**City/County Association of Governments of San Mateo County (C/CAG)**

**Bicycle and Pedestrian Advisory Committee (BPAC)**
**Meeting Minutes**
**January 22, 2026**

## 1. Call to Order

Chair Thayer called the meeting to order at 6:02 PM.

| **Name** | **Agency** | Jan 2026 |
|---|---|---|
| **Public** | | |
| Matthew Self | County of San Mateo | X |
| Malcolm Robinson | San Bruno | X |
| Alan Uy | Daly City | X |
| Angela Hey | Portola Valley | |
| Justin Yuen | South San Francisco | X |
| Mike Swire – Vice Chair | San Mateo | X |
| Jean Yang | Redwood City | X |
| **Elected** | | |
| | | |
| Flor Nicolas | South San Francisco | X |
| Mary Bier | Pacifica | X |
| Patrick Sullivan | Foster City | X |
| Desiree Thayer – Chair | Burlingame | X |
| Stephen Rainaldi | Millbrae | X |
| Isabella Chu | Redwood City | X |
| Paul Nagengast | Half Moon Bay | |
| Greg Wright | Pacifica | X |

†Attended meeting online via Assembly Bill 2449.

*First meeting.

Noted: Member Chu attended the meeting as a Teleconference member.

C/CAG Staff present: Sean Charpentier, Audrey Shiramizu, Kaki Cheung, Jeff Lacap, Sophia Palacio.

Guest(s): Cassie Halls (San Mateo County Transit District), Ann Schneider, Cherie Chan, Jim Cowing, and others in attendance.

Staff requested to switch the order of agenda items 4 and 5 due to pertinent information in item 5 relevant to item 4.

**2. Public comment on items not on the agenda**

There were no public comments.

**3. Approval of the minutes from the October 23, 2025 Meeting. (Action)**

*Motion: Member Rainaldi motioned to approve the October 23, 2025 minutes. Member Robinson seconded the motion. Members Uy and Yuen abstained. All other members in attendance voted to approve. The motion passed.*

**4. Receive an update on Cycle 4 of the MTC One Bay Area Grant (OBAG 4) County & Local Program. (Information)**

C/CAG Staff Jeff Lacap presented on the Metropolitan Transportation Commission (MTC) One Bay Area Grant Cycle 4 (OBAG 4) County & Local Program.

Member Robinson asked if TOCs are primarily along US-101. Jeff noted yes, and that PDAs are as well.

C/CAG Executive Director Sean Charpentier noted that Pacifica's Sharp Park Project applied but was ultimately funded by other sources.

Member Uy asked if the PDA/TOC requirements may restrict applicants and types of projects. Jeff noted that TDA 3 funding may address some of the non-urban areas that might not score well for OBAG 4.

Member Chu asked if green infrastructure includes bioswales. Jeff confirmed bioswales are included.

Member Chu asked if the committee prioritizes bike and pedestrian network connectivity projects or if projects are determined by city priorities. Jeff noted that projects are largely determined by the cities' applications. Member Chu asked if there is a limit on planning and design funding. Jeff noted that project applicants must show the project will be fully funded with OBAG 4 and/or with a mix of other funds.

Member Self asked if MTC compares applications against other counties. Jeff noted that priority targets are in place to help the money remain within the county. In the last cycle, C/CAG submitted above the target amount and received the target amount.

Vice Chair Swire asked how the committee handles conflict of interest when members review their own cities' applications. Jeff noted that the committee reviews the rankings together and confirms a prioritized list before submitting to MTC. C/CAG Executive Director Sean Charpentier noted that subcommittee reviews may reduce conflicts and

streamline the process. C/CAG staff will review as well.

Chair Thayer asked how applications are divided to ensure the same number of scores for all applications. C/CAG Deputy Director Kaki Cheung noted that previous evaluation panels reviewed all applications to determine a prioritized list. This committee will also review all the MTC Complete Streets Checklist that are submitted with applications.

Member Sullivan noted a disadvantage for cities with less staff available. The Executive Director noted that staff are prohibited from distributing the funds by formula by the federal government. Member Self suggested focusing on the quality of the project, not the application.

