

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

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AGENDA BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC)

Date: Thursday, October 22, 2026	Join by Zoom Meeting: https://us02web.zoom.us/j/87362024773
Time: 6:00 p.m.	Zoom Meeting ID: 873 6202 4773
Location: Burlingame Community Center 850 Burlingame Avenue Burlingame, CA, 94010	Password: 894749 Join by Phone: (669) 900-6833

*** IN-PERSON MEETING WITH REMOTE PUBLIC PARTICIPATION AVAILABLE***

This meeting of the C/CAG BPAC will be held in person at the location listed above. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at the location above. The Committee welcomes comments, including criticism, about the policies, procedures, programs, or services of the agency, or of the acts or omissions of the Board and committees. Speakers shall not disrupt, disturb, or otherwise impede the orderly conduct of a Board meeting. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

1.	Call to Order	Action (Thayer)	No materials
2.	Public comment on items not on the agenda	Limited to 2 minutes per speaker.	No materials
3.	Approval of the minutes from the September 24, 2026 Meeting.	Action (Thayer)	Pages 1 – 4
4.	Nominations and Elections of the Bicycle and Pedestrian Advisory Committee Chairperson and Vice-Chairperson.	Action (Shiramizu)	Pages 5
5.	Review and approval of the 2027 Committee Meeting Calendar.	Action (Shiramizu)	Pages 6

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|----|---|----------------------------|--------------|
| 6. | Review and recommend approval of request for reallocation of Transportation Development Act (TDA) Article 3 FY 2024-2025 funds for the C/CAG Countywide Bicycle and Pedestrian Plan Update. | Action
(Shiramizu) | Pages 7 – 8 |
| 7. | Receive a presentation on the San Bruno-Millbrae El Camino Real Multimodal Improvement Corridor Study. | Information
(Shiramizu) | Pages 9 – 10 |
| 8. | Member Communications. | Information
(Thayer) | No materials |
| 9. | Adjournment. | Information
(Thayer) | No materials |

The next regularly scheduled BPAC meeting will be on January 28, 2027.

Upcoming BPAC items/discussion topics:

- a. TDA 3 survey results
- b. San Bruno-Millbrae El Camino Real Multimodal Study updates
- c. Complete Streets Checklists Review
- d. County Sheriff's Office Update on Online Incident Reporting System

PUBLIC NOTICING: All notices of C/CAG regular BPAC meetings, standing committee meetings, and special meetings will be posted at the San Mateo County Court Yard, 555 County Center, Redwood City, CA, and on C/CAG's website at: <http://www.ccag.ca.gov>.

PUBLIC RECORDS: Public records that relate to any item on the open session agenda for a regular BPAC meeting, standing committee meeting, or special meeting are available for public inspection. Those public records that are distributed less than 72 hours prior to a regular meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members, of the Committee. The BPAC has designated the office of the City/County Association of Governments of San Mateo County (C/CAG), located at 555 County Center, 5th Floor, Redwood City, CA 94063, for the purpose of making public records available for inspection. Such public records are also available on C/CAG's website at: <http://www.ccag.ca.gov>. Please note that C/CAG's office is temporarily closed to the public; please contact Audrey Shiramizu at ashiramizu@smcgov.org for inspection of public records.

PUBLIC PARTICIPATION DURING VIDEOCONFERENCE MEETINGS: Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Audrey Shiramizu at

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ashiramizu@smcgov.org, five working days prior to the meeting date.

ADA REQUESTS: Persons with disabilities who require auxiliary aids or services to participate in this meeting should contact Audrey Shiramizu at ashiramizu@smcgov.org by 10:00 a.m. on the day prior to the meeting date.

PUBLIC PARTICIPATION: Members of the public may address the Committee as follows:

Written comments should be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to ashiramizu@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 2 hours prior to the meeting, it will be provided to the C/CAG BPAC members, made publicly available on the C/CAG website along with the agenda. Emails received less than 2 hours before the meeting will be provided to the C/CAG BPAC members and included in the administrative record of the meeting as soon as practicable.

Spoken comments will be accepted during the meeting in person and through Zoom. Public comments will be taken first by speakers in person, followed by via Zoom. Please read the following instructions carefully:

***In-person participation:**

1. If you wish to speak to the C/CAG BPAC, please fill out a speaker's slip placed by the entrance of the meeting room. If you have anything that you wish distributed to the Committee and included in the official record, please hand it to the C/CAG staff who will distribute the information to the Committee members and staff.

