

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

### C/CAG BOARD MEETING NOTICE

#### MINUTES

Meeting No. 391

March 12, 2026

#### \*\*\*HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE\*\*\*

This meeting of the C/CAG Board of Directors was held in person and by teleconference. Members of the public were able to participate in the meeting remotely via the Zoom platform and in person.

#### 1.0 CALL TO ORDER/ ROLL CALL

Chair Rak called the meeting to order at 6:35 p.m. Roll call was taken. A quorum of the Board was present.

AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449	REMOTE Publicly Accessible Teleconference Location:
Atherton	Elizabeth Lewis			
Belmont	Julia Mates			
Brisbane	Coleen Mackin			
Burlingame		Absent		
Colma	Thomas Walsh			
Daly City	Juslyn Manalo			
East Palo Alto		Absent		
Foster City	Art Kiesel			
Half Moon Bay	Paul Nagengast			
Hillsborough	Sophie Cole			
Menlo Park			Cecilia Taylor	
Millbrae		Absent		
Pacifica	Sue Beckmeyer			
Portola Valley	Helen Wolter			
Redwood City	Elmer Martinez-Saballos			
San Bruno	Michael Salazar			
San Carlos	Adam Rak			
San Mateo	Lisa Diaz-Nash			
South San Francisco	Eddie Flores			

Woodside		Absent		
San Mateo County	Noelia Corzo			
C/CAG EX-OFFICIO (NON-VOTING) MEMBERS				
AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449	REMOTE Publicly Accessible Teleconference Location:
SMCTA		Absent		
SMCTD		Absent		

C/CAG Staff Present (In-Person):	C/CAG Staff Present (Remote):
Sean Charpentier – Executive Director	Van Ocampo
Melissa Andrikopoulos – Legal Counsel	Yumi Felsing
Mima Crume – Clerk of the Board	
Audrey Shiramizu	Members of the Public (In-Person):
Eva Gaye	Greg Wright – City of Pacifica
Dan Sternkopf	
Jeff Lacap	Members of the Public (Remote):
Matt Petrofsky	Matt Robinson – SYASL
Reid Bogert	Lizzie Guansona - SYASL
Susy Kalkin	
Kaki Cheung	

Other members of the public were in attendance remotely via the Zoom platform or in person.

### 3.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff, or public request specific items to be removed for separate action.

Board Member Salazar MOVED to approve consent agenda items 3.1 to 3.9. Board Member Flores SECONDED. A roll call vote was conducted. **MOTION CARRIED 15-0-0.**

Board Members Manalo and Martinez-Saballos arrived after the vote on the consent agenda.

- 3.1 Approval of Minutes from February 12, 2026, C/CAG Board and ALUC Meeting No. 390.  
APPROVED
- 3.2 Review and accept the C/CAG Single Audit Report for the Fiscal Year Ended June 30, 2025, and the Auditor’s Communication with Those Charged with Governance for the Year Ended June 30, 2025.  
APPROVED
- 3.3 Review and approval of Resolution 26-11 adopting the County of San Mateo Travel and Employee Reimbursement Policy (Administrative Memorandum B-16), effective January 1, 2026, for application to C/CAG, and authorizing future County updates to apply to C/CAG without requiring additional Board action.  
APPROVED
- 3.4 Review and approval of Resolution 26-08 authorizing the approval of Fiscal Year 2026/27 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) 40% Fund.  
APPROVED

- 3.5 Review and approval of Resolution 26-09 authorizing the C/CAG Executive Director to execute an agreement between C/CAG and Ecology Action for Bikeshare Education and Marketing Campaign Program Services related to the Daly City Bay Wheels expansion for an amount not to exceed \$110,000 through December 31, 2027. APPROVED
- 3.6 Review and approval of Resolution 26-10 authorizing the C/CAG Executive Director to execute an agreement between C/CAG and Fehr & Peers for the San Mateo Countywide Safe Streets for All Supplemental Planning Project for an amount not to exceed \$433,074.48 through April 30, 2030. APPROVED
- 3.7 Receive a copy of the C/CAG Title VI Implementation Plan. APPROVED
- 3.8 Review and approval of the Finance Committee's recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of December 31, 2025. APPROVED
- 3.9 Receive a copy of the executed Amendment No. 1 to the agreement with MIG, Inc. for update of the San Bruno/South San Francisco Community Based Transportation Plan (CBTP), extending the agreement term only. INFORMATION

**4.0 REGULAR AGENDA**

- 4.1 Review and approval of Resolution 26-12 authorizing the C/CAG Executive Director to execute an Agreement with Caltrans for the Clean California Community Cleanup and Employment Pathway Grant Program in an amount not to exceed \$501,462 for C/CAG's proposed *Green Workforce for Clean and Sustainable Streets in San Mateo County Project*, and further adopting the amended Fiscal Year 2025-26 C/CAG Program Budget, adding \$130,000 in grant revenue and expenditures to the NPDES Fund. (*Special voting procedures apply*) APPROVED