Member Robinson asked about county coordination for a bicycle network. The Executive Director noted that the C/CAG Bicycle and Pedestrian Plan include input from jurisdictions on local and multijurisdictional connections. He noted that the Plan is the backbone of priority routes and connections. Vice Chair Swire noted that cities are fragmented and need a multijurisdictional mechanism. The Deputy Director noted that C/CAG is leading the San Bruno-Millbrae El Camino Real Multimodal Study as part of this effort.

Member Wright asked about equity and fund distribution. Jeff noted that MTC sets the guidelines and requires 80% of OBAG projects need to be within a PDA or TOC.

Member Sullivan noted that safety equals equity and that the Equity Focus Areas may not use or need more bicycle and pedestrian infrastructure.

Public Member Ann Schnieder emphasized green infrastructure and its ability to reduce noise and particulate matter. She suggested referring to the EPA "overburdened communities" definition.

Public Member Cherie Chan noted that the CalEnviroScreen is a helpful tool to identify environmental burden.

**5. Review and Discuss the Fiscal Year 2026-2028 Transportation Development Act Article 3 Program Draft Call for Projects Schedule. (Action)**

C/CAG Staff Audrey Shiramizu presented an overview of the upcoming Transportation Development Act Article 3 (TDA 3) grant cycle.

Chair Thayer asked why the equity age for seniors is 75+, compared to 65+ from MTC. The Executive Director noted that staff will review.

Member Yuen asked if the minimum local match has changed with the fund increase. Audrey noted that the local match will remain at 10%. Member Yuen asked if the project needs to be identified in a planning document and if that information will be provided to the committee. The Deputy Director noted that staff will review those criteria.

Member Self noted that in a previous cycle, when scoring changes were made after the initial scoring period, the process became too long.

Member Uy suggested including criteria that favor innovative ideas to encourage mode shift and safety.

Vice Chair Swire suggested an increase in the local match requirement.

Member Chu suggested a list of evidence-based priorities and policies for projects. She also suggested jurisdictions consider low-cost, effective projects that work well.

*Motion: Member Flor motioned to approve the review of the Fiscal Year 2026-2028 Transportation Development Act Article 3 Program Draft Call for Projects Schedule. Member Robinson seconded the motion. All members in attendance voted to approve. The motion passed.*

**6. Review and confirm receipt of MTC Complete Streets Checklist from SamTrans for the Redwood City/El Camino Real Bus Boarding Islands Project. (Action)**

Cassie Halls from the from the San Mateo County Transit District (SamTrans) presented the MTC Complete Streets Checklist for the Redwood City/El Camino Real Bus Boarding Islands Project.

Member Wright asked if there are seats, shade, and rain protection. Cassie noted the boarding islands designs are big enough for a shelter and design includes shade and rain protection.

Member Uy asked if there will be bike lanes on El Camino Real, and what happens in front of and behind boarding islands. He asked if the bike lane will return to Class II. Cassie noted that the boarding island provides more space between the bike and the bus. The bike lane is consistent throughout to avoid a mixing zone. She noted there are some quick-build bicycle lanes in Redwood City.

Several members mentioned the Grand Boulevard Initiative (GBI). Cassie noted that GBI will result in a toolkit of different design options. The Executive Director noted that C/CAG is studying the Millbrae and San Bruno corridor where the El Camino Real roadway is the widest. Member Rainaldi suggested the importance of key performance indicators (KPIs).

Member Sullivan asked if the buses could carry more bikes. Cassie noted that this is not included in this project, but SamTrans can consider.

Member Rainaldi asked for a turnout for the left lane traffic and a carve-out for bus boardings. Cassie noted staff is considering this, and prioritizing safety and mobility to make sure the roadway is usable by all users, including vulnerable road users.

Member Wright asked for clarification of the benefits and downfalls of islands on either side of the light at the intersection. Cassie noted that transit agencies' standard practice is to have

a far-side stop at a signalized intersection, meaning the bus will pass through the intersection and stop on the other side. The other option is a near-side stop, where the bus stops before the light and causes delays. The bus boarding islands will mostly be far-side stops, but there are some locations where that is not possible. She noted parts of El Camino Real has Transit Signal Priority which extends green lights for buses to clear an intersection.

Member Wright asked the percentage of far-side and near-side stops. Cassie noted staff are planning to make the majority far-side stops.

Member Chu noted her excitement about the project and appreciation for the designated bus lane. She noted some neighborhood routes to bus stops are more pleasant on specific sides of the street, such as 5th and El Camino.

