be heard in a policy committee.

The Legislature will break for Spring Recess from March 26 and return on April 6. When they reconvene, they will have until April 24 to finish policy committee hearings for bills in the first house.

For information about key legislative and budget deadlines for next year, please see the 2026 Legislative Calendar [here](#).

LAO Releases Updated Revenue Outlook

As a reminder, the Legislative Analyst’s Office released its initial budget projections last Fall, estimating an \$18 billion budget deficit for the 2026-27 fiscal year, significantly higher than the Governor and Department of Finance’s projected \$2.9 billion shortfall. On February 20, the Legislative Analyst’s Office released an [updated revenue outlook](#), which suggests General Fund tax revenues could be higher than their earlier projections by several billion dollars. The LAO attributes this upgraded outlook entirely to higher expectations for income tax collections, which are being driven by enthusiasm around AI and the

related stock market boom. Given this, the LAO cautions that these surging revenues likely are not sustainable.

Tax Threshold Measure Likely to Qualify for November Ballot

Last summer, the Howard Jarvis Taxpayers Association (Jarvis) submitted a series of potential ballot measures to the Secretary of State aimed at prohibiting local governments from imposing special taxes, including those taxes passed by way of a voter initiative, from being approved unless these taxes secure a two-thirds vote of the electorate. [One](#) of these measures secured the necessary signatures and these have been submitted to the Secretary of State for verification. In addition to addressing the issue above related to the approval threshold, the measure would also nullify any prior taxes passed at a lower threshold two years from the approval of the Jarvis measure.

Governor's Office, DOF, and MTC Announce Agreement on Bay Area Transit Loan

On January 30, the Office of Governor Newsom, the California Department of Finance (DOF) and the MTC announced that they reached an agreement on a \$590 million state loan to AC Transit, BART, Caltrain, and Muni.

The agreement authorizes the loan to be funded no later than July 1, 2026, using money awarded but not yet allocated for Bay Area projects by the California Transportation Commission through the Transit and Intercity Rail capital Program (TIRCP).

Consistent with Senate Bill 105 enacted last fall, the loan agreement includes a clearly defined repayment structure, a guaranteed revenue source to secure the loan and an agreed-upon interest rate:

- 12-year repayment term, with interest-only payments during the first two years.
- Repayment secured by the "revenue-based" portion of State Transit Assistance that goes directly to the transit agencies.
- Variable interest rate tied to the state's Surplus Money Investment Fund, ensuring the state is fully repaid at the same rate it would have earned had the funds remained in state accounts.

The [language reflecting the agreement](#) was released by DOF on February 2 and was amended into [AB 117](#) and [SB 117](#), respectively, on February 13. The [language reflecting the agreement](#) was released by DOF on February 2 and was amended into [AB 117](#) and [SB 117](#), respectively, on February 13, and signed into law on February 19.

AHSCP Update

As you are aware, the Governor's budget proposes programmatic changes to the Affordable Housing and Sustainable Communities Program (AHSCP) to align it with the Governor's recent state agency reorganization, which created the California Housing and Homelessness Agency (effective July 1, 2026). The affordable housing component of the AHSCP will be nested within CHHA within the Housing Development and Homelessness Committee (HDFC) and the sustainable communities and agricultural land conservation components of AHSCP will continue to be administered by the Strategic Growth Council. The Governor's proposed trailer bill language can be found [here](#).

Bills with Positions

SB 601 (Allen) Waste Discharge – OPPOSE (2-YR BILL)

This bill expands the NPDES/WDR permits under the Porter-Cologne Water Quality Control Act to cover previously unregulated waterways as defined by the Clean Water Act, now including “nexus waters” to essentially mean any waters of the state not designated as navigable under federal law, except for wetlands, which are protected under the State Wetland Policy. The bill would thereby significantly increase the types and number of regulated waterways and the costs to municipalities of implementing new water quality objectives for the expanded nexus waters. Importantly, it would also expand citizen suit provisions under the Porter-Cologne Water Quality Control Act applicable to all newly regulated nexus waters, creating significant risk of liability and associated costs to municipalities and public utility rate payers. ***This bill is a two-year bill in the second house and can move in June.*** To see the votes on this bill, please click [here](#).

