

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

C/CAG BOARD & SAN MATEO COUNTY ALUC MEETING NOTICE

MINUTES

Meeting No. 389

December 11, 2025

*****HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE*****

This meeting of the C/CAG Board of Directors was held in person and by teleconference. Members of the public were able to participate in the meeting remotely via the Zoom platform and in person.

1.0 CALL TO ORDER/ ROLL CALL

Vice Chair Salazar called the meeting to order at 6:30 p.m. Roll call was taken.

AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449	REMOTE Publicly Accessible Teleconference Location:
Atherton		Absent		
Belmont		Absent		
Brisbane		Absent		
Burlingame	Peter Stevenson			
Colma		Absent		
Daly City	Juslyn Manalo			
East Palo Alto	Martha Barrangan			
Foster City	Stacy Jimenez			
Half Moon Bay	Debbie Ruddock			
Hillsborough	Sophie Cole			
Menlo Park		Absent		
Millbrae	Anders Fung			
Pacifica	Sue Beckmeyer			
Portola Valley	Rebecca Flynn			
Redwood City		Absent		
San Bruno	Michael Salazar			
San Carlos		Absent		
San Mateo	Lisa Diaz-Nash			
South San Francisco	Eddie Flores			
Woodside		Absent		
San Mateo County		Absent		

C/CAG EX-OFFICIO (NON-VOTING) MEMBERS				
AGENCY:	IN-PERSON:	ABSENT:	REMOTE AB 2449	REMOTE Publicly Accessible Teleconference Location:
SMCTA		Absent		
SMCTD		Absent		

C/CAG Staff Present (In-Person):	C/CAG Staff Present (Remote):
Sean Charpentier – Executive Director	Van Ocampo
Melissa Andrikopoulos – Legal Counsel	
Mima Crume – Clerk of the Board	
Audrey Shiramizu	Members of the Public (In-Person):
Eva Gaye	Josh Abrams – 21 Elements
Dan Sternkopf	Rachel Ozer Bearson – 21 Elements
Jeff Lacap	
Matt Petrofsky	Members of the Public (Remote):
Reid Bogert	Praveena Samaleti – TJKM
Susy Kalkin	
Kaki Cheung	

Other members of the public were in attendance remotely via the Zoom platform or in person.

2.0 PRESENTATIONS / ANNOUNCEMENTS

2.1 Presentation from Community Planning Collaborative on the 21 Elements effort.

The Board received a presentation on the 21 Elements program regarding program activities, recent accomplishments, and the current and upcoming work plan supporting countywide housing policy implementation. Presenters highlighted collaborative efforts to provide technical assistance and shared resources to local jurisdictions, including work related to new housing legislation, Below Market Rate (BMR) housing administration, ADUs, anti-displacement initiatives, and the Grand Nexus and Feasibility Study.

Board members asked questions related to Housing Element implementation, future planning efforts, and affordable housing practices, and presenters responded.

2.2 Receive presentation from SamTrans on the Grand Boulevard Initiative Action Plan.

The Board received an informational presentation on the Grand Boulevard Initiative (GBI), a countywide effort led by SamTrans in partnership with the San Mateo County Transportation Authority (SMCTA) and C/CAG to improve safety, mobility, and coordination along El Camino Real (State Route 82).

Presenters summarized the GBI Action Plan, which establishes a shared framework to advance safety, transit, pedestrian, and bicycle improvements while coordinating countywide and local priorities and supporting future grant funding. Preliminary timelines, cost considerations, and funding strategies were also discussed.

Board members asked questions regarding business impacts, parking and speed

management, environmental considerations, funding and phasing, and jurisdictional coordination. Staff and project partners responded and outlined next steps.

No action was taken.

3.0 **ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS**

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff, or public request specific items to be removed for separate action.

