

# C/CAG

## CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park  
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

### C/CAG BOARD MEETING NOTICE

#### MINUTES

Meeting No. 392

April 9, 2026

#### \*\*\*HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE\*\*\*

This meeting of the C/CAG Board of Directors was held in person and by teleconference. Members of the public were able to participate in the meeting remotely via the Zoom platform and in person.

#### 1.0 CALL TO ORDER/ ROLL CALL

Chair Salazar called the meeting to order at 6:30 p.m. Roll call was taken. A quorum of the Board was present.

<b>AGENCY:</b>	<b>IN-PERSON:</b>	<b>ABSENT:</b>	<b>REMOTE AB 2449</b>	<b>REMOTE Publicly Accessible Teleconference Location:</b>
Atherton	Elizabeth Lewis			
Belmont		Absent		
Brisbane	Coleen Mackin			
Burlingame	Peter Stevenson			
Colma	Thomas Walsh			
Daly City	Juslyn Manalo			
East Palo Alto	Martha Barrangan			
Foster City	Stacy Jimenez			
Half Moon Bay	Paul Nagengast			
Hillsborough	Sophie Cole			
Menlo Park		Absent		
Millbrae	Anders Fung			
Pacifica	Greg Wright			
Portola Valley	Helen Wolter			
Redwood City	Elmer Martinez-Saballos			
San Bruno	Michael Salazar			
San Carlos	Adam Rak			
San Mateo	Danielle Cwirko-Godycki			
South San Francisco	Eddie Flores			

Woodside		Absent		
San Mateo County		Absent		
<b>C/CAG EX-OFFICIO (NON-VOTING) MEMBERS</b>				
<b>AGENCY:</b>	<b>IN-PERSON:</b>	<b>ABSENT:</b>	<b>REMOTE AB 2449</b>	<b>REMOTE Publicly Accessible Teleconference Location:</b>
SMCTA		Absent		
SMCTD		Absent		

<b>C/CAG Staff Present (In-Person):</b>	<b>C/CAG Staff Present (Remote):</b> N/A
Sean Charpentier – Executive Director	
Melissa Andrikopoulos – Legal Counsel	<b>Members of the Public (In-Person):</b>
Mima Crume – Clerk of the Board	Emily Beach - SamTrans
Audrey Shiramizu	Eileen Goodwin – Facilitator (Consultant)
Eva Gaye	Gina Papan – MTC Commissioner
Dan Sternkopf	
Kaki Cheung	<b>Members of the Public (Remote):</b>
Matt Petrofsky	Matt Robinson – SYASL
Reid Bogert	
Susy Kalkin	
Yumi Felsing	

Other members of the public were in attendance remotely via the Zoom platform or in person.

## 2.0 PRESENTATIONS / ANNOUNCEMENTS

- 2.1 Certificate of Appreciation Honoring Susy Kalkin for Her Years of Service to San Mateo County and the City/County Association of Governments (C/CAG).

The Board presented a Certificate of Appreciation to Susy Kalkin in recognition of her years of service to San Mateo County and the City/County Association of Governments (C/CAG).

- 2.2 Certificate of Appreciation Honoring Sean Charpentier for His Years of Service to San Mateo County and the City/County Association of Governments (C/CAG).

The Board presented a Certificate of Appreciation to Sean Charpentier in recognition of his years of service to San Mateo County and C/CAG.

- 2.3 Certificate of Appreciation Honoring Adam Rak, Vice Mayor of the City of San Carlos, for His Leadership and Service as Chair of C/CAG.

The Board presented a Certificate of Appreciation to Adam Rak, Vice Mayor of the City of San Carlos, in recognition of his leadership and service as Chair of C/CAG.

- 2.4 Receive a Presentation on the Connect Bay Area Local Investment Plan.

Emily Beach, Chief Communications Officer for the San Mateo County Transit District, provided a presentation on the Connect Bay Area Local Investment Plan, including an overview of Senate Bill 63 (SB 63), the potential regional transportation revenue measure,

and development of a local investment plan for San Mateo County. Beach reported that, if approved by voters, the measure could generate approximately \$50 million annually in return-to-source funding for the county to support transit-related operations and capital improvements.