***Remote participation:**

1. The C/CAG BPAC meeting may be accessed through Zoom at the online location indicated at the top of this agenda.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by your name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When C/CAG Staff or Co-Chairs call for the item on which you wish to speak, click on "raise hand." Staff will activate and unmute speakers in turn. Speakers will be notified shortly before they are called on to speak. If calling in via phone, press *9 to raise your hand and when called upon press *6 to unmute.
5. When called, please limit your remarks to the time allotted.

If you have any questions about this agenda, please contact C/CAG staff:

Senior Transportation Programs Specialist: Audrey Shiramizu (ashiramizu@smcgov.org)

City/County Association of Governments of San Mateo County (C/CAG)

Bicycle and Pedestrian Advisory Committee (BPAC)

**Meeting Minutes
September 24, 2026**

1. Call to Order

Chair Thayer called the meeting to order at 6:04 PM.

Name	Agency	Jan 2026	Mar 2026	May 2026	Jul 2026	Sept 2026
<u>Public</u>						
Matthew Self	County of San Mateo	X			X	
Malcolm Robinson	San Bruno	X		X	X	X
Alan Uy	Daly City	X	X	X		X
Angela Hey	Portola Valley		X	X	X	X
Justin Yuen	South San Francisco	X	X	X	X	
Mike Swire – Vice Chair	San Mateo	X	X	X	X	X
Jean Yang*	Redwood City	X	X			
<u>Elected</u>						
Flor Nicolas	South San Francisco	X	X		X	X
Mary Bier	Pacifica	X	X		X	X
Patrick Sullivan	Foster City	X	X	X	X	
Desiree Thayer – Chair	Burlingame	X	X	X	X	X
Stephen Rainaldi	Millbrae	X	X	X		X
Isabella Chu	Redwood City	X	X	X	X	X
Paul Nagengast	Half Moon Bay			X	X	
Greg Wright	Pacifica	X	X	X	X	

†Attended meeting online via Assembly Bill 2449.

*Resigned from the BPAC in September 2026.

C/CAG Staff present: Audrey Shiramizu, Kaki Cheung, Jeff Lacap.

Guest(s): Fai Ali (City of Millbrae), Armando Mora (City of Millbrae), Angelica Rocha (Fehr & Peers), Chanda Singh (County of San Mateo), Cherie Chan, Jack Steinmann, and others in attendance.

2. Public comment on items not on the agenda

No public comments were received.

3. Approval of the minutes from the July 30, 2026 Meeting. (Action)

Motion: Member Rainaldi motioned to approve the July 30, 2026 minutes. Member Nicolas seconded the motion. The motion passed by 8-0, with Member Uy abstaining.

4. Review and recommend revised Transportation Development Act Article 3 (TDA 3) FY 2026-2028 Bicycle and Pedestrian prioritized project list to the C/CAG Board for funding allocation.

Staff presented the revised funding recommendation, which would fully fund San Mateo County's Montara Main Street project and Millbrae's Skyline Boulevard Trail Maintenance project using additional anticipated TDA 3 revenues.

Members asked about funding opportunities for projects not recommended for TDA 3 funding. Staff noted that some projects were included in the OBAG Cycle 4 recommendation and that additional funding opportunities were available through the San Mateo County Transportation Authority.

Motion: Member Nicolas motioned to recommend the revised prioritized project list to the C/CAG Board for funding allocation. Member Robinson seconded the motion. All members in attendance voted to approve. The motion passed.

5. Confirm receipt of the MTC Complete Streets Checklists for the One Bay Area Grant (OBAG) Cycle 4 County & Local Program and Community Action Resource and Empowerment Technical Assistance (CARE TA) project submissions.

Motion: Member Robinson motioned to confirm receipt of the MTC Complete Streets Checklists for the OBAG Cycle 4 and CARE TA project submissions. Member Bier seconded the motion. All members in attendance voted to approve. The motion passed.

6. Review and recommend approval of the proposed funding package, consisting of \$24,111,142 in One Bay Area Grant (OBAG) Cycle 4 County & Local Program nominations for eight projects and \$782,319 in Community Action Resource and Empowerment Technical Assistance (CARE TA) funding for two projects.

Staff presented the proposed funding package.