SB 908 (Wiener) Senate Bill 79 Clean up – COMMENTS/CONCERNS

As a brief reminder, SB 79 requires that a residential development proposed within one-half or one-quarter mile of a transit-oriented development stop be subject to specified development standards. Senator Wiener introduced SB 908 to act as a clean-up bill for SB 79. As a reminder, C/CAG submitted a letter on January 6, 2026 requesting the following items to be addressed in clean-up legislation: (1) extend the implementation deadline to be in alignment with initiation of the next RHNA cycle; (2) only include completed bus rapid transit stations projects; (3) reconsider impacts of the current definition of ferry service, and; (4) clarify that SB 79 does not preclude cities from requiring ground floor retail in its high-density mixed-used developments. ***This bill is pending referral in Senate Rules.***

AB 1557 (Papan) Electric Bicycles – SUPPORT

Current law defines an electric bicycle as a bicycle equipped with fully operable pedals and an electric motor that does not exceed 750 watts of power. AB 1557 clarifies the existing e-bike power restriction by specifying that the 750W limit on motors applies to maximum peak output. This closes the loophole that manufacturers have been using to build and distribute overly-powerful e-bikes. Electric bicycles that have a maximum capability of producing more than 750W will cease to be legally classified as e-bikes. ***This bill has been referred to the Assembly Transportation Committee.***

Bills with Recommended Positions

AB 2346 (Wilson) Safer E-Bikes, Safer Communities Act – RECOMMEND SUPPORT

This bill puts forward various changes recommended by the Mineta Transportation Institute. Firstly, it requires all e-bikes being sold in California to be equipped with speedometers and integrated lights, beginning January 1, 2029. Secondly, it requires that manufacturers and retailers selling e-bikes in California provide consumers with a summary of e-bike laws. Finally, it allows local jurisdictions to impose various speed limits on bicycle, multi-use, or paths with appropriate signage; sets a statewide speed limit of 5 mph when riding on a sidewalks; and sets a clear statewide speed limit of 15 mph for any minor under 15 years old, regardless of the device or where they are riding. ***This bill is pending referral from Assembly Rules.***

AB 2595 (Papan) San Mateo Electric Bicycle Safety Pilot Program – RECOMMEND SUPPORT

This bill establishes the San Mateo Electric Bicycle Safety Pilot Program and would, until January 1, 2031, authorize a local authority within the County of San Mateo, or the County of San Mateo in unincorporated areas, to adopt an ordinance or resolution that would prohibit a person under 12 years of age from operating a class 1 or 2 electric bicycle. For the first 60 days following the adoption of an ordinance or resolution for this purpose, the bill would make a violation of the ordinance or resolution punishable by a warning notice. After 60 days, the bill would make a violation of the ordinance or resolution punishable by a fine of \$25. ***This bill is pending referral from Assembly Rules.***

AB 2002 (Solache) Regional Early Action Planning – RECOMMEND SUPPORT

This bill codifies the Regional Early Action Planning grant program (REAP 1.0) to support future RHNA implementation and local planning. If funded by the legislature through a one-time allocation, the bill proposes distributing funding on a population basis to support regional governments' Regional Housing Needs Assessment (RHNA) responsibilities. ***This bill is pending referral from Assembly Rules.***

Other Bills of Interest

SB 1159 (Cabaldon): Artificial intelligence: transparency and governance – WATCH

This bill would specify that, for purposes of the California Public Records Act, the Bagley-Keene Open Meeting Act, the Ralph M. Brown Act, the Political Reform Act of 1974, the Administrative Procedure Act, and CEQA, "person," "interested person," "participant," "member of the public," as applicable, and any other similar terms under each act referring to those who may engage with governmental agencies, do not include artificial intelligence, as defined, systems, autonomous agents, robots, or other nonhuman entities, whether physical or digital. ***This bill is pending referral from Senate Rules.***

AB 1569 (Davies) Electric Bicycle Pupil Safety Program – WATCH

This bill would require each school that allows pupils in kindergarten or any of grades 1 to 12 to park a class 1, 2, or 3 electric bicycle on campus during regular school hours to require pupils to complete the electric bicycle safety and training program developed by the Department of the California Highway Patrol or a related safety course as a condition for parking on campus. The bill would also require a pupil to submit proof of completion of the above-described course to their school before parking their class 1, 2, or 3 electric bicycles on the school campus during school hours. The bill would exempt schools that adopted a policy related to electric bicycle safety, on or before January 1, 2027, from these requirements. ***This bill has been referred to the Assembly Education Committee and Transportation Committee.***

AB 2051 (Wicks) Coastal Resilience Permitting Working Group – WATCH

This bill directs the California Natural Resources Agency (CNRA), in consultation with the California Environmental Protection Agency (CalEPA), to convene an interagency Coastal Resilience Permitting Working Group to identify administrative actions and legislative recommendations to streamline and accelerate permitting for coastal resilience and sea level rise adaptation projects. ***This bill is pending referral from Assembly Rules.***

For a full list of bills we are tracking for C/CAG, please click [here](#).