Eileen Goodwin, facilitator, outlined the public outreach and stakeholder engagement process, including stakeholder and agency advisory group meetings, city council presentations, and a countywide multilingual survey to gather input on funding priorities. Goodwin noted the expedited timeline, with a draft local investment plan anticipated in May and adoption by the SamTrans Board expected in June.

Staff explained that funding would be limited to transit-related uses, including operations, capital improvements, and eligible roadway improvements on fixed transit routes. Staff also emphasized that a significant portion of potential funding may be prioritized to address projected operating deficits and sustain transit service levels, while remaining funds could support local and regional priorities.

Board members asked questions and engaged in extensive discussion, including:

- SamTrans' financial outlook, including projected operating deficits, cost drivers such as labor, fuel, and capital transition requirements, and long-term sustainability;
- Equity considerations, including service gaps in coastal and underserved communities, transit access in areas without fixed-route service, and geographic distribution of funding;
- Potential funding allocation between transit operations and local jurisdictions, including concerns regarding fairness and return on existing transportation taxes;
- Eligibility limitations of the measure, including constraints on funding for bicycle, pedestrian, and roadway projects;
- Opportunities for new or expanded transit services, including on-demand programs, pilot projects, and services for seniors, students, and transit-dependent populations; and
- The need for clear public communication to constituents regarding the benefits, tradeoffs, and overall impact of the proposed measure.

Board members also discussed the importance of prioritizing projects that are ready for implementation, ensuring accountability for pilot programs, and coordinating future funding measures, including potential renewal of existing transportation taxes.

No public comments were received.

### 3.0 **ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS**

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff, or public request specific items to be removed for separate action.

Board Member Manalo MOVED to approve the Consent Calendar. Board Member Rak SECONDED. A voice vote was taken. **MOTION CARRIED UNANIMOUSLY.**

3.1 Approval of Minutes from March 14, 2026, C/CAG Board and ALUC Meeting No. 391.

APPROVED

- 3.2 Review and approval of Resolution 26-12 determining that proposed amendments to the Oyster Point Specific Plan and associated Zoning District regulations, increasing the maximum Floor Area Ratio from 1.25 to 2.0 for remaining development phases at 355-389 Oyster Point Blvd., South San Francisco, are consistent with the applicable airport/land use policies and criteria contained in the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 3.3 Review and approval of Resolution 26-13 determining that proposed amendments to Belmont's Zoning Ordinance and associated implementation procedures related to Airport Land Use Plan Consistency are consistent with the applicable airport/land use policies and criteria contained in the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Carlos Airport. APPROVED
- 3.4 Review and approval of Resolution 26-14 authorizing the C/CAG Executive Director to execute Amendment No. 1 with Kittelson and Associates, Inc. for additional services on the San Bruno-Millbrae El Camino Real Multimodal Corridor Improvement Study, at a new not to exceed amount of \$1,298,617.59, extending the contract end date to December 30, 2027, and execute Project Supplement No. 5 to accept \$700,297.41 in funding from the San Mateo County Transportation Authority and the City of Millbrae. APPROVED
- 3.5 Review and approval of Resolution 26-15 authorizing the C/CAG Executive Director to execute Amendment No. 1 with S.R. Rose Engineering, Inc. to extend the contract term for Smart Corridor project management services through June 30, 2027, at no additional cost. APPROVED
- 3.6 Review and approval of Resolution 26-16 authorizing the C/CAG Executive Director to execute Amendment No. 4 with Kimley-Horn and Associates, Inc. for Smart Corridor Northern Cities design support services, including a \$40,000 increase to a new not to exceed amount of \$679,032.88, extending the contract through June 30, 2027. APPROVED
- 3.7 Review and approval of Resolution 26-17 authorizing the C/CAG Executive Director to execute Amendment No. 1 with the City of Daly City to extend the Smart Corridor fiber reimbursement agreement through June 30, 2027, at no additional cost. APPROVED
- 3.8 Review and approval of Resolution 26-18 supporting the submittal of grant applications for the Countywide Safety Applications For Every Traveler (SAFE-T) Project and authorizing a \$75,000 local match from the C/CAG Congestion Relief Program. APPROVED
- 3.9 Review and approval of Resolutions 26-19 and 26-20 authorizing the C/CAG Executive Director to execute Agreements with Climate Resilient Communities in an amount not to exceed \$42,000 and the San Jose Conservation Corps and Charter School in an amount not to exceed \$439,272 to implement the Green Workforce for Clean and Sustainable Streets project using Caltrans Clean California grant funds. APPROVED
- 3.10 Review and approval of Resolution 26-21 authorizing the Executive Director to execute an agreement with Gallagher Benefit Services, Inc. to conduct an agency-wide classification and compensation study for C/CAG, in an amount not to exceed \$40,000. APPROVED
- 3.11 Review and appoint an elected official to serve on the Congestion Management & Environmental Quality (CMEQ) Committee. APPROVED