Program Specialist Dan Sternkopf presented Resolution No. 26-12 authorizing the Executive Director to execute an agreement with Caltrans for the Clean California Community Cleanup and Employment Pathway Grant Program in an amount not to exceed \$501,462 for the Green Workforce for Clean and Sustainable Streets in San Mateo County project. The project will focus on litter abatement and workforce development along the El Camino Real corridor in partnership with 11 municipalities, the San José Conservation Corps, and Climate Resilient Communities.

Staff noted the grant requires an approximate \$30,000 local in-kind match and includes a FY 2025-26 budget amendment adding \$130,000 in grant revenue and expenditures to the NPDES Fund.

Board members asked questions regarding the grant amount, budget amendment, and distribution of work among participating cities. Staff noted implementation details will be finalized with project partners following execution of the grant agreement.

The Chair opened public comment; none were received.

Board Member Manalo MOVED to approve Resolution 26-12. Board Member Corzo SECONDED.

A Special Voting Procedure was taken by roll call. **MOTION CARRIED 17-0-0.** Results: 17 agencies approving, representing 81% of the agencies and 88% of the population.

Ayes:	Noes:	Absent:
Atherton		
Belmont		
Brisbane		
		Burlingame
Colma		
Daly City		
		East Palo Alto
Foster City		
Half Moon Bay		
Hillsborough		
Menlo Park		
		Millbrae
Pacifica		
Portola Valley		
Redwood City		
San Bruno		
San Carlos		
San Mateo		
South San Francisco		
		Woodside
San Mateo County		

4.2 Election of a C/CAG Chairperson and a C/CAG Vice Chairperson. APPROVED

The Board considered the election of the C/CAG Chairperson and Vice Chairperson for the upcoming term. At the February 12 meeting, the Board nominated Vice Chair Michael Salazar for the position of Chairperson and Board Member Stacy Jimenez for the position of Vice Chairperson. Letters of interest from both nominees were included in the agenda packet.

The Chair opened the item for public comment; none were received.

Chairperson Election

A roll call vote was conducted to elect Michael Salazar as C/CAG Chairperson. **MOTION CARRIED 17-0-0.**

Vice Chairperson Election

A roll call vote was conducted to elect Stacy Jimenez as C/CAG Vice Chairperson. **MOTION CARRIED 16-1-0** (Corzo – No).

The newly elected Chair and Vice Chair will assume their roles at the April Board meeting.

4.3 Review legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if

recommending approval of a policy, priority, or position.)

Executive Director Sean Charpentier presented the legislative update and reported on recommendations advanced by the Legislative Committee in advance of C/CAG's upcoming Sacramento advocacy trip.

Mr. Charpentier presented AB 2022 (Wicks/Schiavo) REAP-related legislation establishing the Regional Early Action Planning (REAP) Program in state law as a permanent program. He noted the bill would not appropriate funding, but would codify the program, which has supported local housing element implementation. He also presented two e-bike-related measures recommended by the Legislative Committee for support: AB 2346 (Wilson), addressing e-bike safety requirements including speedometers, integrated lights, retailer notice requirements, and speed limits for minors; and AB 2595 (Papan), establishing the San Mateo County Electric Bicycle Safety Pilot Program, which would authorize local ordinances restricting operation of certain e-bikes by children under age 12.

Board members discussed the e-bike measures at length, particularly AB 2595, raising questions regarding enforceability, age verification, potential unintended consequences involving youth interactions with law enforcement, and whether additional stakeholder input should be obtained. The Board also discussed the need for parent education, consistency across jurisdictions, and possible amendments to strengthen or refine the legislation. Sacramento advocates Matt Robinson and colleagues advised that additional information could be gathered from jurisdictions already implementing similar pilot programs and that concerns could be conveyed to Assemblymember Papan's office.

Following discussion, the Board reached consensus to support AB 2022 and AB 2346, and to defer action on AB 2595 pending additional outreach and review.

The Chair opened public comment on the legislative position items; no public comments were received.

Board Member Lewis MOVED to approve the support positions on AB 2022 and AB 2346. Board Member Salazar SECONDED. A roll call vote was conducted. **MOTION CARRIED 16-0-1.** (Wolter – Abstained)

Mr. Charpentier then presented proposed updates to C/CAG's previously approved letter regarding SB 908, the cleanup measure related to SB 79. He explained that staff recommended revising the letter to:

request that bus rapid transit be excluded from SB 79 due to concerns that statutory upzoning could interfere with transit planning efforts; and

strengthen language regarding ferry terminal zones, citing potential incompatibility between residential uses and certain commercial or life sciences uses near ferry facilities.