- 3.1 Approval of Minutes from November 13, 2025, C/CAG Board and ALUC Meeting No. 388. APPROVED
- 3.2 Review and approval of Resolution 25-73 determining that a proposed 8-story mixed-use residential/commercial project at 170 San Bruno Avenue, San Bruno, is conditionally consistent with the Comprehensive Airport Land Use Compatibility Plan for the Environs of San Francisco International Airport. APPROVED
- 3.3 Review and approval of the Finance Committee's recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of September 30, 2025. APPROVED
- 3.4 Review and accept the C/CAG Financial Statements (Audit) for Fiscal Year Ended June 30, 2025. APPROVED
- 3.5 Review and accept the C/CAG State Transportation Improvement Program (STIP) Planning, Programming & Monitoring Program (PPM) Final Project Expenditure Audit Report from July 1, 2024, through June 30, 2025. APPROVED
- 3.6 Review and accept the Measure M Fund Financial Statements (Audit) for the Year Ended June 30, 2025. APPROVED
- 3.7 Review and approval of Resolution 25-22 authorizing the C/CAG Executive Director to execute an agreement with Iteris, Inc to provide system integration and develop incident response plans for the Northern Cities Smart Corridor Project in an amount not to exceed \$425,000. APPROVED
- 3.8 Review and approval of the appointment of Marjory Ruiz Hidalgo to the C/CAG RMCP Committee Utility seat. APPROVED
- 3.9 Review and approval of Resolution 25-75 authorizing the C/CAG Executive Director to execute an agreement between C/CAG and Ken Brown Strategic Consulting for federal advocacy consulting services for an amount not to exceed \$270,000 through December 31, 2027. APPROVED

- 3.10 Review and approval of Resolution 25-76 appointing Debbie Ruddock, City of Half Moon Bay, for the Coastal Region City/Town seat; Adam Rak, City of San Carlos, for the Central Region City/Town seat; and Marie Chuang, Town of Hillsborough, for the At-Large City/Town seat to the governing board of the San Mateo County Flood and Sea Level Rise Resiliency District (OneShoreline). APPROVED
- 3.11 Review and approval of Resolution 25-78 adding a Non-Voting Seat for a MTC Commissioner from San Mateo County to the Legislative Committee Roster. APPROVED
- 3.12 Review and approval of the appointment of Gina Papan, MTC Commissioner, to the MTC Commissioner seat on the Legislative Committee. APPROVED

Executive Director Sean Charpentier provided a brief update on Consent Item 3.11, recommending the addition of a non-voting Metropolitan Transportation Commission (MTC) Commissioner seat to the Legislative Committee that would not count toward quorum. He noted that the item was reviewed by the Legislative Committee immediately prior to the meeting and was recommended for approval.

Board Member Stevenson MOVED to approve the consent agenda items 3.1 through 3.12. Board Member Manalo SECONDED. **MOTION CARRIED 12-0-0**

4.0 REGULAR AGENDA

- 4.1 Receive a presentation on Countywide Stormwater Program updates. INFORMATION

The Board received a presentation from Reid Bogert, Stormwater Program Director, providing an update on the Countywide Stormwater Program, including program activities, recent accomplishments, and upcoming challenges related to regulatory requirements and funding.

Highlights included progress on countywide compliance efforts, achievement of trash reduction requirements by most jurisdictions, climate resilience initiatives, grant-funded projects, and community outreach programs. Staff also discussed anticipated challenges associated with the 2027 Municipal Regional Stormwater Permit reissuance and limited funding resources.

Board members asked questions regarding coordination with local stormwater planning, funding mechanisms, climate resilience efforts, and grant opportunities. Staff responded to questions.

- 4.2 Conduct a public hearing on the final draft update to the Congestion Management Program and consider review and approval of Resolution 25-77 adopting the 2025 Congestion Management Program. (*Special Voting Procedures apply*) APPROVED

The Board received a final presentation on the 2025 Congestion Management Program (CMP), which CCAG prepares biennially in its role as the county’s congestion management agency. Staff summarized the CMP’s evaluation of transportation system performance and addressed comments previously received from the Technical Advisory Committee (TAC), Congestion Management and Environmental Quality Committee (CMEQ), and the Board.