- 3.12 Review and approval of Resolution 26-23 authorizing a waiver of the Request for Proposals process and further authorizing the C/CAG Executive Director to execute an agreement with Regional Government Services, in an amount not to exceed \$55,000 for a term not exceed 12 months, to provide as needed consultant services to support the Airport Land Use Commission and other C/CAG programs. APPROVED

#### 4.0 REGULAR AGENDA

- 4.1 Consider candidates and appoint one elected official to fill the currently vacant seat on the C/CAG Legislative Committee. APPROVED

Sean Charpentier, Executive Director, reported that two applications were received for one vacancy on the C/CAG Legislative Committee. He noted that Kathy Jordan, Vice Mayor of Belmont, withdrew her application due to scheduling conflicts, resulting in a revised staff recommendation to appoint Elmer Martinez-Saballos, Mayor of Redwood City.

The Chair called for questions and public comment; none were received.

Board Member Fung MOVED to appoint Elmer Martinez-Saballos to the C/CAG Legislative Committee. Board Member Flores SECONDED. A voice vote was taken. **MOTION CARRIED UNANIMOUSLY.**

- 4.2 Review and approval of the proposed C/CAG process and framework for the MTC One Bay Area Grant Cycle 4 (OBAG 4) County & Local Program. APPROVED

Eva Gaye, C/CAG staff, presented the proposed process and framework for the Metropolitan Transportation Commission (MTC) One Bay Area Grant Cycle 4 (OBAG4) County and Local Program, including an overview of program funding, proposed set-asides, evaluation criteria, and schedule.

Gaye reported that San Mateo County is expected to receive approximately \$36.2 million in OBAG4 funding, with proposed set-asides for programs including Safe Routes to School, Vision Zero safety implementation, and planning, programming, and monitoring, resulting in approximately \$24.1 million available for the call for projects. Additional funding sources would increase the total available funding to approximately \$27.5 million.

Gaye explained that projects would be evaluated through a two-step process, including county-level scoring by C/CAG based on criteria such as needs and benefits, local priorities, and equity impact, followed by regional evaluation by MTC based on alignment with Plan Bay Area 2050 and federal performance goals. She also described updated equity focus areas and scoring incentives for projects located in higher-need communities.

The Chair called for questions and public comment; none were received.

Board Member Cwirko-Godycki MOVED to approve the proposed OBAG4 framework. Board Member Stevenson SECONDED. A voice vote was taken. **MOTION CARRIED UNANIMOUSLY.**

- 4.3 Review legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including

legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.)

Sean Charpentier, Executive Director, provided a legislative update and presented Senate Bill 2595 (Papan) related to e-bike regulation, including provisions that would authorize local jurisdictions to prohibit operation of Class 1 and Class 2 e-bikes by individuals under 12 years of age. Charpentier reported that the bill is modeled after pilot programs in Marin and San Diego Counties and would provide local jurisdictions with flexibility to adopt ordinances based on local conditions.

Charpentier and legislative advocate Matt Robinson provided additional information regarding implementation and enforcement, noting that enforcement in other jurisdictions is generally behavior-based rather than age-based, and may include educational requirements for parents in lieu of or in addition to penalties.

Board members engaged in discussion regarding the proposed legislation, including enforcement challenges, equity considerations, safety concerns related to youth operation of e-bikes, local control and flexibility for jurisdictions, and the broader legislative landscape of related e-bike legislation. Board members expressed differing perspectives regarding the proposed age restriction.

Gina Papan, MTC Commissioner, provided comments regarding Senate Bill 2595 and related e-bike legislation, including observations on enforcement, safety considerations, and regional coordination.