Board members discussed implementation concerns, timelines for local compliance, HCD guidance, the impact on downtown retail and economic development, and the need to preserve local authority regarding land use planning and ground-floor commercial requirements.

The Chair opened public comment on the letter update; no public comments were received.

Board Member Flores MOVED to approve sending the updated SB 908 letter incorporating the recommended revisions. Board Member Salazar SECONDED. A roll call vote was conducted. **MOTION CARRIED 16-0-1.** (Wolter – Abstained)

Mr. Charpentier also provided an informational update on SB 63, the regional transit revenue measure, noting that SamTrans is conducting outreach regarding priorities for San Mateo County’s potential return-to-source funding allocation. He reported that SamTrans would be meeting with cities in March and April, would appear before the C/CAG Board in April, and had prepared a survey and informational pamphlet for public input.

Board Member Corzo requested that staff also review SB 1167 (Blakespear), relating to the marketing of electric motorcycles as e-bikes, as part of future legislative tracking. No action was taken on the SB 63 update.

4.4 Receive and provide comments on an update regarding SB 707 and updated Brown Act provisions. INFORMATION

Deputy County Attorney Melissa Andrikopoulos presented an overview of recent Brown Act changes under SB 707. She explained that the traditional teleconference provisions remain unchanged and reviewed updates to the AB 2449 just cause provisions, including consolidation of prior categories and the addition of new qualifying circumstances. She also noted that SB 707 expressly authorizes remote participation as a disability accommodation without an annual cap and clarifies that such participation counts toward quorum.

Ms. Andrikopoulos further explained that SB 707 allows governing boards to authorize certain advisory bodies to meet fully remotely, subject to required findings and public access conditions. She noted that this option applies only to qualifying advisory bodies and does not extend to elected officials serving on those bodies by virtue of their office.

Executive Director Sean Charpentier reviewed how SB 707 could apply to C/CAG’s standing committees and outlined potential options for Board consideration, including: not using SB 707; using it for mixed committees with elected officials and community stakeholders; or using it for staff-only committees. He also summarized potential benefits and trade-offs, including flexibility for staff and community members, impacts on in-person collaboration, and administrative considerations.

Board members discussed possible implementation approaches, including using remote meeting flexibility for staff-only committees, requiring periodic in-person meetings, and allowing each committee to address the matter through its bylaws based on its membership and subject matter. Questions were raised regarding application of the provisions to elected officials, liaisons, and members serving in non-elected capacities. Staff indicated additional follow-up and legal review would be provided.

The Chair opened the item for public comment; no public comments were received.

## 5.0 COMMITTEE REPORTS

### 5.1 Chairperson’s Report

The Chair expressed appreciation to the Board and staff for their support over the past two years and stated it had been an honor to serve as Chair. The Chair noted a continued commitment to remain active and engaged with C/CAG moving forward.

Board members thanked the Chair for their leadership and service to the Board.

## 5.2 Board Member Reports/Communications

Board Member Corzo reported that, in coordination with the San Mateo County Transportation Authority, discussions are underway to potentially convene a bicycle and pedestrian safety discussion through a public health lens. The effort may include collaboration with C/CAG and the Bicycle and Pedestrian Advisory Committee to review available safety data and identify strategies to improve safety for all roadway users. Planning for the convening is in early stages and a date has not yet been established.

## 6.0 EXECUTIVE DIRECTOR'S REPORT

Executive Director Sean Charpentier reported that C/CAG recently completed the state and federal earmark application phase. Applications submitted included:

- \$1.8 million for green infrastructure investments in East Palo Alto, Daly City, and South San Francisco
- \$1.5 million to update and complete the One Watershed Strategic Plan
- \$1.8 million for bicycle and pedestrian safety improvements in several cities

Mr. Charpentier also noted that C/CAG submitted a \$6.8 million federal BUILD grant application for safety improvements at 78 intersections and 12 roadway segments throughout the county, and a \$5 million application to the U.S. Environmental Protection Agency to assist with PCB mitigation on the Coastside to support regulatory compliance efforts by member agencies.

He added that meetings with congressional staff are being scheduled and these funding priorities will also be discussed during C/CAG's upcoming Sacramento advocacy visit on March 24.

## 7.0 COMMUNICATIONS - Information Only

### 7.1 Written Communication – 13 Letters

## 8.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Members of the public who wish to speak on matters not on the agenda will be given an opportunity to address the Board. Members of the public will have two minutes each to address the Board, unless a different time limit is established by the Chair. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments.

No public comments received.

## 9.0 ADJOURNMENT

Next scheduled meeting April 9, 2026