Proposed California Electric Bicycle Bills						
Bill Number	Author	Applicable Jurisdiction	Brief Description	Fiscal	Current Location	CCAG Position
Technology Requirements						
AB 1557	Papan	Statewide	Limits e-bike definition to “not capable of exceeding 750 watts of peak power”	No	Asm Trans	Support 2/12
Manufacturer/Seller Requirements						
AB 2284	Dixon	Statewide	Public list of non-compliant e-bikes & e-bike products	Yes	Asm Rules	
Rules of the Road						
AB 1569	Davies	Statewide	Training for students parking e-bikes on campus	No	Asm Ed	Staff Rec Watch
AB 1614	Dixon	Statewide	No “piggybacking” on bikes and e-bikes on a Class I bikeway	Yes	Asm Trans	
AB 1942	Bauer-Kahan	Statewide	License plates for class 2 & 3 e-bikes	Yes	Asm Rules	
Local Limits						
SB 956	Choi	Statewide	<i>Spot bill - will restore some local authority over passing e-bike safety ordinances</i>	TBD	Sen Rules	
AB 2595	Papan	San Mateo County	San Mateo Electric Bicycle Safety Pilot Program - would allow localities to prohibit kids under 12 from operating class 1 or 2 ebikes	No	Asm Rules	Staff Rec Support 3/12
Kitchen Sink						
SB 1167	Blakespear	Statewide	Distinguishes e-bikes from mopeds or “e-motos” & requires customer disclosure	Yes	Sen Rules	
AB 2346	Wilson	Statewide	Speedometer/front & rear lamp requirements; Written description of e-bike laws for customers; Allows various speed limits to be imposed	Yes	Asm Rules	Staff Rec Support 3/12



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January 6, 2026

The Honorable Scott Wiener
1021 O Street, Room 8620
Sacramento, CA 95814

RE: SB 677 (Wiener) Comments

Dear Senator Wiener:

The City/County Association of Governments of San Mateo County (C/CAG) represents all 21 jurisdictions in San Mateo County and advocates for those who live, work, and play in San Mateo County. Supporting feasible and achievable compact development along major transit routes is an important goal to help us achieve our mobility goals. C/CAG recognizes that amendments to SB 79 are necessary to achieve its goals. C/CAG has the following comments on SB 677.

First, cities need more time to adjust and adequate time to update their plans, if necessary. We support the League of California Cities's request for a time extension for the implementation of SB 79 so that it complies with the initiation of the next RHNA cycle. Additional time will give cities the ability to potentially adjust their local plans to comply with SB 79. A July 2026 effective date does not give cities any time to budget for planning changes, much less to analyze and implement them.

Second, the inclusion of future bus rapid transit stations that have yet to be constructed could jeopardize the planning and support for bus rapid transit expansions. Current law applies SB 79 to bus rapid transit projects that are included in the long-range Regional Transportation Plan (MTC's Plan Bay Area), regardless of if the project has funding committed, has been fully environmentally cleared, or has begun construction. The potential to trigger SB 79 developments around potential bus rapid transit stations in the planning phase may actually ensure that these projects are never completed, having a detrimental impact on transit service. Instead, SB 79 should be amended to only be in effect around bus rapid transit stations once a project is complete.

Third, there needs to be more outreach and analysis on the definition of ferry service. The inclusion of ferries based on frequencies would allow residential development on any commercial zoned land within ½ mile of a qualifying ferry station. There might be commercial uses within the ½ mile zone that are incompatible with residential uses.

Fourth, the potential impact on and displacement of small businesses is a concern. Small businesses provide necessary jobs, services, and goods for our cities. Furthermore, thriving groundfloor retail is necessary for the creation of walkable downtown. Groundfloor retail improves the quality of life for the residents and creates support for the higher densities. SB 677 should include language that clarifies that SB 79 does not preclude cities from requiring groundfloor retail in its high-density mixed-use developments.

Thank you for this opportunity to comment on SB 677. The C/CAG Board of Directors will continue to review and comment on this legislation as it moves through the legislative cycle.

Please contact Sean Charpentier, C/CAG Executive Director, at scharpentier@smcgov.org if you have any questions.