No additional public comments were received.

Board Member Lewis MOVED to support Senate Bill 2595 (Papan). Board Member Rak SECONDED. A roll call vote was taken. **MOTION CARRIED 12-4-1**, with Board Member Wolter abstaining.

Board Member Lewis MOVED to support Senate Bill 1167 (Blakespear) and to ratify the support letter for the amended Assembly Bill 1557. Board Member Rak SECONDED. A voice vote was taken. **MOTION CARRIED 16-0-1**, with Board Member Wolter abstaining.

Board Member Rak MOVED to support Assembly Bill 2576, including requested amendments consistent with prior Board positions. Board Member Manalo SECONDED. A voice vote was taken. **MOTION CARRIED 16-0-1**, with Board Member Wolter abstaining.

Board Member Cwirko-Godycki MOVED to support Assembly Bill 2296 (Papan). Board Member Jimenez SECONDED. A voice vote was taken. **MOTION CARRIED 16-0-1**, with Board Member Wolter abstaining.

Board Member Lewis MOVED to support Assembly Bill 2051 (Wicks). Board Member Wright SECONDED. A voice vote was taken. **MOTION CARRIED 16-0-1**, with Board Member Wolter abstaining.

Board Member Rak MOVED to extend the meeting to 9:45 p.m. Board Member Wright SECONDED. A voice vote was taken. **MOTION CARRIED UNANIMOUSLY.**

## 5.0 **CLOSED SESSION**

### 5.1 PUBLIC EMPLOYMENT

Title: Interim Executive Director/Executive Director

### 5.2 PUBLIC EMPLOYEE APPOINTMENT

Title: Interim Executive Director/Executive Director

## 6.0 **REGULAR SESSION CONTINUED**

The Board reconvened in open session. There was no reportable action from Closed Session.

Board Member Rak MOVED to extend the meeting to 10:00 p.m. Board Member Stevenson SECONDED. A voice vote was taken. **MOTION CARRIED UNANIMOUSLY.**

- 6.1 Create an Ad-Hoc Committee for the Executive Director/Interim Executive Director recruitment and appointment. **APPROVED**

The Board established an Ad Hoc Committee for the Executive Director recruitment and appointment process by consensus.

Board Members Flores, Jimenez, Wright, Manalo, Martinez-Saballos, Stevenson, and Fung volunteered to serve on the Ad Hoc Committee. Vice Chair Jimenez was designated to serve as Chair.

- 6.2 Review and approval of Resolution 26-22 appointing Kaki Cheung as the Acting Executive Director from April 25, 2026 until May 14, 2026, or as amended by the C/CAG Board of Directors. **APPROVED**

The Chair called for public comment; none were received.

Board Member Lewis MOVED to approve Resolution No. 26-22 appointing Kaki Cheung as Acting Executive Director from April 25 until May 14, 2026. Board Member Wright SECONDED. A voice vote was taken. **MOTION CARRIED UNANIMOUSLY.**

## 7.0 **COMMITTEE REPORTS**

### 7.1 Chairperson's Report

The Chair expressed appreciation to the Board for their support and noted it was his first meeting serving as Chair.

### 7.2 Board Members Report/Communication

Board members provided brief reports, including remarks regarding a recent ribbon cutting event in the City of East Palo Alto and the opening of a new Town Square in the City of Burlingame.

## 8.0 **EXECUTIVE DIRECTOR'S REPORT**

Sean Charpentier, Executive Director, reported that upcoming Board meetings will be temporarily relocated to Redwood City while alternative meeting locations are evaluated. He also provided an update on a \$1.8 million federal earmark secured for green infrastructure projects in Daly City and South San Francisco and noted ongoing efforts to secure additional funding. Charpentier acknowledged the length of the meeting and expressed appreciation for the Board's collaboration and discussion.

## 9.0 **COMMUNICATIONS - Information Only**

9.1 Written Communication – 4 Letters

## 10.0 **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Members of the public who wish to speak on matters not on the agenda will be given an opportunity to address the Board. Members of the public will have two minutes each to address the Board, unless a different time limit is established by the Chair. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments.

The Chair called for public comment; none were received.

## 11.0 **ADJOURNMENT – 9:53 p.m.**

Next scheduled meeting May 14, 2026