Member Robinson encouraged staff to consider pedestrian crossing needs near commercial areas, elder-care facilities, hospitals, and schools when selecting locations for the countywide SAFE-T project. Staff confirmed that implementation could be scaled or phased based on available funding and that locations would be finalized in coordination with local jurisdictions.

Member Rainaldi suggested clearer instructions for future evaluation panels regarding multiple

applications from a single jurisdiction and scoring each project on its merits. He also emphasized the critical need to identify alternative funding for Millbrae's Aviator Bridge replacement project due to safety issues in the area.

Member Robinson questioned the pedestrian and bicycle safety benefits of Burlingame's Chapin project and whether Millbrae's downtown project involved street widening. Staff noted the Chapin project identified proposed pedestrian improvements, including a mid-block crossing, curb extensions, accessibility ramps, and sidewalk widening. Millbrae representatives clarified that the downtown project would widen sidewalks and improve accessibility without adding vehicle lanes.

Member Chu suggested identifying a minimum score for a project to be funded, opportunities to revise and resubmit applications, and assistance for applicants to improve their applications. Staff explained that MTC deadlines limited opportunities for resubmittal and noted ongoing application assistance and coordination with the Transportation Authority to support project readiness. Members also emphasized prioritizing pedestrian and bicycle safety in project decisions.

Member Nicolas motioned to recommend approval of the proposed funding package of \$24,111,142 in OBAG Cycle 4 nominations for eight projects and \$782,319 in CARE TA funding for two projects. Member Robinson seconded the motion. All members in attendance voted to approve. The motion passed.

7. Receive a presentation on the C/CAG Countywide E-bike whitepaper and strategy.

The Committee received a presentation on the Countywide E-bike white paper and strategy.

Member Robinson recommended clearly distinguishing legal e-bikes from high-powered, noncompliant e-motos in policy discussions and educational materials. Comments emphasized addressing sales of noncompliant devices, educating parents about device classifications and safety, considering buyback programs, and providing safe places to ride. He also suggested involving the District Attorney or Attorney General in addressing sellers of non-complaint devices. The consultant noted ongoing exploration of funding for rebates or stipends to encourage the purchase of lower-speed, compliant e-bikes.

Member Bier raised concerns about local enforcement capacity and asked whether citation fees could support enforcement. The consultant noted that escalating fees for repeat violations were being considered for the model ordinance.

Member Hey asked how youth without identification would be cited and how repeat violations would be tracked. The consultant agreed to follow up on citation procedures. Members also emphasized the need for education targeted at the parents on safe riding practices, difference between e-bike vs. e-motos, and traffic rules. Additionally, members suggested implementing restrictions on the e-motos sellers.

The Committee expects to review a draft strategy and model ordinance later in the year.

8. Member Communications

Member Hey reported community concerns about speeding on State Routes 84 and 35 near Woodside.

Vice Chair Swire reported that an Aragon High School student had been struck in a crosswalk by a teenage driver near the school. He encouraged jurisdictions to respond promptly and with urgency to community safety concerns and work with public works staff to review opportunities to lower speed limits.

9. Adjournment

Chair Thayer adjourned the meeting at 7:34 PM.

C/CAG AGENDA REPORT

Date: October 22, 2026

To: Bicycle and Pedestrian Advisory Committee

From: Audrey Shiramizu, Senior Transportation Programs Specialist

Subject: Nominations and Elections of the Bicycle and Pedestrian Advisory Committee Chairperson and Vice-Chairperson.

(For further information or questions, contact Audrey Shiramizu at ashiramizu@smcgov.org)

RECOMMENDATION

That the Bicycle and Pedestrian Advisory Committee nominates and elects a Chairperson and Vice-Chairperson.

FISCAL IMPACT

None.

SOURCE OF FUNDS

None.

BACKGROUND

Each year, the Committee elects a Chairperson and Vice-Chairperson to lead the Committee for a one-year term. There is not a term limit for each office.

Nomination of officers is conducted at the regular Committee meeting. At the October 23, 2025 meeting, members Desiree Thayer and Mike Swire were elected as the Chairperson and Vice-Chairperson, respectively. Both candidates are eligible to continue serving in their respective roles, if re-elected. The Committee can also accept additional nominees from the floor.

The election of the Chairperson shall occur prior to the election of the Vice-Chairperson. Voting will be conducted publicly, with a roll call vote taken for each position. Following the election, the Chair and Vice Chair will serve from January 2027 to January 2028.