Sincerely,



Adam Rak, Chair
City/County Association of Governments of San Mateo County

CC:
Assemblymember Papan
Assembly Member Berman
Assemblymember Stefani
State Senator Becker
State Senator Weiner
State Senator Aisha Wahab

C/CAG AGENDA REPORT

Date: March 12, 2026

To: City/County Association of Governments Board of Directors

From: Sean Charpentier, Executive Director
Melissa Andrikopoulos, Deputy County Attorney

Subject: Receive and provide comments on an update regarding SB 707 Brown Act and updated Brown Act provisions.

(For further information, contact Melissa Andrikopoulos at mandrikopoulos@smcgov.org)

RECOMMENDATION

That the C/CAG Board of Directors receive and comment on an update regarding SB 707 and updated Brown Act provisions.

FISCAL IMPACT

None.

BACKGROUND

Recently, California passed [SB 707](#) (Durazo). The bill made significant amendments to the Brown Act, including modifying the rules for remote attendance and imposing new procedural requirements on certain public agencies. Use hyper link above or see Attachment 1 for the full text of SB 707.

DISCUSSION

I. Streamlined Teleconferencing Rules

Teleconferencing rules evolved following the COVID pandemic, including through AB 2449, which allowed members of Brown Act bodies to participate remotely in a limited number of meetings for “just cause” or “emergency circumstances.” SB 707 modifies this structure as follows:

- Requires that the specific provision of law authorizing remote participation by a legislative body member be noted in the minutes of the meeting;
- deletes “emergency circumstances” as a separate category and collapses all grounds into “just cause;”
- adds immunocompromised family members and military duties as grounds for just cause to participate remotely; and
- adds locally declared emergencies to the circumstances under which remote participation by members is allowed.

II. Accommodation of Disabilities by Remote Participation

Prior to adoption of SB 707, an opinion of the California Attorney General authorized local agencies to accommodate a member's disability by allowing remote participation. This opinion, while instructive, did not carry the authority of law.

SB 707 confirms that nothing in the Brown Act is to be construed to prohibit a legislative body member with a disability from participating in a meeting by remote participation as a reasonable accommodation, and newly includes a provision that a member with a disability may participate through only audio technology if their disability results in a need to participate off camera.

III. Permission to Authorize Fully Remote Meetings of Certain Advisory Bodies

Under SB 707, certain advisory-only "subsidiary bodies," as defined, of a local agency can be authorized to conduct a 100% teleconference meeting so long as the legislative body that established and appointed them makes and renews certain legislative findings every six months, and a physical location with a staff member present is provided within the jurisdiction where members of the public may participate and observe. Elected officials serving as members of the subsidiary body may not rely upon this provision for remote attendance (but may rely on other applicable grounds for remote attendance, such as just cause, or traditional teleconference).

The required legislative findings include (1) teleconference meetings of the eligible subsidiary body would enhance *public* access to meetings, and that the public has been informed of participation options, and (3) such teleconference meetings "would promote the attraction, retention, and diversity of eligible subsidiary body members." Government Code Section 54953.8.6(a)(4)(A).

These provisions apply only to subsidiary bodies that are exclusively advisory, and do not take final action on legislation, regulations, contracts, permits, or similar items. In addition, advisory bodies with a primary subject matter jurisdiction focusing on "elections, budgets, police oversight, privacy, removing from, or restricting access to, materials available in public libraries, or taxes or related spending proposals" are not eligible for remote participation under this mechanism. Government Code Section 54953.8.6(b)(1).

IV. C/CAG Committee Structure

C/CAG has nine standing committees with 123 seats. Fifty-four of the seats are generally for elected officials. In general, two committees (Legislative and Finance) are comprised of elected officials; five committees include both elected officials and staff and/or community stakeholders; two committees include only staff members of C/CAG member agencies. See Attachment 2 for a table of C/CAG committees.

Only seven C/CAG committees could be eligible for the remote meeting provisions of SB 707. The Finance Committee is not eligible due to both its membership (entirely elected officials) and, likely, its subject matter jurisdiction. The Legislative Committee will typically also not be eligible, because it generally consists of only elected officials. (The Legislative Committee has a potential non-voting seat for an MTC Commissioner, which is currently filled by Gina Papan. However, it is anticipated that, typically, if the MTC Commissioner seat is filled, it will be with a current elected official.)

Conducting remote meetings pursuant to SB 707 requires approval of the C/CAG Board. Several

policy factors may be relevant to the Board’s consideration; Table 1 identifies the seven potentially eligible committees and pros and cons related to authorizing remote meetings under SB 707.