Staff provided clarification on corridor versus intersection level-of-service measures, data sources used in the analysis, interregional congestion considerations, and transit performance metrics. The Board had previously reviewed the draft CMP, which was made available for public comment.

The Vice Chair opened the public hearing. No public comments were received. The Board then closed the public hearing.

Board Member Peterson MOVED to close the public hearing. Board Member Manalo SECONDED. A roll call vote was conducted, **MOTION CARRIED 12-0-0.**

A Special Voting Procedure was taken by roll call. **MOTION CARRIED 12-0-0.**
 Results: 12 Agencies approving. This represents 57% of the agencies, representing 66% of the population.

Ayes:	Noes:	Absent:
		Atherton
		Belmont
		Brisbane
Burlingame		
		Colma
Daly City		
East Palo Alto		
Foster City		
Half Moon Bay		
Hillsborough		
		Menlo Park
Millbrae		
Pacifica		
Portola Valley		
		Redwood City
San Bruno		
		San Carlos
San Mateo		
South San Francisco		
		Woodside
		San Mateo County

4.3 Review and approval of the 2026 C/CAG Board Meeting calendar. APPROVED

The Board reviewed the proposed Board meeting calendar for the upcoming year. Executive Director Sean Charpentier noted that the calendar does not conflict with the League of California Cities Annual Conference and asked for Board direction regarding a potential summer hiatus.

Board members discussed whether to recess in July or August, with a majority expressing a preference for an August hiatus. Staff noted that the June agenda would be scheduled to accommodate items in advance of the summer recess, if possible.

Board Member Manalo MOVED to approve item 4.3 Board Member Fung SECONDED. A roll call vote was conducted, **MOTION CARRIED 12-0-0.**

- 4.4 Review legislative update and, if appropriate, recommend approval of C/CAG legislative policies, priorities, or positions. (A position may be taken on any legislation, including legislation not previously identified in the legislative update. Action is only necessary if recommending approval of a policy, priority, or position.) **NO ACTION TAKEN**

The Board received an informational legislative update from Executive Director Sean Charpentier regarding anticipated and ongoing federal and state legislation, including housing and transportation-related measures and emerging issues related to e-bike regulation. Staff also provided a preview of anticipated federal and state budget and earmark requests. Board members asked questions regarding potential e-bike legislation, and staff responded by outlining C/CAG's anticipated involvement, including monitoring proposed bills, providing policy input, preparing a white paper on e-bike regulation, and coordinating with regional and state partners.

5.0 **COMMITTEE REPORTS**

5.1 Chairperson's Report

The Vice Chair provided brief remarks on behalf of the Chair, who was unable to attend, and thanked Board members for their participation over the past year, noting upcoming council and Board transitions and extending holiday well wishes.

5.2 Board Members Report/Communication

Board member Beckmeyer shared the passing of former council member and three-time mayor Mary Ann Nihart, recognizing her service to the City of Pacifica and San Mateo County, including her leadership as a past Chair of C/CAG. The Vice Chair expressed condolences on behalf of the Board and noted that the meeting would adjourn in her memory.

6.0 **EXECUTIVE DIRECTOR'S REPORT**

7.0 **COMMUNICATIONS - Information Only**

7.1 Written Communication – 5 Letters

8.0 **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

Pursuant to Government Code Section 54954.3, members of the public who wish to speak on matters not on the agenda will be given an opportunity to address the Board. Members of the public will have two minutes each to address the Board, unless a different time limit is established by the Chair. Please refer to the instructions at the end of this agenda for details regarding how to provide public comments.

There were no public comments.

9.0 **ADJOURNMENT** – 8:18 p.m.

The Board adjourned in honor of the life and service of Maryann Nihart.

Next scheduled meeting February 12, 2026