EQUITY IMPACTS AND CONSIDERATIONS

Annual elections for Chairperson and Vice-Chairperson allow for different members and different perspectives to take leadership roles for the Committee.

ATTACHMENTS

None.

C/CAG AGENDA REPORT

Date: October 22, 2026

To: Bicycle and Pedestrian Advisory Committee

From: Audrey Shiramizu, Senior Transportation Programs Specialist

Subject: Review and approval of the 2027 Committee Meeting Calendar.

(For further information, contact Audrey Shiramizu at ashiramizu@smcgov.org)

RECOMMENDATION

That the Bicycle and Pedestrian Advisory Committee reviews and approves the 2027 meeting calendar.

FISCAL IMPACT

None.

SOURCE OF FUNDS

Not applicable.

BACKGROUND

The proposed schedule of Committee meetings in 2027 will be as follows:

- January 28, 2027 (approved at the October 2025 meeting)
- March 25, 2027
- May 27, 2027
- July 22, 2027
- September 30, 2027
- October 28, 2027
- January 27, 2028

Meetings currently begin at 6:00 p.m. and are hosted both in-person at the Burlingame Community Center and via the Zoom Webinar. Staff recommends approving the 2027 calendar.

EQUITY IMPACTS AND CONSIDERATIONS

C/CAG is committed to hosting committee meetings that are accessible via in-person and online.

ATTACHMENTS

None.

C/CAG AGENDA REPORT

Date: October 22, 2026

To: Bicycle and Pedestrian Advisory Committee

From: Audrey Shiramizu, Senior Transportation Programs Specialist

Subject: Review and recommend approval of request for reallocation of Transportation Development Act (TDA) Article 3 FY 2024-2025 funds for the C/CAG Countywide Bicycle and Pedestrian Plan Update.

(For further information, contact Audrey Shiramizu at ashiramizu@smcgov.org)

RECOMMENDATION

That the Bicycle and Pedestrian Committee review and recommend approval of request for reallocation of Transportation Development Act (TDA) Article 3 FY 2024-2025 funds for the C/CAG Countywide Bicycle and Pedestrian Plan Update.

FISCAL IMPACT

In FY 2024-25, C/CAG was awarded \$250,000 of TDA Article 3 funds for the C/CAG Countywide Bicycle and Pedestrian Plan Update. The full allocation remains unexpended. This request would retain the existing allocation for the approved Plan Update. No additional TDA Article 3 funding is requested.

SOURCE OF FUNDS

TDA Article 3 (TDA 3) funds are derived from Local Transportation Funds and the State Transit Assistance Fund. Local Transportation Funds (LTF) are derived from a ¼ cent of the general sales tax collected statewide.

BACKGROUND

As the Congestion Management Agency for the County of San Mateo, C/CAG prepares the Countywide Comprehensive Bicycle and Pedestrian Plan. The Plan is typically updated every five years to reflect changes in community needs, incorporate emerging technologies and trends, and support regional coordination. C/CAG completed the last Plan update in 2021.

In fiscal year 2024-25, C/CAG received a \$250,000 TDA 3 grant for the Bike and Pedestrian Plan update. C/CAG has not yet expended any of the \$250,000 TDA 3 grant.

In preparation for the Plan update, C/CAG also applied for and secured funding from the San Mateo County Transportation Authority (SMCTA) to develop a comprehensive sidewalk and bicycle infrastructure database. Currently, there is no consolidated and comprehensive database of pedestrian and bicycle infrastructure for the entire County.

The database would result in detailed mapping of existing public sidewalk and bicycle infrastructure assets, including pedestrian curb ramps, bike lane locations and typologies, and crossing treatments throughout the County. The data would be used as a primary input to the Bike and Pedestrian Plan Update to identify gaps in the network and identify and prioritize improvements and projects. The data will also be shared with local jurisdictions for their own use as planning support.

The sidewalk and bicycle infrastructure data collection project did not begin as originally anticipated due to staff resource constraints. C/CAG brought the consultant on board in October 2026, and data collection and development of the countywide infrastructure database are expected to be completed in summer 2027, after the current June 30, 2027 deadline for the TDA Article 3 funds.

The database will provide a consistent countywide inventory of existing infrastructure to support identification of network gaps and prioritization of bicycle and pedestrian improvements. Incorporating this information into the Plan Update will allow recommendations to reflect documented infrastructure needs and provide a stronger basis for future investment decisions.