Mixed Elected Official and Community Stakeholder Committees	Staff Only Committees
Administrative Advisory Airport Land Use (ALUC) Congestion Management Environmental Quality Resource Management and Climate Protection (RMCP) Bicycle and Pedestrian Advisory Committee (BPAC)	Technical Advisory Committee Stormwater
Pros/Cons of SB 707 Remote Meetings	Pros/Cons of SB 707 Remote Meetings
<p>Pros: Allows more flexibility for non-elected members and might help to attract more community members to committees.</p> <p>Cons: Creates two separate groups of committee members, with a higher time burden for elected officials members than community members. . Reduces the benefit and dynamism of having both elected officials and community members in the same room.</p>	<p>Pros: Saves staff time by eliminating travel time when meetings occur remotely.</p> <p>Cons: Reduces the dynamism and collaboration that comes from in person meetings.</p>

Attachment 1: SB 707:

https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=202520260SB707

Attachment 2: C/CAG Committee Summary

C/CAG Committee Summary

Committee Name	Type Committee	#	Total Seats	Elected Officials	Public Agency Staff	Community Stakeholders
Finance	Elected Officials Only (1)	1	5	5		
Legislative		1	11	10		
Admin Advisory (AAC)	MIXED Elected Officials & Staff/Community	1	7	2	5	
Aiport Land Use (ALUC)		1	13	11		2
Congestion Mgmt Envir Qual (CMEQ)		1	16	11		5
Resource Management Climate Protection (RMCP)		1	13	7		6
Bike Ped Advisory (BPAC)		1	15	8		7
StormWater	Public Agency Staff Only	1	22	0	22	
Technical Advisory (TAC)		1	22	0	22	
Total		9	124	54	49	20

SUMMARY	Committees		Seats	
	#	%	#	%
Elected Officials Only	2	22%	16	13%
MIXED Elected Officials & Staff/Community	5	56%	64	52%
Public Agency Staff Only	2	22%	44	35%
Total	9	100%	124	100%

(1) Legislative Committee might have an MTC Commissioner who is not currently an elected official.

C/CAG AGENDA REPORT

Date: March 12, 2026

To: City/County Association of Governments of San Mateo County Board of Directors

From: Sean Charpentier, Executive Director

Subject: Written Communications - Information Only (13 Letters)

(For further information, please contact Mima Crume at mcrume@smcgov.org)

BACKGROUND

This item is for information only and is available for review as attachments at the link provided below.

1. **3/4/2026** – To The Honorable Alex Padilla, Honorable Adam Schiff and Honorable Kevin Mullin RE: C/CAG Priorities for FY27 Congressionally Directed Spending
2. **3/4/2026** – To The Honorable Scott Wiener, RE: C/CAG Budget Request Priority
3. **3/4/2026** – To The Honorable Catherine Stefani RE: C/CAG Budget Request Priority
4. **3/4/2026** – To The Honorable Diane Papan RE: C/CAG Budget Request Priorities
5. **3/4/2026** – To The Honorable Marc Berman RE: C/CAG Budget Request Priority
6. **3/4/2026** – To C/CAG Budget Request Priority RE: C/CAG Budget Request Priorities
7. **3/2/2026** – To The Honorable Adam Schiff RE: Support Letter – SamTrans North Base Flood Mitigation Project
8. **3/2/2026** – To The Honorable Alex Padilla RE: Support Letter – SamTrans North Base Flood Mitigation Project
9. **3/3/2026** – To The Honorable Kevin Mullin RE: RE: Support Letter – SamTrans North Base Flood Mitigation Project
10. **2/27/2026** – To The Honorable Lori Wilson RE: AB 1557 (Papan): E-Bike Motor Peak Power Restriction - SUPPORT
11. **2/23/2026** – To US EPA - San Francisco Bay Geographic Program, Region 9 RE: Support Letter for Grassroots Ecology’s proposal for the Flowing Forward: Nature-based Solutions for a Clean, Healthy Bay project
12. **2/18/2026** – To Robert Wood Johnson Foundation Selection Committee for Local Data for Equitable Communities RE: Letter of Support for Sustainable San Mateo County (SSMC)
13. **2/11/2026** – To Eunejune Kim, Public Works Director RE: CMP TDM Policy Exemption Request – South San Francisco

ATTACHMENTS

1. The written communications are available on the *C/CAG website*. See “Additional Agenda Materials” for the relevant Board Meeting at: <https://ccag.ca.gov/committees/board-of-directors-2/>)