Member Chu asked if the project is applying NACTO standards. Cassie confirmed that they are applying Caltrans' DIB 89 and 94 standards, in addition to NACTO, FHWA, and SamTrans' standards.

Member Chu asked the widths of the bike lane and car lanes. Cassie noted that there are standard requirements and will check if the width has been determined yet.

Member Chu noted that she would appreciate if the bike lane did not include the gutter, and that travel lane reductions to 10 feet is allowable within the MUTCD. She also noted that lateral traffic calming is more effective than almost any other approach.

*Motion: Member Robinson motioned to approve the review of the MTC Complete Streets Checklist from SamTrans for the Redwood City/El Camino Real Bus Boarding Islands Project. Member Self seconded the motion. All members in attendance voted to approve. The motion passed.*

**7. Receive a presentation on the County Transportation Plan Update. (Information)**

C/CAG Staff Jeff Lacap presented the County Transportation Plan (CTP) Update and reviewed the purpose of the update, the process, the goals of the plan, and general details.

Member Robinson noted that if the county continues expanding freeways, there is less incentive to take buses, trains, and other public transportation. Jeff noted that they are considering this for the vision and goals of the CTP.

Member Robinson commented that the county should prioritize active transportation and public transportation networks.

Member Sullivan noted that seamless transportation is beneficial, no matter the mode. He noted the increase in electric and hybrid vehicles. Jeff noted that staff are reviewing EV statistics for the future.

Member Uy asked if ride-sharing autonomous vehicles (AV) are included as a mode. Jeff noted that AVs will be included at a high level. He noted that C/CAG and the San Mateo County Transportation Authority (SMCTA) are pursuing a separate AV Shuttle Feasibility Study.

Member Rainaldi asked if the AV study will consider AVs operating at SFO and impact on congestion. The Deputy Director noted that the AV Shuttle Feasibility Study is focused on developing AV shuttle programs.

Member Robinson would like to see north-south pathways along the backbone of the peninsula.

Member Sullivan emphasized the importance of safety in deciding project designs.

Member Chu noted that EVs may have adverse implications worse than tailpipe emissions. She also noted concern about faster acceleration and increased fatality risk. She commented that Caltrain works well and wonders why people feel differently about taking the bus opposed to Caltrain.

Member Bier noted Pacifica's challenge of accessing transportation and underserved senior populations. She would like to see Pacifica residents use more public transportation.

Member Uy noted Daly City's challenge advocating for bike and pedestrian safety projects to Caltrans. He noted that it is discouraging to present and design plans, but the city does not have the power to change anything due to Caltrans.

Member Self noted his optimism about AVs and that Waymo does gather and publish its data as compared to other companies. He suggested Caltrain needs to extend to downtown San Francisco to increase capacity.

Member Wright commented that Caltrain works great but not for Pacifica constituents. He noted that the key challenges are reliability and underserved areas. He commented that the delays and lack of connectivity are not acceptable and having last mile service through ride sharing or buses is beneficial, especially with AV or EV.

Member Yuen commented on the connection between housing and transportation and the benefits of building housing near transit to encourage more density near transit corridors.

**8. Member Communications**

Member Wright thanked Chair Thayer for running a great first meeting as Chair.

Member Rainaldi noted that he attended the Cal Cities Conference.

Member Thayer noted that she will send e-bike information to members via email.

The Executive Director updated the committee on upcoming activities including: releasing a Request for Proposals (RFP) to implement the Local Roadway and Safety Plan strategies using Safe Streets For All funding, the Daly City BayWheels expansion, preparing a RFP to conduct a Sidewalk and Bicycle Data Analysis, preparation of Federal and State Budget Requests, and preparing a countywide $6M BUILD grant application focused on pedestrian and bicycle safety at intersections. He noted that the county is focused on safety and has a goal to reduce fatal accidents by 5%.

Vice Chair Swire would like to see an item on the lack of enforcement for drivers involved in serious or fatal car injuries. He noted the numerous recent car-related incidents in the County and the lack of criminal prosecution.

Member Chu asked if the committee could advocate structural changes to state policy. The Deputy Director noted that the Legislative Committee handles policy changes and staff can flag and share anything that relates to this committee.

**9. Adjournment**

Chair Thayer adjourned the meeting at 8:55 PM.