C/CAG therefore requests a two-year extension of the funding deadline, from June 30, 2027, to June 30, 2029. The additional time will allow staff and the Plan consultant to incorporate the completed inventory, evaluate network gaps, develop and prioritize recommendations, conduct community and jurisdictional review, and bring the updated Plan forward for adoption. The request preserves the original project purpose and funding amount while aligning the Plan schedule with the availability of this key planning input.

If approved by the C/CAG Board, this action would extend the project completion timeline to June 30, 2029.

EQUITY IMPACTS AND CONSIDERATIONS

The Comprehensive Bicycle and Pedestrian Plan is crucial to identifying bicycle and pedestrian infrastructure gaps, prioritizing investments and improving access in traditionally underserved communities. The Plan includes innovative ideas like sidewalk data procurement and an e-bike strategy to enhance safety and promote longer-distance e-bike trips. By encouraging active transportation and reducing single-occupancy vehicle trips, the Plan supports greenhouse gas reductions, environmentally sustainable infrastructure, and expanded mobility options for people of all ages, genders, race, and income levels.

ATTACHMENT

The following attachment is available on the C/CAG BPAC website (*See “Additional Agenda Materials” for the relevant meeting*) at: <https://ccag.ca.gov/committees/bicycle-and-pedestrian-advisory-committee>

1. Reallocation Request Letter from Kaki Cheung, Interim Executive Director of C/CAG

C/CAG AGENDA REPORT

Date: October 22, 2026

To: Bicycle and Pedestrian Advisory Committee

From: Audrey Shiramizu, Senior Transportation Programs Specialist

Subject: Receive a presentation on the San Bruno-Millbrae El Camino Real Multimodal Improvement Corridor Study.

(For further information, contact Audrey Shiramizu at ashiramizu@smcgov.org)

RECOMMENDATION

That the Bicycle and Pedestrian Advisory Committee receive a presentation on San Bruno-Millbrae El Camino Real Multimodal Improvement Corridor Study.

FISCAL IMPACT

This presentation is informational only.

SOURCE OF FUNDS

In 2023, C/CAG received \$760,000 through a statewide earmark secured by then Assemblymember Kevin Mullin to study near-term alternatives for the project corridor. C/CAG will also receive an additional approximately \$700,000 from the San Mateo County Transportation Authority (SMCTA) to study long-term alternatives along the project corridor.

BACKGROUND

El Camino Real is a well-used corridor that goes through much of San Mateo County. It is critical for those going north-south between San Jose and San Francisco and has many important connections to retail centers. Every year, people are killed or seriously injured on El Camino Real due to speeding, running red lights, and other factors that put other motorists, bicyclists and pedestrians at risk.

C/CAG is conducting the San Bruno-Millbrae El Camino Real Multimodal Improvement Corridor Study to determine how accessibility, safety, and connectivity may be improved for people walking, biking, driving, and using transit. The goal of the Study is to identify and prioritize data-driven projects, informed by public input, that enhance safety and connectivity within the existing transportation infrastructure. This study will feed into the larger Grand Boulevard Initiative (GBI) project, which seeks to transform El Camino Real into a safe and vibrant street where people of all ages and abilities can travel comfortably. For more information on GBI, visit: <https://www.samtrans.com/projects/gbi>.

At the October 2026 Committee meeting, the project team will provide project updates since the last presentation in March, discuss the draft near-term and long-term alternatives for committee feedback, and note additional upcoming engagement opportunities. The project team plans to return to this Committee next spring with project recommendations and updates.

For more information on the project and additional engagement opportunities, visit the project website at: <https://ccag.ca.gov/san-bruno-millbrae-ecr/>.

EQUITY IMPACTS AND CONSIDERATIONS

The goal of the study is to develop and prioritize projects that improve accessibility, safety, and connectivity for all road users, particularly those walking, biking, and riding transit. These are the most vulnerable users on El Camino Real and providing safer and more accessible infrastructure can reduce the risk of injuries and fatalities and encourage mode shift away from single-occupancy driver trips.

ATTACHMENTS

The following attachment is available on the C/CAG BPAC website (*See “Additional Agenda Materials” for the relevant BPAC Meeting*) at: <https://ccag.ca.gov/committees/bicycle-and-pedestrian-advisory-committee/>

1. San Bruno-Millbrae El Camino Real Multimodal Improvement Corridor Study Presentation